

**CITY OF ST. JOHN
MISSOURI
ADOPTED BUDGET
FOR THE YEAR
2015**



**8944 St. Charles Rock Road
St. John, MO 63114
(314) 427-8700
www.cityofstjohn.org**

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CITY OF ST. JOHN

8944 St. Charles Rock Road, St John, MO 63114
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TO: Honorable Mayor Halaska & City Council

FROM: John R. Morris
City Manager

SUBJECT: Budget Transmittal Letter

DATE: November 3, 2014

Attached please find the budget for FY2015. It is in compliance with Missouri's State Statutes and the City Charter for the City of St. John. As in past budget submissions, one of the priorities is continued compliance with the Governmental Accounting Standards Board (GASB). The City has been complying with these requirements over the past several years by integrating required information into the budget document in order to comply with these standards. The City Council will be able to review the auditor's comments regarding compliance when they make their presentation at a future City Council meeting.

The budget reports on fund types with different measures of performance. When the City hires an outside independent auditing firm, the City pays for the auditor's opinion as to whether the financial statements fairly and accurately represent the results of operations in accordance with generally accepted accounting principles. Over the past years, the auditors have issued an unqualified opinion regarding the City's audit which means that there are no improprieties. To potential investors, those who might buy municipal bonds, this is very important. Generally accepted accounting principles make it possible to provide comparable measures of the City's results. By following the guidelines established by GASB, the auditors can issue an unqualified opinion.

Some minor changes will be noted throughout the document in order to make the document stronger. These changes are the result of participation in the Government Finance Officer's Assn., Distinguished Budget Award program. Comments from reviewers have been received and have been incorporated within the document. It should be noted that the City of St. John has been the recipient of the Distinguished Budget Award for fourteen (14) years.

The budget continues to report on infrastructure and its general depreciation. This allows the City to evaluate their assets and keep them at a prescribed level of acceptance, or benchmark, as described in the Major Policies section of this document... Economic growth continues to be a priority along the St. Charles Rock Road business district. Street lighting projects, landscaping, and sidewalks are now complete. Recent businesses such as Quick Trip, McDonalds Restaurant,

and a CVS Pharmacy are now open and operational. Due to our city being land-locked, there is limited potential for any further commercial expansion. For this reason alone is why it is so essential to promote existing businesses and seek new businesses as well. Due to being a “pool city or (B-city)”, as explained in glossary section of this document, any new business would not significantly impact our sales tax revenues. However new businesses would generate license and permit fees, utility taxes, and prevent urban blight. A recent 1% Community Improvement District Tax was passed by property owners within the district. These funds will be used to continue improvements and maintenance along the St. Charles Rock Road business district.

Our most recent Comprehensive Plan was completed in 2012. It is extremely important that our Comprehensive Plan is consistent with zoning codes, land usage, development strategies, and community expectations as a framework for action and direction in which to focus attention to the future of our city.

Local current events have impacted revenue. Civil unrest in and around our neighboring community of Ferguson have altered the spending habits throughout St. Louis County. Being a “Pool City” that shares taxing revenues from throughout St. Louis County: the City of St. John and all “Pool” cities should anticipate a decrease in sales tax revenue for FY2014 and FY2015.

Another issue that is becoming quite apparent is the trend of our State legislators who annually introduce several bills that would alter, transfer, or eliminate revenues away from local governments. Anytime there is a legislative effort to permanently eliminate a local tax source, all municipalities across the state should be concerned. Fortunately none of these bills became law. However we should all anticipate seeing these tax re-distribution efforts again in future House sessions.

Projections made in this budget document reflect careful study of relative factors, trends, historical data and current events in order to make the most accurate projections possible for a quality document. You will notice several references this year regarding future financial trends and projections with the changes taking place in the economy, potential loss of revenue, and the development of a new Community Improvement District (C.I.D.).

I would like to thank the department heads and the finance officer for their assistance, input and cooperation in preparing this document. I would also like to thank the Mayor and members of the City Council for their continuous support and cooperation.

John R. Morris
City Manager/Police Chief

MISSION STATEMENT

The City of St. John strives to provide the best quality service to the residents by maintaining a well-trained, courteous, professional staff; by sound fiscal management of all funds by utilizing short term and long-range planning to assure the continuation of quality service to insure the City's motto – "A Good Place To Live and Work."

MANAGEMENT DISCUSSION AND ANALYSIS

The 2015 Budget is presented in accordance with approved governmental standards, to comply with GASB Statement 34 and subsequent Statements, and to including the most recent Statement 54 regarding fund balance. The Government Finance Officers Association of the United States and Canada presented a Distinguished Budget Presentation Award to the City of St. John, Missouri for its' annual FY2014 budget. Our intentions are to continue this tradition of preparing and presenting our annual budget, by their guidelines and instruction. Furthermore, it is in compliance with the St. John Municipal Code and Missouri State Statute. Comments from the auditors and comments from those reviewing the budget in accordance with the standards of the Distinguished Budget Award are taken into consideration and improvements have been made to reflect these within this document.

The Administration is required by State Law and City Charter, to submit a balance budget. A balanced budget is defined as, "A budget with total expenditures not exceeding total revenues and monies available in the fund balance within an individual fund." We are proud to publish and present each individual fund as having met the definition of a balanced budget.

General Comments:

The City of St. John faces the general concerns and challenges of most cities in a time of economic uncertainty. Rising costs for service, declining population, limited economic development opportunities (due to the City being land-locked and the limited amount of depth of the commercial lots), apparent apathy on the behalf of residents to not get involved in their community, and the overall economic condition of the country, all are factors.. This is evidenced by low attendance at City Council meetings; lack of people filing for elected office, low attendance at special programs, such as prior senior luncheons, neighborhood watch programs and community events. These concerns are constantly being evaluated in an attempt to increase participation with new programs; however, very little interest is being generated. Some new spreadsheets and graphs have been added in this document and have been enlarged for easy reading. Some of the spreadsheets and graphs have been changed to portrait format for easy reading; however, some are so large that they have to be depicted in landscape format.

The City has recently completed two long range Master Plans from 2007 and these are being addressed herein. The first was through a grant with the St. Louis County Parks Commission which adopted a Master Plan for the City's parks. Due to the large expense in completing this project, it was broken down in phases to accommodate expenditures within the budget. Home Heights and St. John Park now have new equipment, parking facilities and walking/exercise trails. The second was a Master Plan to consolidate the Public Works facilities into one. This was completed during 2010, however enhancements continued to increase the efficiency and effectiveness of the Street Department. These were reflected in the review for the new Comprehensive Plan, completed in 2012.

The 2010 Census shows a decline in residents by 5.4% from the 2000 Census. This will have

some impact on future budgets. The City's population decreased, but so did all of the others who are in the sales tax pool, which should not create a large negative impact.

The City of St. John is located near the recent civil unrest in Ferguson, Missouri. In August of 2014, a Police shooting of a young minority male caused weeks of protests, rioting, looting, and over all civil unrest. Routine law enforcement services were and continue to be disruptive, due to abnormal demands of protecting businesses, government institutions, and crowd control. Less enforcement of local traffic violations has impacted anticipated fine revenues. Furthermore, anti-government and certain advocacy groups are encouraging violators to refuse to appear in court. Civil unrest has impacted the daily routines of local citizens. Anytime there is a disruption in the spending habits of consumers, sales taxes are affected. It is a challenge to estimate how long and to what degree this impact on tax revenues will exist.

Comments on Revenues:

- The Combined Statement page shows all revenues and expenditures for each major fund and subsequent fund balances. A chart depicts the fund structure, as suggested by the reviewer from the Distinguished Budget Award Program. A second Combined Statement page reflects General Revenues only.
- Transfers from one fund to another are fully explained. Special Revenue funds are used to augment the General Funds.
- The Estimated Revenue Page includes four (4) years of actual revenues. This allows for a comparison and trend analysis of revenues. Trend analysis is a very important tool to predict revenues, among others; it clearly shows a pattern in revenues from the past which is helpful in predicting future revenues. A graph clearly shows the trend.
- Revenues are projected conservatively, as always. General Fund Revenues are projected to decrease 8.4% from projected revenues in FY2014. This is due in part to a 3.4% decrease in sales tax, a 7% decrease in license/permit fees, and a 21% decrease in fines and forfeitures. Revenues for all funds are anticipated to decrease by 7.5%.
- Legislation and law suits continue to impact the continuation of Automated Red Light Camera Enforcement. Not only is the safety of our citizens being jeopardized, but revenue/fines in our General Fund are affected as well. The planning of this budget remained independent of this source. However any positive, final court decision will allow Automatic Red Light Camera Enforcement to continue.
- Local property tax revenues are determined by the assessment value of residential and commercial properties. Property tax collections lag the current real estate market values due to local assessment delays. As a result, current property tax bills typically reflect the values of property at 12-18 months prior to their collection.

Comments on Expenditures:

- There will be a 3% Cost of Living Increase projected for employees.
- Total expenditures for the General Fund are projected to decrease 5.2%
- Staffing will decrease by one (1) Police Officer.
- The Boards & Commissions appreciation dinner is being budgeted again for 2015.
- Gasoline costs have been projected to reflect current and future costs per gallon.
- Employer contributions towards health care and pension plans will remain as in previous years.
- Capital Improvements include street/sidewalk repairs, vehicle lease/purchases, and computer software upgrades to replace outdated computer programs.

Summary of Major Changes

Prior to 2013 and 2014, the City of St. John had seen revenue sources run their course of providing a funding mechanism for growth, development, re-development, and maintenance of our infrastructure. Unfortunately past T.I.F projects and a Capital Improvement Bond issue have expired during this time. To compound the problems further, civil unrest throughout St. Louis County has increased law enforcement operational costs and impacted consumer spending. Unrest has also impacted enforcement of local laws and subsequent court revenues. Anytime an 8.5% anticipated reduction in General Revenue occurs, budget challenges can be expected.

During the past two (2) years, considerable effort was made to continue normal, expected services in spite of budget shortfalls and the lack of T.I.F. funds and a Capital Improvement Bond issue. Fund transfers and better utilization of our Capital Improvement Fund has provided greater use of our General Fund.

Revenues are predicted at a very conservative rate. The past two (2) years, revenues totaled well under initial projections. Due to better utilization of our Capital Improvement Fund and the lowering of operational costs (via re-negotiating service contracts and competitive purchasing): a 5.2% decrease in expenditures was accomplished.

Some anticipated increases in expenditures were simply unavoidable. Comprehensive insurance, utility rates, aging City Hall building maintenance, and street maintenance equipment all experienced an increase in costs.

Each year it is the intentions of this administration to increase the fund balance above the amount from the previous year. Considering the anticipated decrease in revenues for FY2015 as well as revenues falling short the two (2) previous years: a percentage of the

fund balance was required to balance budget.

Comments on Fund Balance

The City's General Fund balance is anticipated to decrease by nearly \$80,000 in order to balance budget. This number can be misinterpreted due to now including over \$52,000 for accumulated comp time and vacation time as a potential expenditure. An organizational goal is to maintain the General Fund balance to an acceptable level of three (3) months' operating costs.

Organization-wide Goals

- Continue to search for and hire the most qualified professional employees possible in order to provide the best service possible to the residents of St. John
- Continue to upgrade efficiency by purchasing technological improvements and automating City files; ie. On-line permits, surveys, etc.
- Seek grants and additional funding opportunities that are beneficial to all departments
- Investigate new TIF opportunities
- Seek developers interested in residential re-development
- Continue to maintain a stable fund balance
- The passage of Proposition "S". A ½ cent sales tax to generate additional revenues in General Fund.

Conclusion

The proposed 2015 budget addresses the needs of each department to ensure providing the City of St. John quality professional services to its citizens, even though funds are very tight and the economy is still uncertain. Each department head understands the challenges we face with the budget in difficult times. Our immediate goal is to continue providing the level of quality, professional services that our citizens have grown accustomed to. However we must always look to the future and the changing landscape impacting local and regional government. We must adapt to these changes in order for the City of St. John to continue to be a "Great Place to Live, Work, and Raise a family"

BILL NO. 1148

ORDINANCE NO. 1046

INTRODUCED BY COUNCIL AS A WHOLE

AN ORDINANCE AMENDING ORDINANCE 1026 WHICH ESTABLISHED THE CITY'S BUDGET FOR FISCAL YEAR 2014, BY AMENDING REVENUES AND EXPENDITURES TO REFLECT UPDATED PROJECTIONS.


BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ST. JOHN, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

SECTION 1: Ordinance 1026 is hereby amended by amending certain revenue and expenditure accounts as listed in Schedule A.

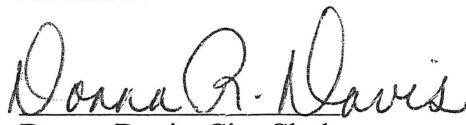
SECTION 2: Schedule A is attached here to and becomes a part hereof.

SECTION 3: This Ordinance shall be in full force and effect immediately upon its adoption and passage into law.

PASSED AND ADOPTED THIS 20th DAY OF OCTOBER, 2014


Tom Halaska, Mayor

ATTEST:


Donna Davis, City Clerk

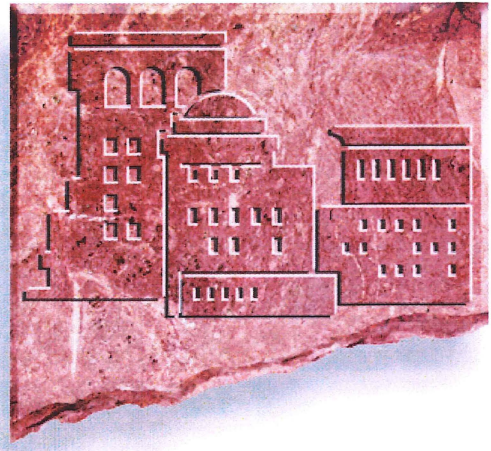
1st Reading: 10-06-14 L
2nd Reading: 10-06-14 S
3rd Reading: 10-20-14 S

SCHEDULE A

REVENUES	2014 APPROVED <u>BUDGET</u>	2014 AMENDED <u>BUDGET</u>
<u>GENERAL FUND</u>		
TAXES	\$2,158,083	\$2,141,081
LICENSES/PERMITS	\$234,100	\$20,400
CHARGE FOR SERVICES	\$26,450	\$20,775
FINES/FORFEITURES	\$1,063,100	\$865,500
GRANTS	\$83,300	\$72,500
OTHER REVENUES	<u>\$459,160</u>	<u>\$421,210</u>
TOTAL	\$4,024,193	\$3,718,066
 CAPITAL IMPROVEMENTS	 \$470,000	 \$422,000
 TOTAL GENERAL FUNDS	 \$4,494,193	 \$4,133,066
<u>SPECIAL FUNDS</u>		
DEBT SERVICES	\$0	\$0
SEWER LATERAL	\$75,000	\$73,000
PARKS & REC./STORMWATER	\$250,000	\$240,000
TIF	\$0	\$0
ST. JOHN CROSSINGS TIF	\$620,000	\$570,000
C.O.P.P.S	\$20,000	\$18,000
POLICE TRAINING	\$20,000	\$11,000
CONFISCATION	<u>\$20,000</u>	<u>\$26,000</u>
TOTAL	\$1,005,000	\$938,000
 TOTAL REVENUES ALL FUNDS	 \$5,499,193	 \$5,078,066
 EXPENDITURES		
<u>ADMINISTRATION</u>		
PUBLIC REPRESENTATION	\$77,617	\$49,528
EXECUTIVE MANAGEMENT	\$425,631	\$410,913
FINANCE	\$114,325	\$118,351
COMPREHENSIVE INSURANCE	\$603,995	\$552,797
MUNICIPAL COURT	\$167,148	\$163,991
LEGAL	\$64,000	\$96,300
SENIOR CITIZEN PROGRAM	\$0	\$0
BOARDS & COMMISSIONS	<u>\$4,150</u>	<u>\$1,930</u>
TOTAL	\$1,456,866	\$1,393,810

	2014 APPROVED <u>BUDGET</u>	2014 AMENDED <u>BUDGET</u>
<u>POLICE</u>		
POLICE ADMINISTRATION	\$226,947	\$230,507
CRIMINAL INVESTIGATION	\$132,649	\$136,695
PATROL	\$996,300	\$946,061
SCHOOL RESOURCE OFFICERS	\$115,320	\$87,868
EMERGENCY MANAGEMENT	\$3,000	\$2,000
COMMUNICATIONS	\$104,500	\$102,000
VEHICLE MAINTENANCE	\$77,200	\$71,200
TRAFFIC	\$1,080	\$450
PARK RANGERS	\$21,455	\$14,032
CANINE	<u>\$1,390</u>	<u>\$1,165</u>
TOTAL	\$1,681,266	\$1,591,978
<u>PUBLIC WORKS</u>		
PUBLIC WORKS ADMIN.	\$263,965	\$289,787
STREET DEPARTMENT	\$509,525	\$514,117
ANIMAL/HEALTH CONTROL	\$47,225	\$51,763
BUILDING INSPECTIONS	\$109,715	\$95,180
PARKS	\$5,600	\$3,100
STREET LIGHTS	<u>\$82,000</u>	<u>\$81,500</u>
TOTAL	\$1,018,029	\$1,035,262
GENERAL FUND EXPENDITURES	\$4,156,161	\$4,021,050
CAPITAL IMPROVEMENTS	\$377,511	\$327,500
TOTAL GENERAL FUNDS EXPEND.	\$4,533,672	\$4,348,550
<u>SPECIAL FUNDS</u>		
DEBT SERVICE	\$0	\$0
SEWER LATERALS	\$85,000	\$82,000
PARKS & REC./STORMWATER	\$14,100	\$14,100
TAX INCREMENT FINANCING	\$0	\$0
ST. JOHN CROSSINGS TIF	\$0	\$0
C.O.P.P.S	\$18,000	\$17,650
POLICE TRAINING	\$20,950	\$16,000
CONFISCATION	<u>\$23,945</u>	<u>\$34,500</u>
TOTAL	\$161,995	\$164,250
TOTAL ALL EXPENDITURES	\$4,695,667	\$4,512,800

INTRODUCTION



IN THIS SECTION:

- Principal Officials
- City Demographics
- City Map
- Major Budget Policies
- Budget Process
- Basis of Budgeting & Accounting System
- Organizational Chart
- Filled Positions By Dept.
- 2014 Budget Award





CITY OF ST. JOHN

8944 St. Charles Rock Road, St John, MO 63114
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PRINCIPAL OFFICIALS

Mayor.....Tom Halaska
City Council Ward I.....Mark Stief
Pam Hollenberg
Justin Saffell
Ward IICurt Pierce
Mary Halaska
Bill Bales

ADMINISTRATIVE STAFF

City Manager/Police Chief.....John R. Morris
Assistant City Manager.....Connie Poteet
Asst. Police Chief/CaptainChad Rackers
Director of Public WorksJames Phillips
Finance OfficerMarilyn Betkis
Court Clerk.....Linda Elder
City Clerk.....Donna Davis

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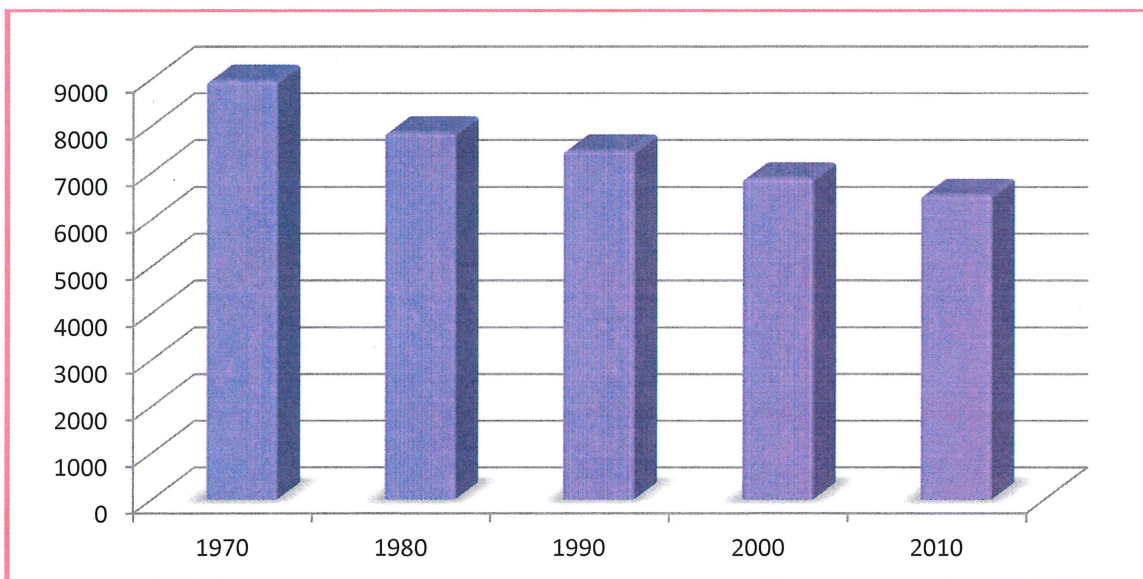
CITY OF ST. JOHN

DEMOGRAPHICS

The City of St. John is a middle class suburban community approximately four (4) miles west of the western boundary of the City of St. Louis. It lies approximately one (1) mile south of Lambert International Airport with Interstate 170 traversing through the eastern portion of the City, St. Charles Rock Rd. (State Highway 180) on the south, and Natural Bridge Rd. (State Highway 115) on the north, with Edmundson Rd. being the western border. The City encompasses 2.3 square miles with 23 miles of municipal streets and approximately 5.2 miles of Interstate, State and County Highways. There are over 100 commercial businesses with nine (9) light industrial businesses within a 43 acre business park. A map of the City and the commercial corridor is included herein.

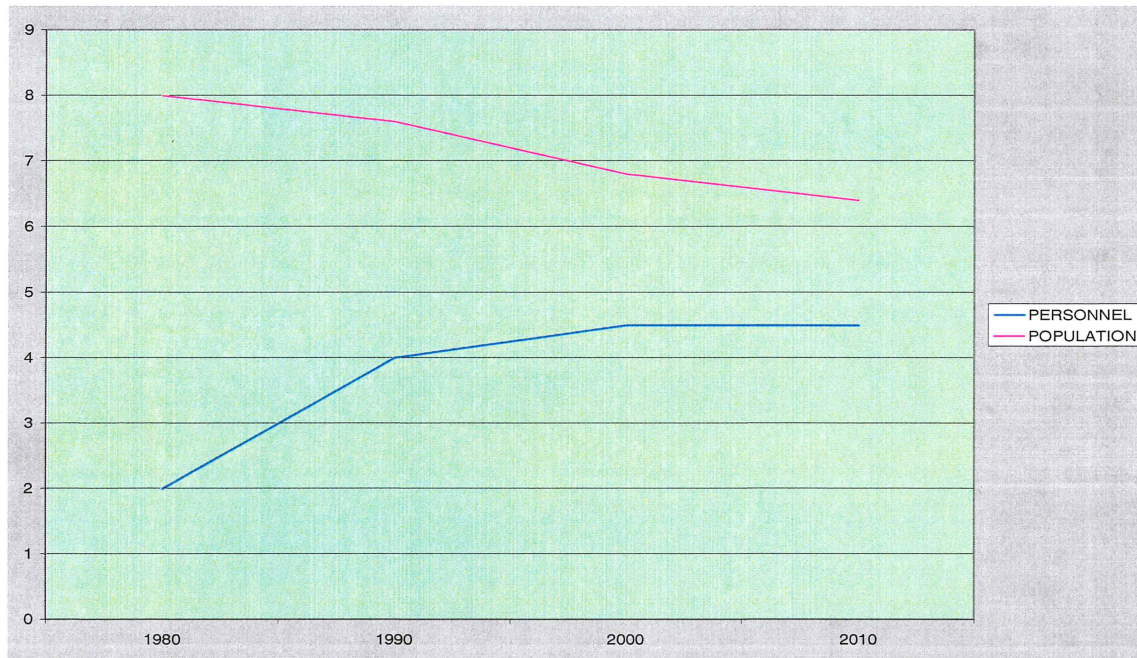
POPULATION

According to the 2010 Census data, the population of St. John is 6,517. This means that there is a decrease in population from the 2000 Census by 5.14%, when the population was listed as 6,871. In 1990, the Census stated that there were 7,466 people in St. John, which means that population decreased by 12.7% in the past 20 years. Even though the City feels the 2010 Census numbers are erroneous with the number of vacant homes and total count, they are official counts recognized by various governmental entities whereby several of the revenues received are calculated based upon per capita numbers. The City anticipated a decrease in total homes, due to the development of St. John Crossings, where 38 homes were demolished, but the influx of younger families moving in with children, should have offset the loss in residents.



The population of the City has shown a steady decrease, while City personnel has increased. This is due to increased levels of services provided to the citizens.

The graph below shows the comparison between the City of St. John personnel and population. Both have remained relatively unchanged in the last decade.



RESIDENT COMPARISONS

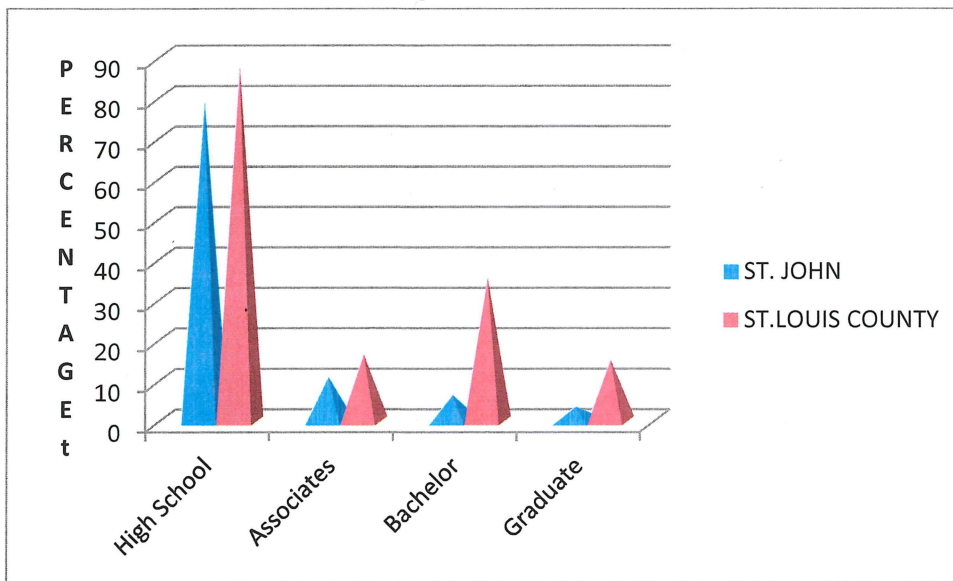
There are a total of 2,953 housing units, of which approximately 2,693 are single/double family households with an additional 160 apartment units. 74.2 % of the households are owner occupied and 25.8% are rental units. This compares to a 74.1% owner occupied rate in all of St. Louis County. Total occupied homes in St. John is 88.2% compared to 92.8% in St. Louis County.

The median value of a housing unit in St. John is reported at \$99,815 according to the base number stated in the 2010 Census compared to \$175,000 for St. Louis County. It is reported in the 2010 Census that 26.7% of the population is under the age of 18, 21.5% was between 20 and 34, 28.9% was between 35 and 54 and 22.9% was above 55 years of age with a mean age of 36.8 years.

The City of St. John is primarily a blue-collar, middle class community. The average family size is 2.4 persons per household. This compares to the average in St. Louis County of 2.45 persons per household. The graph depicts a comparison of incomes for those residing in the City of St. John, compared to those residing in St. Louis County. 6% are reported unemployed in St. John, compared to 4.2% in St. Louis County.

The median income for residents of St. John is reported at \$42,681, compared to \$57,502 for St. Louis County residents.

59.7% of the current residents have lived in their current home since 1995 where the average in St. Louis County is 59.2%.



79.2% of all St. John residents over the age of 18 have a high school diploma and 14.4% have a minimum of a bachelor's degree where 88% of St. Louis County residents over 18 have a high school diploma and 35.4% have at least a bachelor's degree.

The racial makeup for the City of St. John is reported in the 2010 Census as follows: White – 74.5%; African American – 18.6%; all other races – 6.9%. St. Louis County comparative percentages are: White – 73.4%; African American – 21.3% and all other races 5.3%.

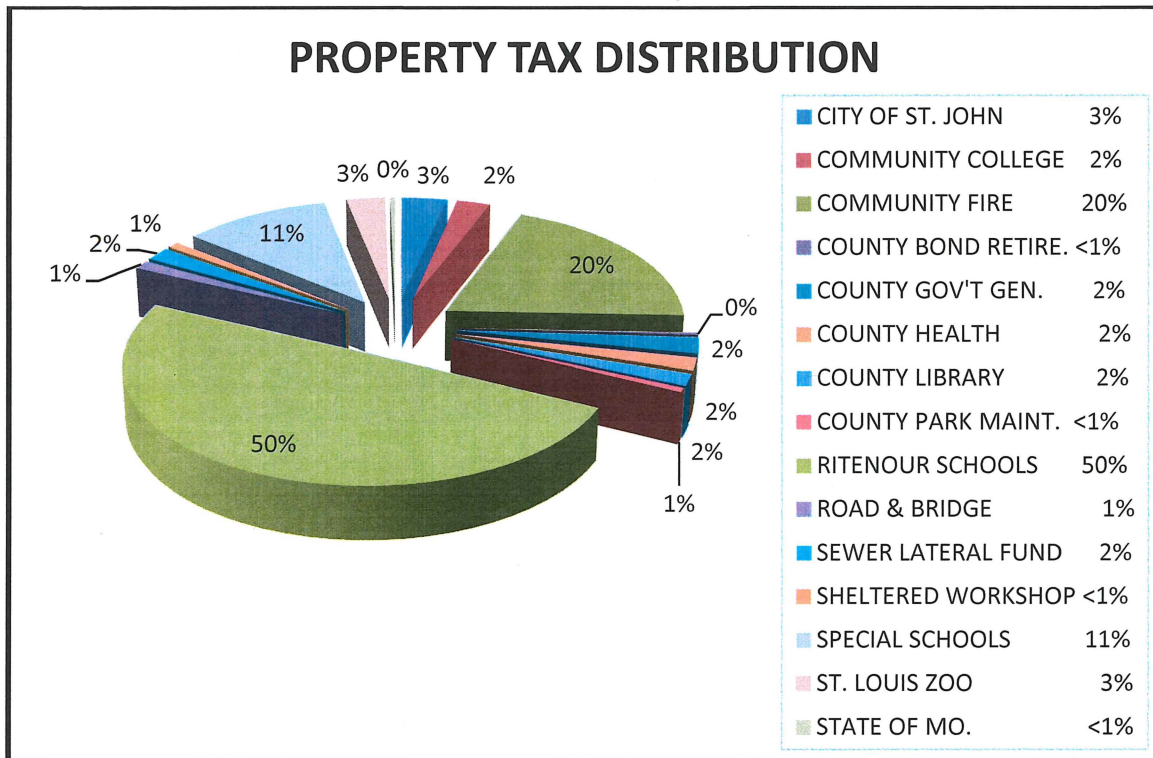
ASSESSED VALUATION

The assessed valuation for the City of St. John has steadily decreased in past years, however it has increased this year due to developments and redevelopments and infrastructure improvements. Values are computed by the St. Louis County Assessor's Office. The assessed valuation of the City is \$67,191,910. This represents a 6.9% decrease over last year.

Based on a tax per \$100 assessed valuation for properties, the respective taxes on real estate and personal property for the City of St. John for 2013 is:

Residential	\$0.500
Commercial	\$0.500
Agriculture	\$0.000 (The City has no agricultural properties)
Personal Property	\$0.450

Other taxes:	Ritenour School District	\$4.30
	Community Fire District	\$1.89
	All others	\$8.785



The City provides a full range of services to its residents in a quality manner, consistently striving to live up to its motto of “A Good Place to Live”.

OTHER COMMUNITY INFORMATION

Bond Rating: Standard & Poor's BBB+

Unemployment Rate: 5.4% as reported in the 2010 Census

Cost for service per capita: \$624.34. This represents a decrease of \$13.40 under the 2014 budget.

History

Around the turn of the century in 1900, St. Louis suburbs began to grow rapidly. Nineteen (19) municipalities were incorporated in St. Louis County from 1900 to 1930 and its total population increased from 50,000 to a little more than 200,000. The Great Depression took its toll on the St. Louis area, along with the rest of the nation, and growth slowed. However, much of the national legislation enacted during the 1930's was to become important for St. Louis County's future development. The creation of the Federal Housing Administration provided inexpensive home builder loans and had significant impacts on the post-World War II development of suburbia. From 1940 to 1950, St. Louis County increased in population nearly fifty percent to 406,000 persons. The Village of St. John was incorporated during this time on December 14, 1945.

Several landowners were prominent along St. Charles Rock Road during the middle of the Nineteenth Century. One of these landowners was John L. Ferguson, whose 300-400 acre farm, Eminence, is described as being about ten miles from the St. Louis Courthouse. This places Ferguson's homestead in the middle of the modern St. John. Ferguson farmed as a young man and later became involved in the steamboat and real estate businesses. He and his brother-in-law, Marshall Brotherton, owned and operated the St. Charles Ferry Company before the first bridge was built across the Missouri River to St. Charles. The main road through this area was named St. Charles Rock Road which took people to his ferry west of what is now known as St. John. St. John is said to have been named in honor of John L. Ferguson, who owned much of the land in the vicinity.

There were various early efforts to place the future area of St. John within the jurisdiction of a municipal government. As early as 1911, the area was incorporated as Uniondale. The incorporators generally lived in the Home Heights Subdivision area but the boundaries extended into what is now the northern section of Overland. However, in October of 1915, two-thirds of the residents filed a petition for disincorporation which was later granted. In June of 1940, the City of Overland proposed extending its municipal boundaries to include all of the Ritenour School District. This provoked significant opposition. However, Overland eventually tried again in 1941 by proposing to annex most of the then-forming Community Fire Protection District. The ensuing vote favored annexation. However, "anti-annexationists" elected seven Overland aldermen on the platform of "vote whether or not you wish to become a part of Overland." Consequently, in July of 1943, a special referendum was held. The majority voted for separation and the boundaries were redrawn so that the St. John area was no longer in Overland.

In 1945, under the sponsorship of the Home Heights Improvement Association, the residents of the St. John area voted to incorporate as a village with a population of approximately 2,500. The effective date of incorporation was Friday, December 14, 1945. Five years later, in 1950, the Village of St. John increased its size by annexing an unincorporated area to the east and two other unincorporated areas to the west.

The original incorporation comprised of the streets, basically, between Endicott Ave. and Lindscott Ave. Annexations of unincorporated areas in 1950, the Village of Marvin Terrace in 1964, Elmdale in 1966 and Margona Village in 1974 now makeup what is known as the current City of St. John.

Form of Government

The City Manager/Council form of government was established in 1974 when the citizens voted to do so and adopted the Charter and established the Home Rule/3rd Class City status. The City has two (2) political wards served by three (3) Council members in each ward who serve for three (3) year terms and a Mayor elected at large for a three (3) year term. Elected officials may serve four (4) consecutive terms as prescribed by the term limit provision within the St. John Charter.

Major Employers

The major employers for the City are:

Employer	Number of Employees (Approximately)
Enterprise Leasing	1,400
Apria Health Care	200
Glideaway	120
Shop N Save	75
REPCO printing	50

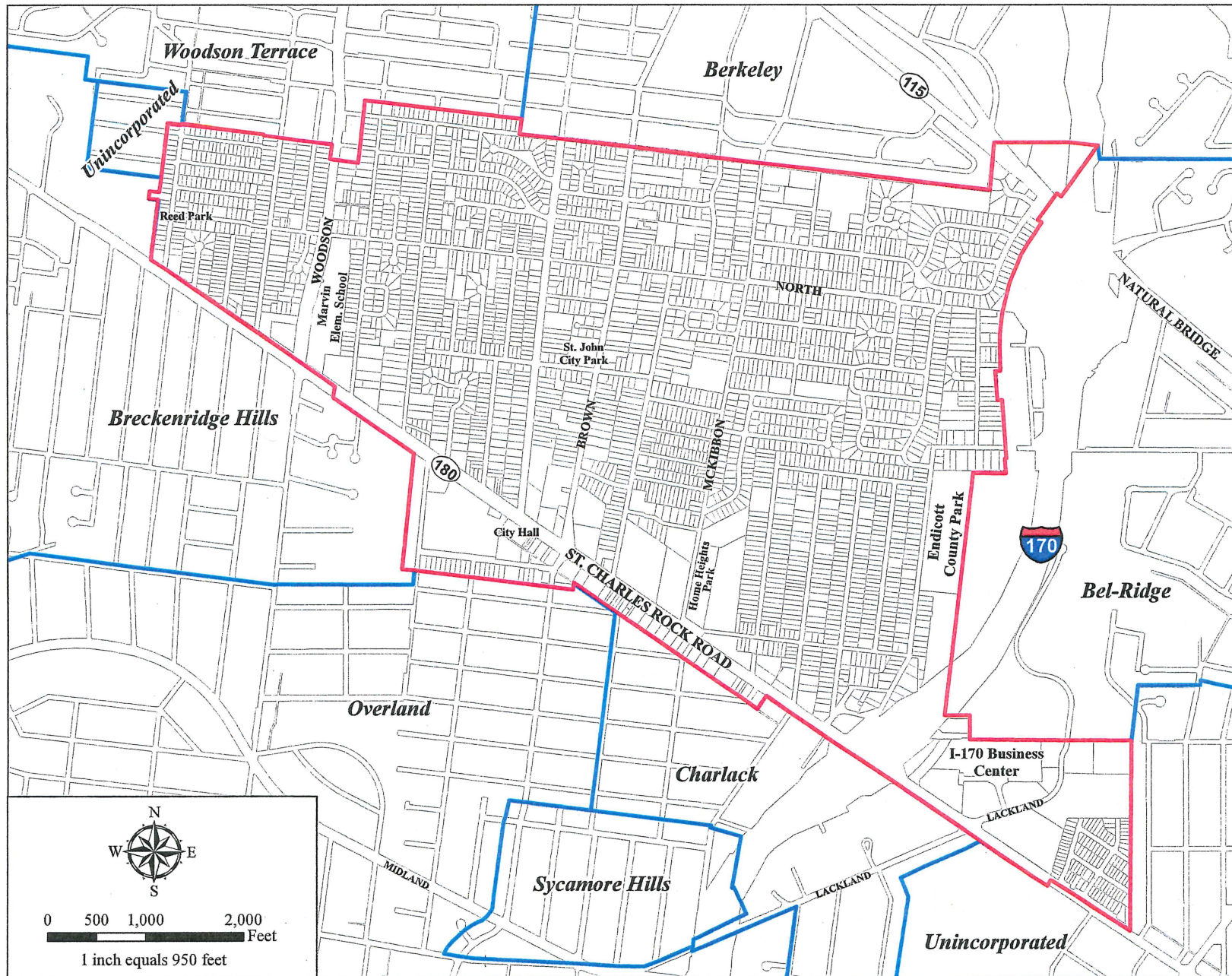


EXHIBIT A

City of St. John

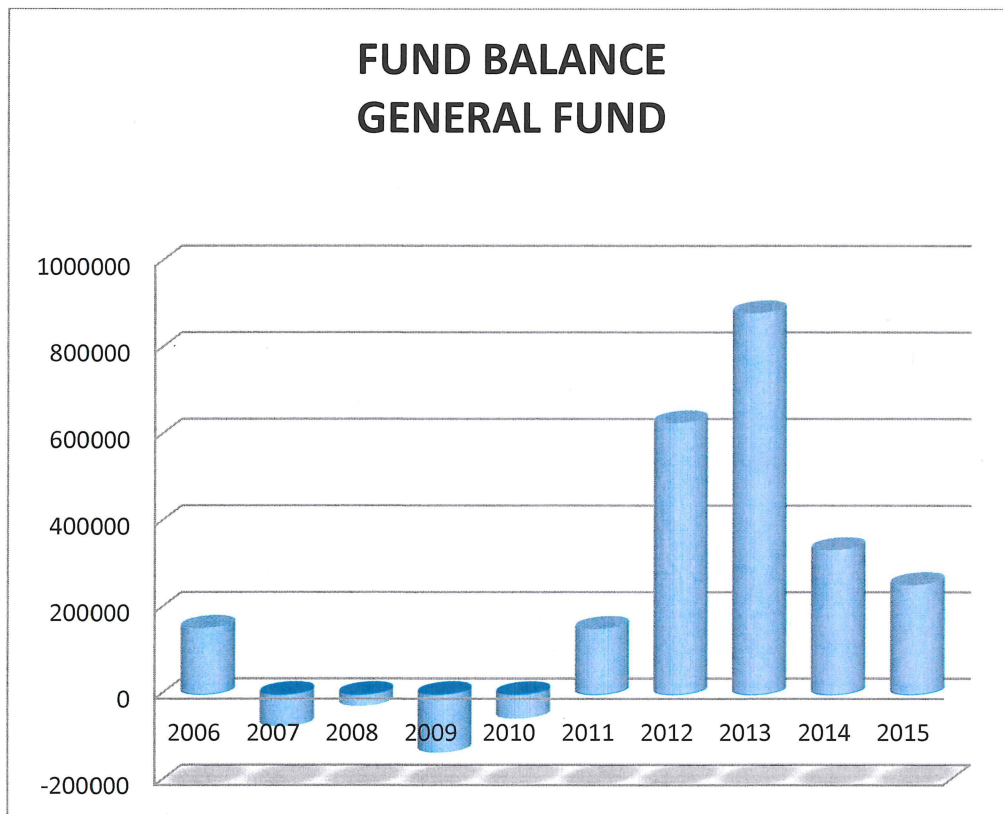
EDR
Economic Development Resources

MAJOR BUDGET POLICIES

Policies reflected herein have been adopted by the City to be adhered to by all Departments. Policies are designed for the betterment of the overall City. Funds which are saved by one Department assist the overall fund balance which benefits the overall financial status of the City. This level of cooperation assists in the goals to produce a quality level of living for our residents. It assists in balancing the budget. Department heads are encouraged to work together for the benefit of all. Coordination of efforts and goals enhance the overall productivity of services benefiting the citizens.

Reserve Funds Policy

The City Council has established a policy to maintain a reserve fund equal to the approximate operational expenditures for a three (3) month period. This is considered a prudent reserve level for meeting unanticipated expenditure requirements, a major revenue shortfall or a natural disaster or emergency. The graph below clearly



depicts a fund balance which is in accordance with the policy.

Debt Management Policy

The maintenance of a proper fund balance, insures the necessary cash to avoid the need for a short-term loan. Under State Law, the City can incur debt totaling no more than 10% of assessed valuation. Since the assessed valuation of the City of St. John is

\$67,191,910, the City can legally incur up to \$6,719,191 which is well in line with the current debt of approximately 4.034 million dollars.

The City has used a funding mechanism, known as Certificates of Participation, to fund the cost for the purchase of the new Municipal Center in 1998. At that time, an amount of \$1,250,000 was used to fund the cost of the building and some of the renovation costs. This amount was amortized over a period of fifteen (15) years which is renewable on an annual basis in order to comply with State and Federal Law. In 1999, the City utilized 1998 series Certificates of Participation, and reissued 1999 Series Certificates to include \$1,000,000 for street Capital Improvements and set the interest rate for a fixed amount for twenty (20) years, expiring in 2019. These payments are made bi-annually and are reflected in the budget as Certificates of Participation or C.O.P.'s. The expenditures for these are depicted in the Capital Improvement Fund. The City recently extended the Certificates of Participation in order to fund a \$1.4 million dollar Capital Improvement Bond Issue for street and City Hall improvements. These 2011 Certificates will expire in 2039. The cost to the City increased the annual payment from approximately \$198,000 to approximately \$214,000. These bonds were upgraded in 2013 by Standard & Poor's from BBB+ to an A+ rating.

Capital Expenditure Policy

Expenditures of \$1,000 or more on items having an expected life of more than one year are considered to be capital expenditures. These expenditures can either be in the General Fund or in any of the Special Funds.

Investment Policy

Long term and Short term investments of fund balance reserve funds are made in accordance with Missouri State Law which restricts the use of these funds on investments where there is little chance of loss. It is the policy of the City of St. John to invest public funds in a manner which will provide the highest investment return with maximum security while meeting the daily cash flow demands of the City and conforming to all state statutes with regards to investing public funds. A Financial Investment Board, comprised of local financial leaders, oversees the investments made by the City and makes policy for the investment of these funds with the City Manager and Finance Officer.

Fixed Assets Policy

All durable goods of \$5,000 + are deemed to be fixed assets.

Balanced Budget

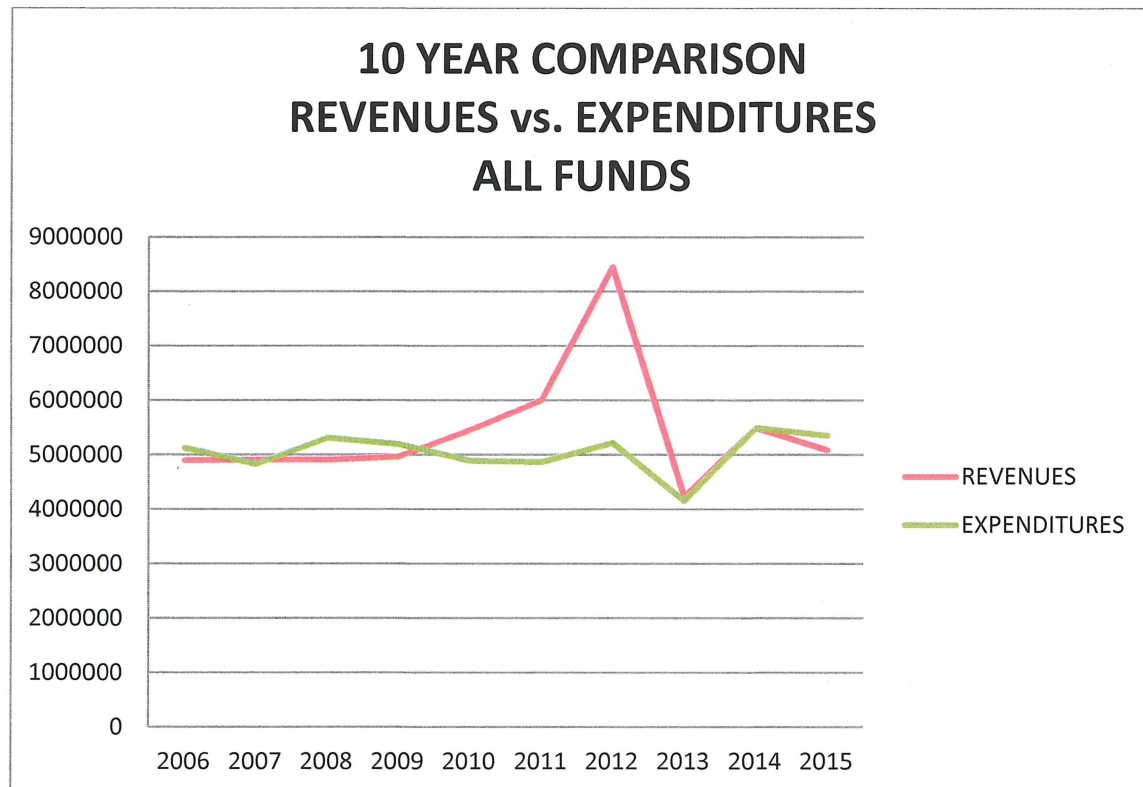
The City recognizes that Reserve Funds or Net Asset Funds are needed from time to time to balance the budget. The Charter for the City of St. John requires an annual balanced budget. As long as revenues, which may include reserve funds, exceed or equal expenditures, the budget is considered balanced. A Balanced Budget is defined as: "A budget with total expenditures not exceeding total revenues and monies available in the fund balance within an individual fund". This FY2015 budget presented as such shall be considered balanced.

Capital Improvements Benchmark

All infrastructures will be maintained at a level of not less than 60% of original construction.

Revenue Policy

Revenues are projected on a conservative basis which allows for growth but will prevent over expending. The revenues projected in this budget are projected by using a combination of history and trend analysis. Some revenues, historically, remain the same or are predictable based upon a percentage increase; some are predicted based upon events, trends or the weather. Trend analysis is also used by looking at trends in revenues over a 5-10 year period. These trends then become very predictable over a long range rather than annual increases/decreases due to a specific happening. The graph below shows revenues and expenditures over a ten year period with the trend line.



Revenues received from taxes and grants are forecasted based upon an accrual method where the remainder of the revenues for fees, fines, etc., is based upon actual receipts.

Long Term Policy

This budget is prepared to meet the needs of the upcoming year as well as the future. The budget will accomplish the goals of the respective departments as well as those stated in the Comprehensive Plan.

Action Plans have been developed within the respective departments to satisfy the needs to accomplish the Long Term Policy needs and decisions; such as new laptops for Code Enforcement, upgrading of the City's website, purchase of Police vehicles and Public Works vehicles and equipment and continued updating of computer equipment and software.

1. The City has established a policy to use any means available to pay off long term debts as soon as practical. The 1999 series Certificates of Participation, now combined with the Series 2011 Certificates, contain restrictions precluding the City from doing an early payoff during the first ten (10) years of the note.
2. The City is committed to maintaining the infrastructure by continuing the capital improvements on the streets, sidewalks and driveway aprons. The funds for sidewalks that are expended within this budget year will prevent costly expenditures in future years at an increased cost. The City maintains this Action Plan for proper slab replacements to prevent trip hazards and future litigation. It is the policy of this City to provide preventive maintenance to every street within the City within the next 5-7 years as it has done in the past.
3. The City will continue to make improvements on the Municipal Center. Improvements are necessary to improve the energy efficiency within the building. These expenditures now will be returned within the next five (5) years through energy savings.
4. The City will continue to rotate its fleet of vehicles on a regular basis. This not only provides efficient equipment for the employees to operate, but increases the resale value of the vehicles in the future and reduces the overall vehicle maintenance budget.
5. The City is committed to vigorous Code Enforcement to maintain its residential and commercial properties to preserve its quality and aesthetic value.
6. The City will continue to hire the best qualified employees in order to deliver the services required by our citizens.
7. The City will continue to update the City's Web site so as to eventually provide on-line services to the residents and business people.
8. The City will continue to follow the goals and objectives in the Comprehensive Plan. The Plan was updated last year (2012). The Comprehensive Plan calls for Business District enhancements in the future.
9. The newly developed Community Improvement District (CID) is committed to improving our business district and attracting new businesses for economic development.

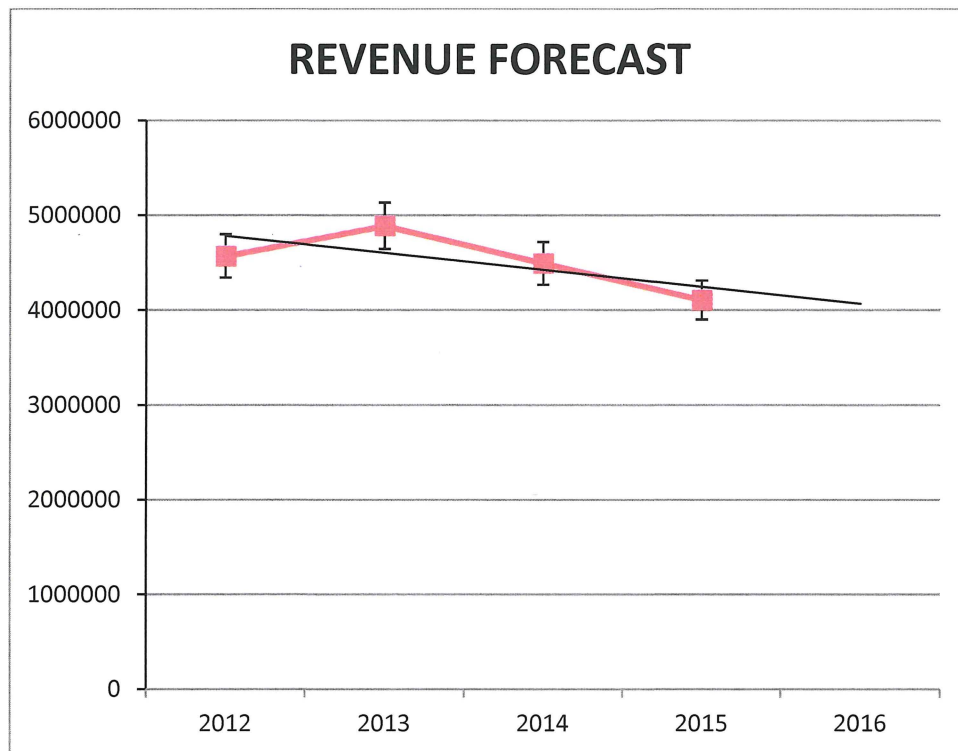
Short Term Financial and Operational Policy

This budget will address the needs of the Department Directors for FY2015 as presented by them during budget planning sessions. In developing the budget for the FY2015, the administrative staff was guided by the following short-term financial and operational policies.

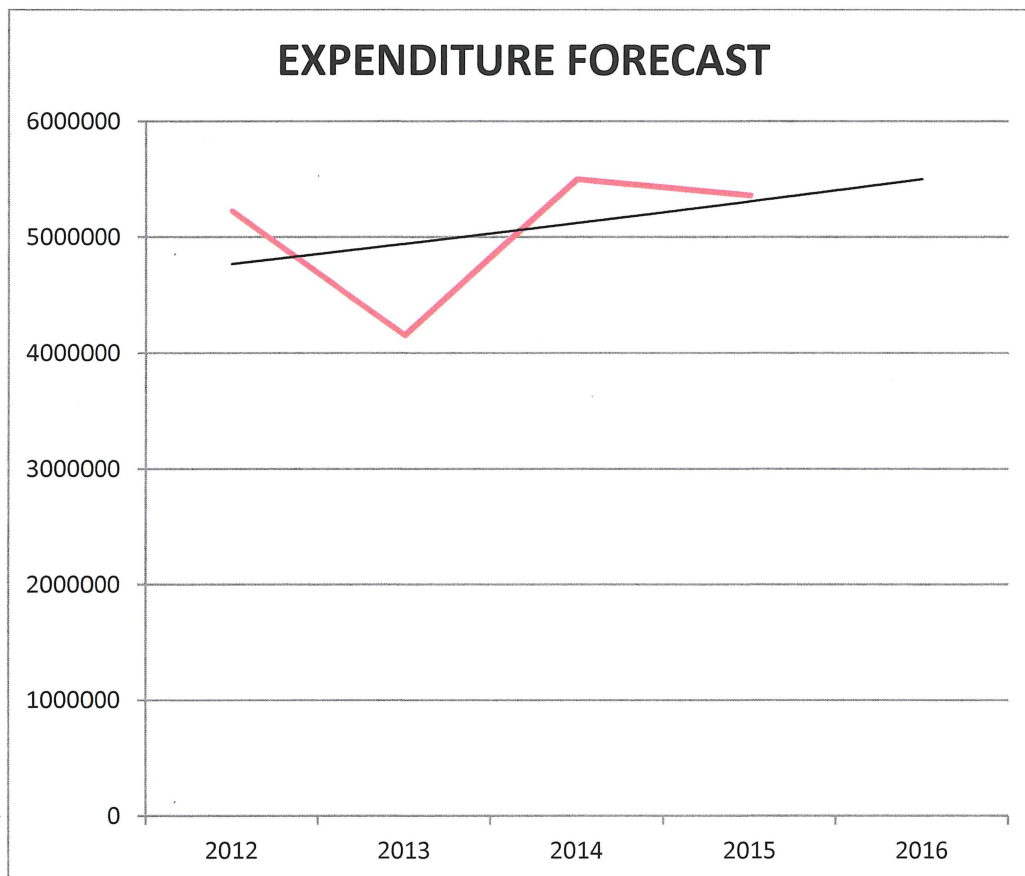
1. Salary estimates are to include a 3% across the board cost of living increase for all employees. Recently hired employees shall receive a standard 2 1/2% increase, once being removed from probationary status. The other salary increase is for employees obtaining college degrees (2 1/2% -Associates, 5% for B.A., 7 1/2% for M.A.).
2. Each administrator was instructed to keep their over-all General Fund Budget requests for professional services, equipment, memberships and travel to within 1-2% maximum from budget FY2014 figures.
3. Due to legal challenges, revenues from Automated Red Light Camera Enforcement are in jeopardy. FY2015 budget was prepared, not anticipating any revenues from this source.
4. Employer contribution rates to our current LAGERS retirement system will remain the same as FY2014. The City of St. John will not increase its Plan level.
5. Predicting employee and employer premiums well in advance has proven to be risky. However, due to our current health care provider offering continued coverage during FY2015, at an 8% increase; an accurate figure can now be determined. There will be no added costs to the employee premiums.

5 Year Forecasting Analysis

Our local economy remains unstable. A 5 year projection for our future has its' challenges. Under normal circumstances, a review and analysis of past trends and historical data could be used as a tool to predict the viability of future revenues and expenditures. However, so many variables exist in St. Louis County and the State of Missouri, making these predictions could lack complete accuracy. Civil unrest has altered consumer spending habits. Greater demands for Law Enforcement are required. Red Light Camera Enforcement violations remain suspended. And, State Legislators annually introduce bills that would alter, eliminate, or transfer local revenues to other entities. The graph below attempts to predict revenues for the next five years. Revenues are expected to remain flat, with little change. Should these variables change, then a more optimistic prediction may occur.



Expenditures are projected likewise. No major new equipment purchases or increases in personnel are anticipated during the next five years. Unless additional funding becomes available, there will be no increases in purchases above previous years.



Depreciation Policy

In order to comply with Statement 34 of the Government Accounting Standards Board, depreciation is now included within the financial statements. The City is adopting the straight line method rather than the historical method.

Staff met to determine real life expectancies for the purpose of establishing an amortization schedule which is depicted on the next page.

Streets	Asphalt	Concrete
Collector	50 years	60 years
Municipal	60 years	75 years
Cul-de-sac	75 years	90 years
New Construction	90 years	95 years
Curbs	15 years	25 years
Sidewalks		
Regular Concrete	N/A	25 years
Coral Concrete	N/A	20 years
Equipment		
Computer Software		3 years
HVAC		7 years
Kitchen Equipment		7 years
Office Equipment		10 years
Park Equipment		10 years
Police Equipment		3 years
Public Works Equipment		7 years
Telephone Equipment		7 years
Other Equipment		10 years
Buildings		30 years
Fixtures		
Building Fixtures		15 years
Parks Fixtures		15 years
Other Fixtures		7 years
Vehicles		
Police Vehicles		3 years
Public Works Vehicles		5 years
Land		N/A

A database was created of all assets exceeding \$5,000 in purchase price or assessed value. Each street, curb and sidewalk in the City was measured as to length and improved width.

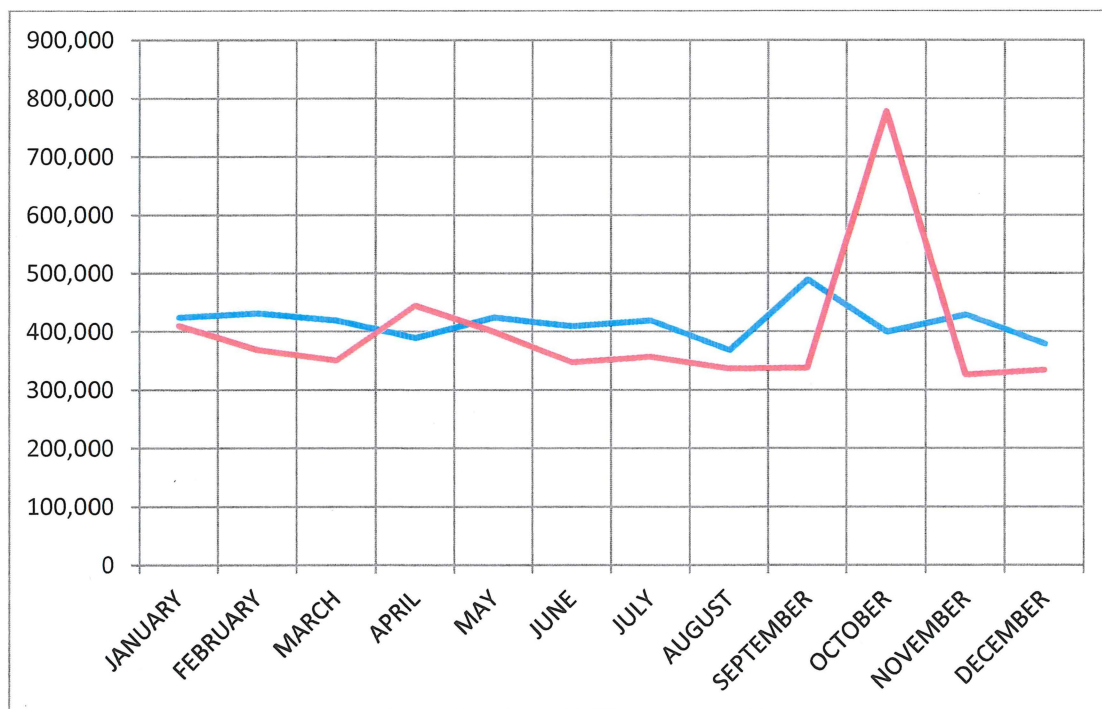
Platted widths of streets were also recorded to determine total land value owned by the City. This schedule also makes it easy to calculate total cost for resurfacing or general repairs. Since a value is recorded for the improved street above the land, a value of \$1 per square foot was assigned. The amortization schedule is applied in order to calculate annual depreciation and total depreciation is calculated by the number of years owned by the city multiplied by the annual depreciation. A scrap value is calculated by a fixed cost of 10% of purchase price or \$0 which would apply to an asset which has absolutely no value. Net assets are calculated by subtracting accumulated depreciation from the purchase price or assessed value.

A benchmark of 60% is hereby established for street, curb and sidewalk maintenance. This is calculated by evaluating the various types of construction materials used, the number of years since the last improvement and the amount of wear and tear on the asset by perceived use, i.e.: a regular municipal street receives more wear and tear than a Cul-de-sac. Although this is done through a calculation, the streets, curbs and sidewalks are evaluated annually to assure that the asset has not received some adverse impact as a result of weather, construction, tree roots, etc.

Cash Flow Policy

The Department Heads worked out a schedule for major expenditures throughout the budget year in accordance with projected monthly revenues.

The graph, below, illustrates the cash flow analysis for the General Funds. This policy will prevent negative cash flow. As seen, some months have expenditures more than revenues, but these are offset by months where revenues exceed expenditures.



This policy will also insure our vendors that they receive payments on a timely basis. Revenues are represented by the blue line and expenditures are in red.

2015 BUDGET PROCESS

The City Manager compiles a budget containing estimated revenues and expenditures for the City and submits the Budget to the City Council by November 1st according to the City Charter. The City Council meets during the month of November with the City Manager and Department Heads for any adjustments, additions or deletions. A budget ordinance is prepared for the first meeting in December. A Public Hearing is then scheduled for this meeting to solicit citizens' input. Notice of this hearing is given by publication in a newspaper of general circulation in the City and a general summary of the budget is printed. The budget is adopted after amendments at the last meeting of the last month of the fiscal year currently ending.

The annual budget may be revised by Ordinance by the City Council for supplemental appropriations after initial adoption if funds are available. The City Manager presents an amended budget to the Council to coincide with the numbers in the proposed budget. These amendments are passed by ordinance prior to the introduction of the new proposed budget. A copy of the amending ordinance and Schedule A (which shows compliance with the amending process for 2014 is depicted in the introduction pages of this document.

The 2015 fiscal budget process is as follows:

January 1	New Budget is in effect
April 15	Quarterly Review
July 15	Semi-annual review
August 15	Department Heads receive Budget Worksheets
September 15	Quarterly Review, Amended Budget Ordinance prepared (if necessary), Department Head Worksheets are due to City Manager
September 15-30	City Manager meets with Department Heads
October 6 & 20	City Manager presents amended budget ordinance for 2014 Budget
October 16 & 23	City Manager & Dept. Heads meet with City Council
November 4	City Manager presents Draft Budget To Council
November 17	1 st Reading of Budget Ordinance
December 1	Notice of Public Hearing published in Newspaper
December 15	Public Hearing on Budget. Final Readings of Budget; Adoption

THE PROCESS FOR PREPARING, REVIEWING, AND ADOPTING THE FY2015 BUDGET

Public budgeting for the City of St. John can be described in six (6) phases.

Phase I – The Budget Begins

Every administrative staff member is involved in budget process. Instructions are prepared and distributed to department heads along with work sheets and year to date expenditures. Emphasis is placed on realistic, accurate, and timeliness submittals.

Phase II – Obtaining Input from Staff

Staff members have approximately six (6) weeks to complete and return budget work sheets to City Manager. The City Manager and City Finance Officer make a complete analysis of the budget requests versus anticipated revenues. Expenditures, revenues, goals and objectives, and statistical data are then combined into one proposed document for staff to review.

Phase III – Review & Amend

The City Manager meets with Department Heads and Finance Officer to discuss and review changes, amendments, or suggestions submitted by staff. Once completed, a proposed budget is then prepared for Mayor/Council Review.

Phase IV – Public Work Sessions

City Manager and Department Heads meet with Mayor and City Council members in several published/public work sessions forums to discuss proposed department expenditures for coming year.

Phase V – Public Meetings & Board Adoption

At the first meeting in December, the proposed budget is presented to the Mayor and City Council. This is also a Charter-mandated Public Hearing for the purpose of reviewing proposed budget. Any interested citizen can review the proposed budget at the Public Hearing to make comments and/or suggestions. A formal vote of Council for approval is completed.

Phase VI – Monitoring & Reviewing the Budget

Once the Mayor/City Council approves the proposed budget, the City Manager has the authority to spend the taxpayer's money. This is done by placing controls and assigning responsibilities to various staff members associated with each department or program. Staff members are held accountable for insuring budget expenditures remain within budgetary boundaries; however the City Manager is ultimately responsible for the overall execution and oversight of budget. The budget is monitored and reconciled periodically to determine if formal City Council action is required to amend the budget.

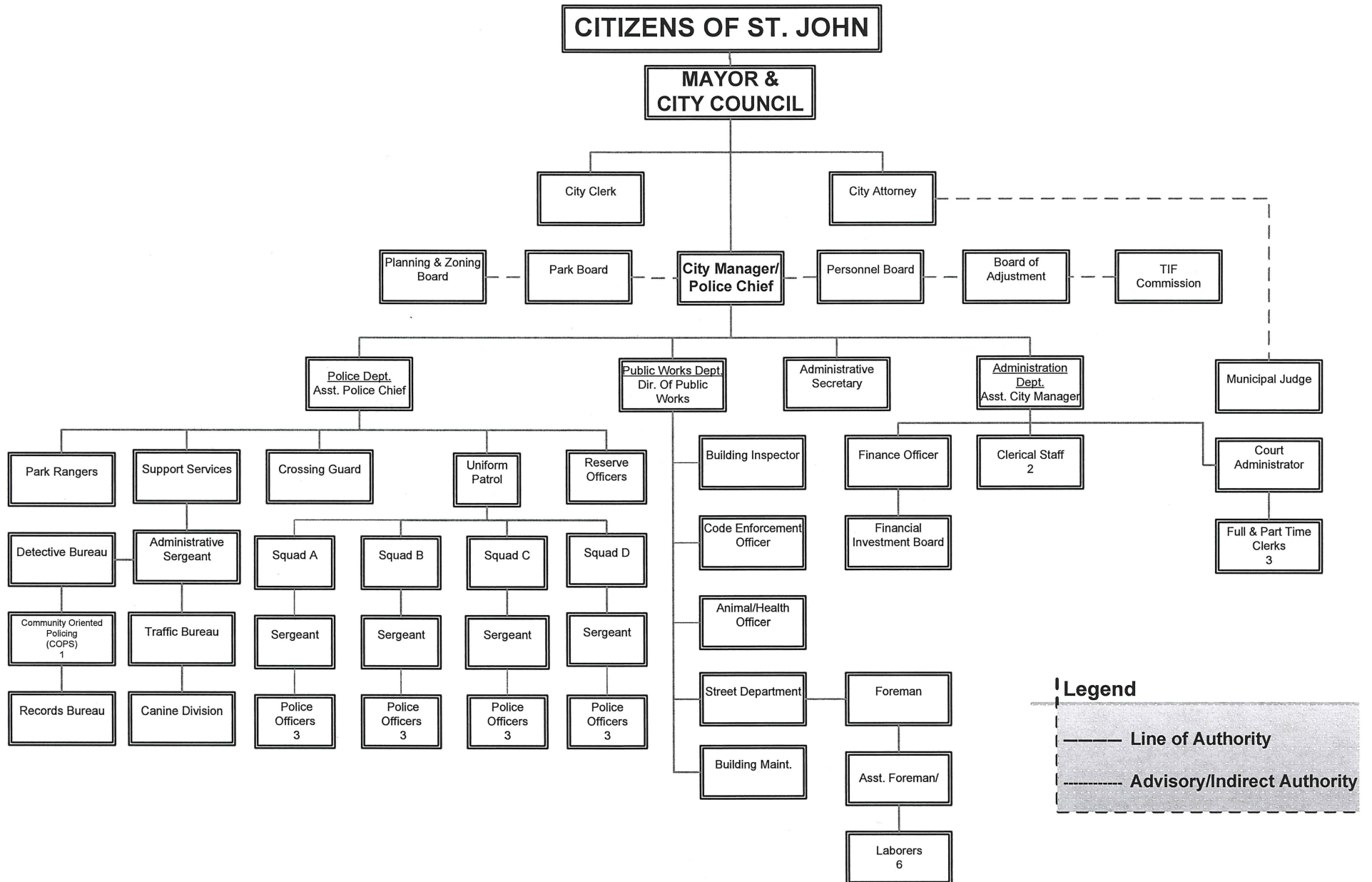
BASIS OF BUDGETING & ACCOUNTING SYSTEM

The City of St. John maintains its accounting records as a basis consistent with generally accepted accounting principles and presents the financial statements on an accrual basis of accounting, for both the General Fund and all Special Funds. Using the accrual basis of accounting, revenues are recognized when they become measurable and available. For instance, they are recognized within the current period or as soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized in the accounting period in which the liability is incurred.

This budget was prepared in accordance with Statement 34 and subsequent statements that apply in accordance with Governmental Accounting Standards Board (GASB). Since the City is required to make a submission, the City staff will rely upon our annual audit to point out any imperfections so that they can be corrected in future years.

City of St. John

ORGANIZATIONAL CHART



**Complete Listing of
Filled Positions By Department**

ADMINISTRATION

	<u>2013</u>	<u>2014</u>	<u>2015</u>
<u>Administration</u>			
Mayor (P/T)	1	1	1
Council Members (P/T)	6	6	6
City Manager/Police Chief	.5	.5	.5
Assistant City Manager	1	1	1
Secretary	1	1	1
Adm. Clerk/City Clerk	1	1	1
<u>Accounting</u>			
Finance Officer	1	1	1
<u>Municipal Court</u>			
Judge (P/T)*	.5	.5	.5
Court Administrator	1	1	1
Clerk Typist II	2	2	2
Clerk Typist II (P/T)	.5	.5	.5
<u>Legal</u>			
City/Prosecuting Attorney*	1	1	1
<u>Senior Citizen Program</u>			
Senior Coordinator (P/T)	0	0	0
Total Administrative FTE	12**	12**	12**

POLICE

	<u>2013</u>	<u>2014</u>	<u>2015</u>
<u>Police Administration</u>			
Police Chief/City Manager	.5	.5	.5
Asst. Police Chief/Captain	1	1	1
Administrative Sergeant	1	1	1
Secretary	1	1	1
Police Clerk	1	1	1
School Crossing Guards (Seasonal)	.3	.3	.3
Park Rangers (P/T)	.5	.5	.5

POLICE (CONT'D)

	<u>2013</u>	<u>2014</u>	<u>2015</u>
<u>Criminal Investigations</u>			
Detective (General Assignment)	1	1	1
Detective (Narcotics)	1	1	1
<u>Patrol</u>			
Sergeants	4	4	4
Corporals	2	2	1
Police Officers	11	11	12
<u>Community Oriented Police</u>			
D.A.R.E. Officer	1	1	1
S.R.O. Officer	1	1	0
Total Police FTE	26.3**	26.3**	25.3**

PUBLIC WORKS

	<u>2013</u>	<u>2014</u>	<u>2015</u>
<u>Public Works Administration</u>			
Public Works Director	1	1	1
<u>Street Department</u>			
Foreman	1	1	1
Assistant Foreman	1	1	1
Laborers	4	5	5
Laborers (P/T)	0	0	0
<u>Health/Animal Control</u>			
Animal Control Officer	1	1	1
<u>Building Inspections</u>			
Building Inspector	1	1	1
Code Enforcement Officer	1	1	1
Total Public Works FTE	12	12	12
Total City FTE's	50.3	50.3	49.3

*Contractual Position

**Number Adjusted To Reflect FTE



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of St. John
Missouri**

For the Fiscal Year Beginning

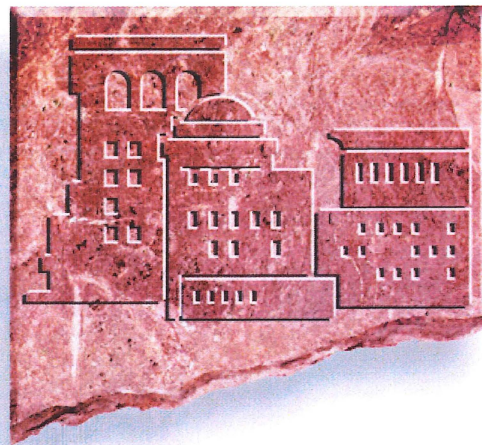
January 1, 2014

Jeffrey R. Enos

Executive Director

REVENUES & APPROPRIATIONS

City of St. John, MO



IN THIS SECTION:

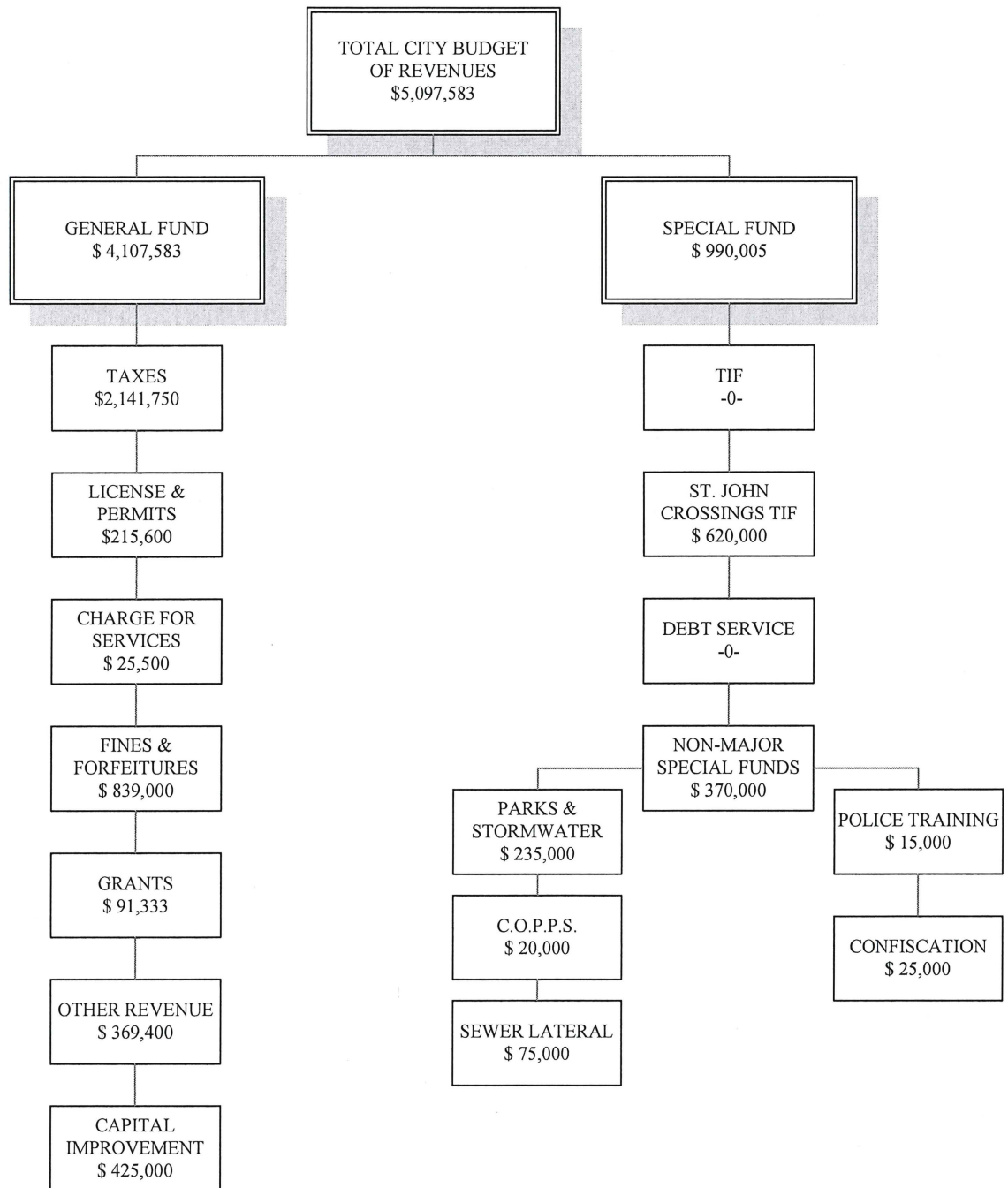
- Various Revenue Information
- Various Revenue Graphs
- Comparison of Appropriations



**COMBINED STATEMENT OF BUDGETED REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - ALL FUNDS**

	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGETED	2014 PROJECTED	2015 BUDGETED
REVENUES:							
TAXES	\$4,295,955	\$3,743,057	\$4,339,494	\$3,490,699	3,573,083	3,439,081	3,496,750
LICENSES/PERMITS	168,716	191,669	200,507	\$220,539	234,100	204,000	215,600
CHARGE FOR SERVICES	80,163	27,047	33,108	\$26,482	26,450	20,775	25,500
COURTS	941,371	1,044,848	1,199,022	\$1,126,763	1,063,100	865,500	839,000
GRANTS	166,291	72,267	133,077	\$69,970	83,300	72,500	91,333
OTHER REVENUES	679,518	1,171,378	904,744	\$406,972	519,160	476,210	429,400
TOTAL REVENUES	\$6,332,014	\$6,250,266	\$6,809,952	\$5,341,425	\$5,499,193	5,078,066	5,097,583
EXPENDITURES:							
ADMINISTRATION	1,434,989	1,418,413	1,455,586	1,604,227	1,514,277	1,782,690	1,513,909
POLICE	1,689,471	1,658,293	1,778,322	1,691,460	1,794,761	1,660,128	1,726,453
PUBLIC WORKS	980,680	942,939	984,215	1,150,234	1,163,129	1,177,362	1,193,823
CAPITAL OUTLAY	847,260	1,080,181	1,562,709	701,922	223,500	257,586	100,000
DEBT SERVICE	781,541	918,889	825,748	735,577	805,967	778,000	825,967
TAX INCREMENT FINANCING	314,788	407,419	2,516,965	0	0	0	0
NON-MAJOR SPECIAL FUNDS	211,750	163,313	102,274	0	0	0	0
TOTAL EXPENDITURES	\$6,260,479	\$6,589,447	\$9,225,819	\$5,883,420	\$5,501,634	5,655,766	5,360,152
FUND BALANCE JANUARY 1	\$4,707,081	\$4,778,606	\$5,908,762	\$3,492,895	2,950,900	2,950,900	2,373,200
FUND BALANCE DECEMBER 31	\$4,778,616	\$5,908,762	\$3,492,895	\$2,950,900	3,518,738	2,373,200	2,110,630
CHANGE IN FUND BALANCE	\$71,535	\$1,130,156	-\$2,415,867	-\$541,995	-\$2,441	-577,700	-262,569
REVENUES	\$6,332,014	\$6,250,266	\$6,809,952	\$5,341,425	5,499,193	5,078,066	5,097,583
EXPENDITURES	\$6,260,479	\$6,589,447	\$9,225,819	\$5,883,420	5,501,634	5,655,766	5,360,152

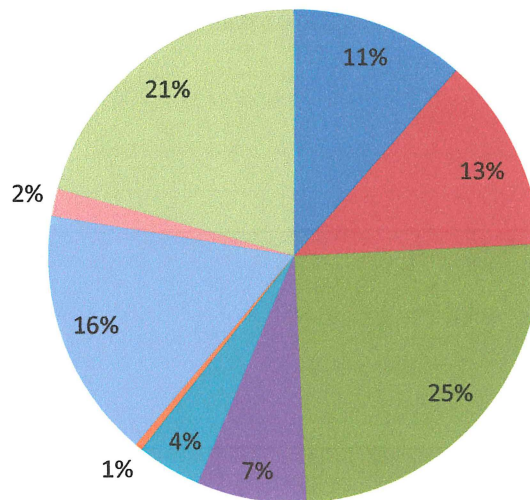
REVENUE FUND STRUCTURE



Property Taxes	\$585,000
Utility Taxes	\$650,000
Sales Taxes	\$1,275,000
Inter-Government	\$366,750
License & Permits	\$215,600
Charge for Service	\$25,500
Court	\$839,000
Grants	\$91,333
Other Revenues	\$1,049,400

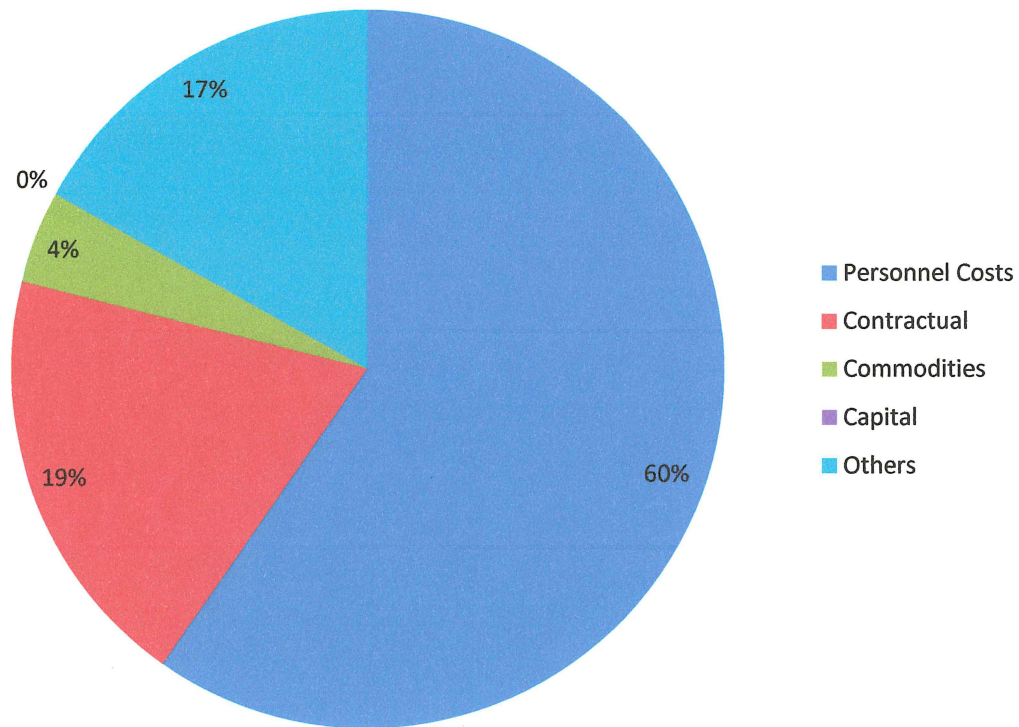
REVENUE SOURCES BY CATEGORY

■ Property Taxes ■ Utility Taxes ■ Sales Taxes
 ■ Inter-Government ■ License & Permits ■ Charge for Service
 ■ Court ■ Grants ■ Other Revenues



Personnel Costs	\$3,007,145
Contractual	\$969,275
Commodities	\$209,740
Capital	#322,775
Others	\$851,217

TOTAL APPROPRIATIONS OF ALL FUNDS BY CATEGORY



ALL FUND REVENUES BY SOURCE - 2015

FUND	PROPERTY TAXES	UTILITY TAXES	SALES TAX	INTER- GOVERNMENT	LICENSES & PERMITS	CHARGE FOR SERVICES	COURT	GRANTS	OTHER REVENUES	TOTAL
GENERAL FUND	\$275,000	\$650,000	\$850,000	\$366,750	\$215,600	\$25,500	\$839,000	\$91,333	\$369,400	\$3,682,583
CAPITAL IMPROVEMENT	0	0	425,000	0	0	0	0	0	0	\$425,000
DEBT SERVICE	0	0	0	0	0	0	0	0	0	\$0
TIF	0	0	0	0	0	0	0	0	0	\$0
ST. JOHN CROSSINGS	0	0	0	0	0	0	0	0	620,000	\$620,000
C.O.P.P.S	0	0	0	0	0	0	0	0	20,000	\$20,000
POLICE TRAINING	0	0	0	0	0	0	0	0	15,000	\$15,000
SEWER LATERAL	75,000	0	0	0	0	0	0	0	0	\$75,000
PARKS & STORMWATER	235,000	0	0	0	0	0	0	0	0	\$235,000
CONFISCATION	0	0	0	0	0	0	0	0	25,000	\$25,000
TOTAL	\$585,000	\$650,000	\$1,275,000	\$366,750	\$215,600	\$25,500	\$839,000	\$91,333	\$1,049,400	\$5,097,583
PERCENT OF TOTAL	11.4%	12.8%	25.0%	7.1%	4.2%	0.5%	16.4%	1.8%	20.5%	

2015 BUDGET
ALL EXPENDITURES FOR ALL FUNDS BY CATEGORY

FUND	PERSONNEL COSTS	CONTRACTUAL	COMMODITIES	CAPITAL	OTHER	TOTAL
100 GENERAL FUND	\$3,007,145	\$859,575	\$181,765	\$0	\$20,350	\$4,068,835
500 CAPITAL IMPROVEMENT FUND	0	11,500	0	307,925	205,967	\$525,392
201 Debt Service	0	0	0	0	0	\$0
400 TIF	0	0	0	0	0	\$0
600 C.O.P.P.S	0	1,500	16,500	0	0	\$18,000
450 ST. JOHN CROSSINGS	0	0	0	0	620,000	\$620,000
700 POLICE TRAINING	0	11,700	5,375	0	0	\$17,075
320 PARKS & STORMWATER	0	0	0	10,000	4,900	\$14,900
310 SEWER LATERAL	0	85,000	0	0	0	\$85,000
900 CONFISCATION	0	0	6,100	4,850	0	\$10,950
	\$3,007,145	\$969,275	\$209,740	\$322,775	\$851,217	\$5,360,152

CITY OF ST. JOHN
COMBINED STATEMENT OF REVENUES/EXPENDITURES CHANGES IN
FUND BALANCES FOR ALL FUNDS 2015

	GENERAL	CAPITAL	ST. JOHN	NON-MAJOR	PARKS	
	FUND	IMPROVEMENT	CROSSINGS	SPECIAL	STORMWATE	
REVENUES	FUND	FUND	FUND	FUNDS	FUND	TOTAL
TAXES	\$2,141,750	\$425,000	\$620,000	\$75,000	\$235,000	\$3,496,750
LICENSES/PERMITS	215,600	0	0	0	\$0	\$215,600
CHARGE FOR SERVICE	25,500	0	0	0	\$0	\$25,500
FINES & FORFEITURES	839,000	0	0	0	\$0	\$839,000
GRANTS	91,333	0	0	0	\$0	\$91,333
OTHER REVENUES	369,400	0	0	60,000	\$0	\$429,400
TOTAL REVENUES	\$3,682,583	\$425,000	\$620,000	\$135,000	\$235,000	\$5,097,583
EXPENDITURES						
ADMINISTRATION	\$1,449,884	\$59,125	\$0	\$0	\$4,900	\$1,513,909
POLICE	1,577,428	103,000	0	46,025	\$0	\$1,726,453
PUBLIC WORKS	1,041,523	57,300	0	85,000	\$10,000	\$1,193,823
CAPITAL OUTLAY	0	100,000	0	0	\$0	\$100,000
DEBT SERVICE	0	205,967	620,000	0	\$0	\$825,967
						\$0
TOTAL EXPENDITURES	\$4,068,835	\$525,392	\$620,000	\$131,025	\$14,900	\$5,360,152
EXCESS OF REVENUES OVER(UNDER) EXPEND.	-\$386,252	-\$100,392	\$0	\$3,975	\$220,100	-\$262,569
OTHER SOURCES						
TRANSFERS IN	\$305,350	\$0	\$0	\$0	\$0	\$305,350
TRANSFERS OUT	\$0	\$80,000	\$0	\$25,000	\$200,350	\$305,350
TOTAL REVENUES OVER (UNDER) EXPENDITURES	-\$80,902	-\$180,392	\$0	-\$21,025	\$19,750	-\$262,569
BEGINNING FUND BALANCE	\$333,597	\$940,687	\$394,727	\$361,216	\$342,972	\$2,373,199
DEDICATED FUND BALANCE	\$0	\$0	\$0	\$0	\$0	\$0
ENDING FUND BALANCE	\$252,695	\$760,295	\$394,727	\$340,191	\$362,722	\$2,110,630

FUND TRANSFERS

2015

TO:

FROM:

General Fund

Park/Recreation & Storm Water

\$15,000	Senior Citizen Program
\$4,200	Parks Department #34
\$67,000	Park maintenance workers and equipment for three (3) parks
\$23,000	Park Rangers program
\$6,050	Boards & Commissions Event
\$1,500	Financial Edge software
\$6,000	ISA conference for Public Works Dir and Street Supt.
\$15,000	Police Patrol and locking of Park restrooms
\$30,900	Street Dept Maint. for compliance with Storm Water Reg. Phase II
<u>\$30,900</u>	Code Enforcement for compliance with Storm Water Reg. Phase II
\$199,550	Sub-Total

Sewer Lateral

\$15,000	Administrative costs to manage the program
----------	--

C.O.P.P.S

\$10,000	Subsidize D.A.R.E. program
----------	----------------------------

Capital Improvement

\$80,000	Personnel costs for new sidewalks and gutters
----------	---

\$304,550	TOTAL GENERAL FUND
------------------	---------------------------

\$304,550	GRAND TOTAL TRANSFERS IN
------------------	---------------------------------

FUND TRANSFERS

2015

FROM:

TO:

Park/Rec & Storm Water

General Fund

\$15,000	Senior Citizen Program
\$4,200	Parks Department #34
\$67,000	Park maintenance workers and equipment for three (3) parks
\$23,000	Park Rangers program
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\$199,550	Sub-Total

Sewer Lateral

General Fund

\$15,000	Administrative costs to manage the program
-----------------	--

C.O.P.P.S

General Fund

\$10,000	Subsidize D.A.R.E. program
-----------------	----------------------------

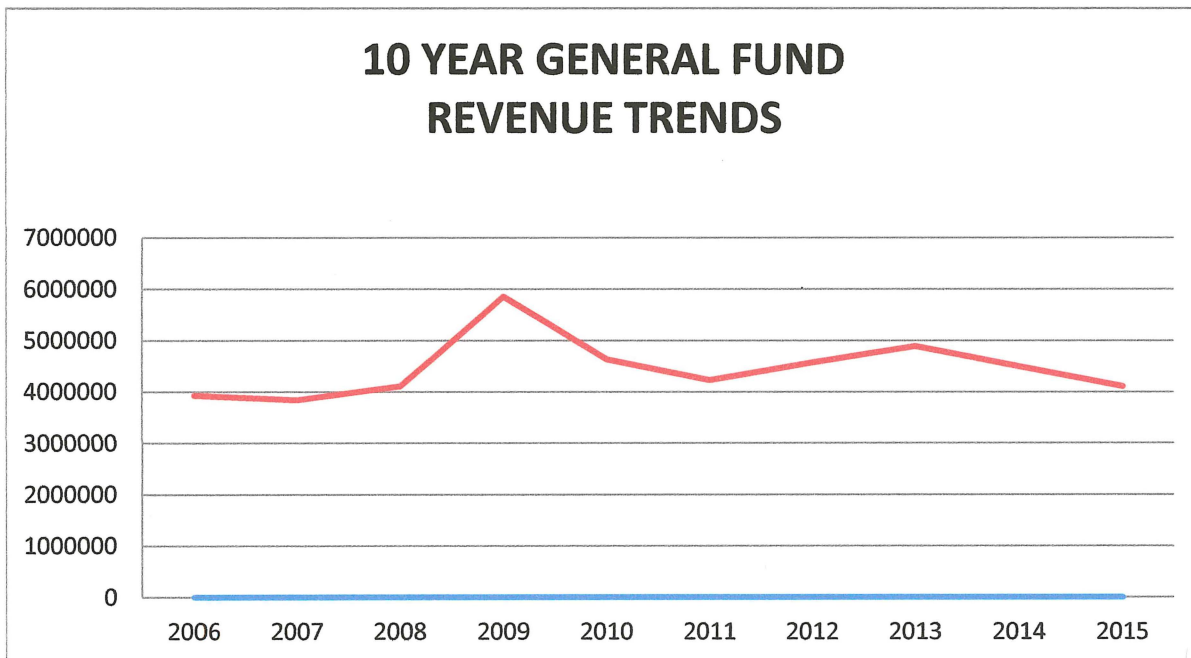
Capital Improvement

General Fund

\$80,000	Personnel costs for new sidewalks and gutters
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<u>\$304,550</u>	GRAND TOTAL TRANSFERS OUT
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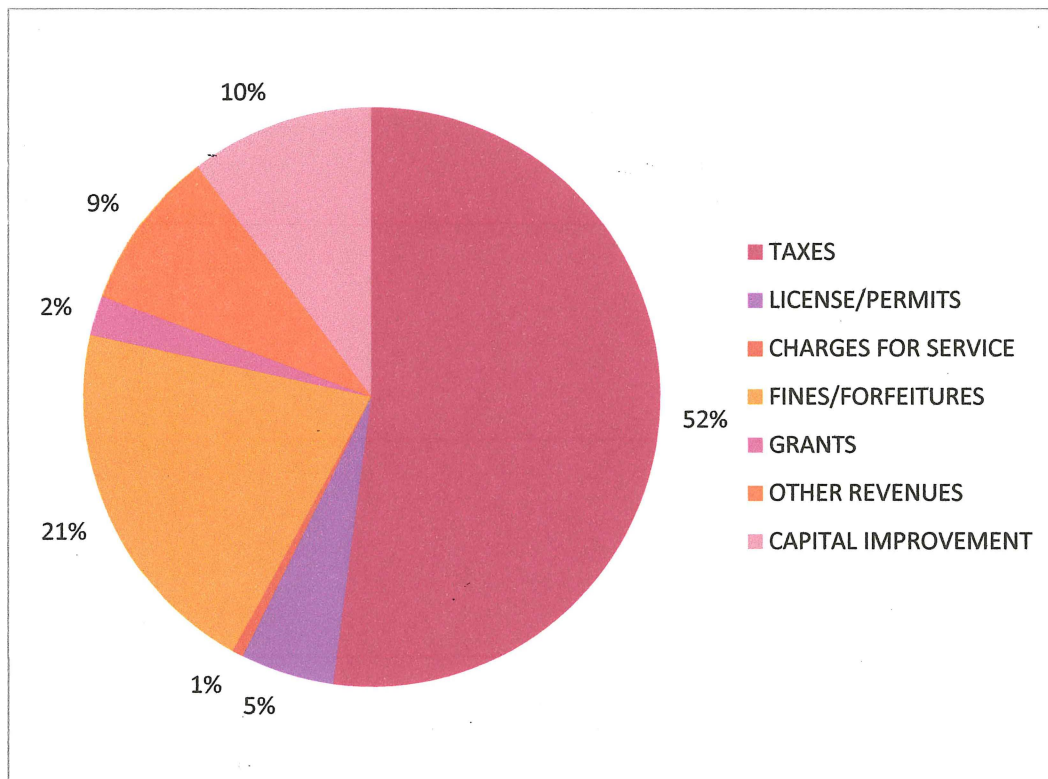
2006	3926853
2007	3842058
2008	4109551
2009	5854981
2010	4632499
2011	4227329
2012	4571407
2013	4889598
2014	4494193
2015	4107583



REVENUES

GENERAL FUND

General Fund Revenues are received by the City of St. John and are divided into six (6) basic categories: Taxes, License/Permits, Charge for Service, Courts, Grants and Other Revenues. Although tracked separately, Capital Improvement Funds are considered as General Fund Revenues. Each category has a graph showing the trend over the last ten (10) years and the actual revenues for the past five (5) years as well as the current year's projection to assist in trend analysis.

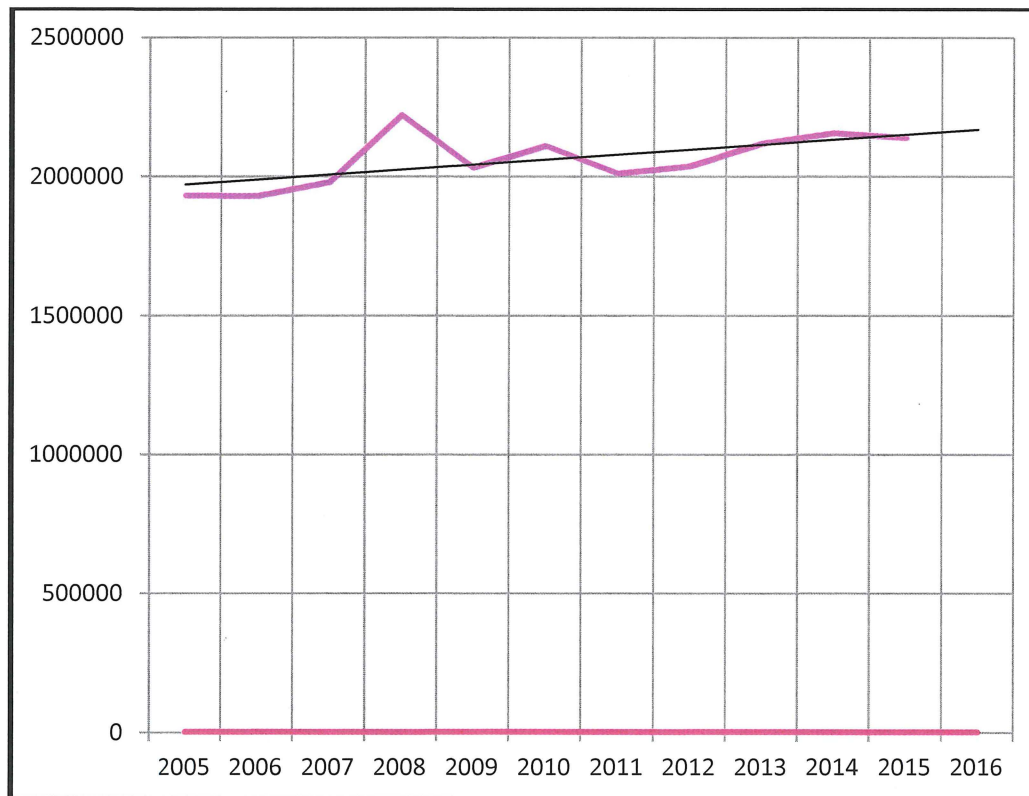


Revenues are projected based upon past history, receipt of monthly revenues, current changes in City structure, census data, tax increases and trends in the economy. Below is an explanation of each of these revenues.

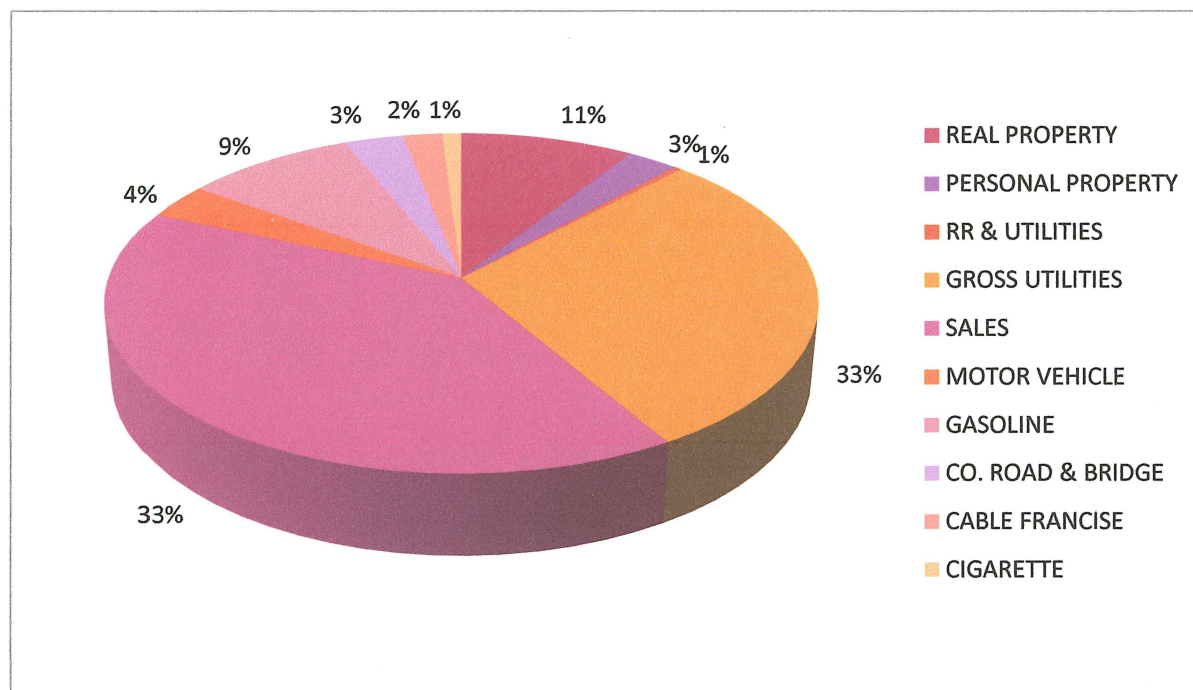
TAXES

Taxes comprise 43% of all General Revenue Funds, this year, as depicted by the graph on the previous page. This is 5% less than projected in the 2014 budget.

	2009	2010	2011	2012	2013	2014	2015
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>PROJECTED</u>	<u>BUDGETED</u>
Taxes	\$2,031,811	\$2,109,939	\$2,102,400	\$2,038,127	\$2,104,767	\$2,141,081	\$2,141,750



Tax revenues are received from various sources. Some tax revenues are allocated to the City on a per capita basis, or in other words, by population percentage as determined by the current census data.



In the following section, these various types of taxes will be discussed individually.

REAL ESTATE & PERSONAL PROPERTY TAX

Real estate and personal property taxes are received based upon calculations of assessed valuation determined by the St. Louis County Assessor' Office for property within the City of St. John. These taxes are accrued in accordance with the City's modified accrual policy. Tax dollars received in 2015 are for the taxes assessed in 2014. Assessed valuation within the City of St. John has grown steadily over the last several years, however has declined, like many other cities, due to re-assessment mandated by the State in even numbered years. Real estate taxes are estimated at \$225,000 for 2015. This is similar as last year's estimate. Personal property taxes are estimated at \$50,000. This \$10,000 less than last year's projection. These combined are 12.8% of tax revenues.

UTILITY GROSS RECEIPTS TAX

The City of St. John levies a 5% gross receipts tax on electric, gas, telephone and water companies within the City. The utility tax is collected by the utility company at the time of their monthly billing and is remitted to the City within twenty (20) days following the last day of each month. Revenue receipts from the utility gross receipts tax are currently estimated based upon the City's experience, as well as the information supplied by the utility companies. It should be noted that the estimates for utility taxes are dependent on weather conditions, any increases authorized by the Public Service Commission, as well as new construction. Revenues are projected more than last year's revenues due to settlement from past taxes due to a lawsuit filed several years ago in last year's budget revenues.

Revenues will be received from the on-going settlement agreement with the cell phone companies and other final settlement payments will be included. Revenues for Fiscal Year 2015 are estimated at \$650,000 or 30.3% of tax revenues.

SALES TAX

There are two (2) methods in which cities in St. Louis County receives sales tax distributions. One means is through the “point-of-sale” method (“A” Cities; the other is through a county-wide sales tax pool (“B” Cities).

Cities under the “point-of-sales” method receive actual taxes collected within their respective cities. Cities in the “pool” receive a share based upon a percentage of the population of the city with respect to the entire population of the “pool”. These percentages are adjusted decentennially, based upon the latest census figures.

The City of St. John receives sales tax revenue as a “pool” city. The sales tax rate for the City of St. John is 1% of retail sales. Sales tax is collected by the State of Missouri and wire transferred to the City on or by the 10th of each month. The amount collected varies due to the fact, that some businesses make quarterly contributions and retail sales are seasonal.

In addition, under legislation passed in 1994, known as House Bill 618, the “B” cities receive a share of the taxes received by the “A” cities based upon a county-wide redistribution formula.

The sales tax is sent to St. Louis County who distributes it to “B” cities based upon a per capita formula. The City receives approximately \$130.42 per capita. Revenues are projected at \$850,000 or 39.6% of Tax Revenues projected in 2015, which is 1.1% less than last year’s estimate. This may be interpreted as another sign that our economy continues to remain stagnet.

MOTOR VEHICLE TAX

This tax is collected by the State of Missouri and remitted to the City on a monthly basis. These taxes are generated when reported on the pink registration certificate when a vehicle is Purchased and all taxes are paid for license plates. The City code is listed on the form and the taxes are recorded. The City relies on the clerks at the State License Bureau to enter the proper codes in order for the City to receive what is due. Revenues for Fiscal Year 2015 are projected at \$70,000 or 3.2% of tax revenues.

GASOLINE TAX

Motor fuel tax is collected monthly by the State and remitted to the City for the purpose of maintaining roads. The tax is generated based upon a charge of \$0.17 per gallon and is distributed based upon population. Revenues for Fiscal Year 2014 are projected at \$165,000 or 7.4% of tax revenues.

CIGARETTE TAX

Cigarette taxes are also collected by the State and distributed to the City based upon population. These receipts are wired monthly to the City. In St. Louis County, all municipalities share in a five-percent (5%) County tax levy. Revenues for Fiscal Year 2015 are projected at \$21,000 or 0.9% of tax revenues. Cigarette taxes have been on a steady decline with people not smoking as much as they used to, however, they have been constant the last couple of years.

COUNTY ROAD & BRIDGE TAX

This tax is received from the State based on taxes collected on miles of streets. It is designated in this document to be used by the Street Department for ongoing maintenance. It is anticipated that the City will receive \$60,000 or 2.8% of tax revenues.

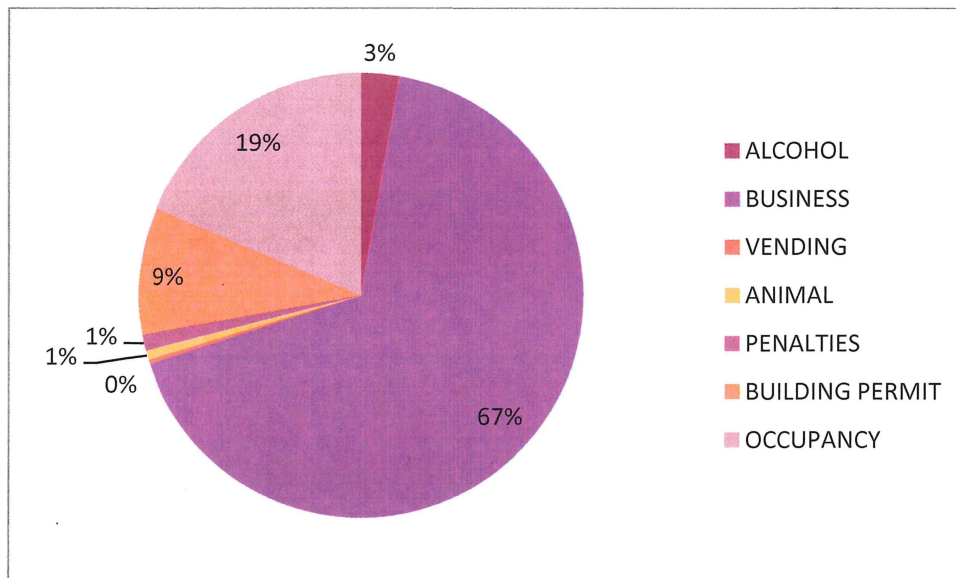
CABLE FRANCHISE

The City has levied a franchise fee on Charter Cable for their use of the City's rights of way and easements throughout the City. It is anticipated that Cable Franchise revenues will be \$45,000 in 2015 or 2.1% of total tax revenues.

LICENSES & PERMITS

The City of St. John collects revenues from the licensing businesses, liquor sales, vending machines and dog tags. The selling of City Stickers was discontinued by the City Council in 2009 which accounts for a decrease in revenues.

	2009	2010	2011	2012	2013	2014	2015
License/	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>PROJECTED</u>	<u>BUDGETED</u>
Permits	\$260,519	\$168,717	\$181,669	\$200,507	\$220,539	\$204,100	\$215,600



Permit fees are collected for occupancy inspections and the issuance of the occupancy permit and building permits are issued based upon the cost of the project. Occupancy Permits are issued dependent upon square footage within the living quarters. License and Permits provide 5.8% of total General Revenue funds

BUSINESS LICENSES

License fees are set by Municipal Code for various types of businesses by the amount of gross sales. The business license year runs from February 1st thru January 31st. Revenues for this line item have increased over the last 5 years due to a measure presented to the residents of St. John, and passed, to standardize license fees in 2003. After a 3 year phase-in period, business licenses are more static. Revenues for 2015 are projected at \$145,000 or 67.2% of license/permits revenues.

LIQUOR LICENSES

Liquor licenses range from \$22.50 to \$450.00 annually depending upon the types of liquor sales for that respective business. The liquor license year runs from July 1st through June 30th. Revenues for fiscal year 2015 are projected at \$6,000 or 2.7% of license/permits revenues.

VENDING MACHINE LICENSES

Vending machines or coin operated machines are licenses at \$15.00 per machine on an annual basis. The vending machine license year runs from October 1st to September 30th. Revenues for fiscal year 2015 are projected at \$600 or less than 1% of license/permit revenues.

ANIMAL LICENSES

Animal licenses are required for every dog and cat kept in the City which is over the age of six (6) months old providing that no more than two (2) dogs/cats are kept at the same time.

A certificate of proof of inoculation is required for rabies and a \$2.00 fee is collected per metal tag which is to be affixed to the animal's collar. Revenues for fiscal year 2015 are projected at \$1,500 or 0.6% of license/permit revenues.

BUILDING PERMITS

Building permits are issued based upon approved drawings and inspections by the Building Inspector. Fees are calculated based upon the cost of the project. Standard inspection fees for fence, swimming pools, etc. are assessed at time project submission and approval. Revenues for 2015 are projected at \$20,000 or 9.2% of license/permit revenues.

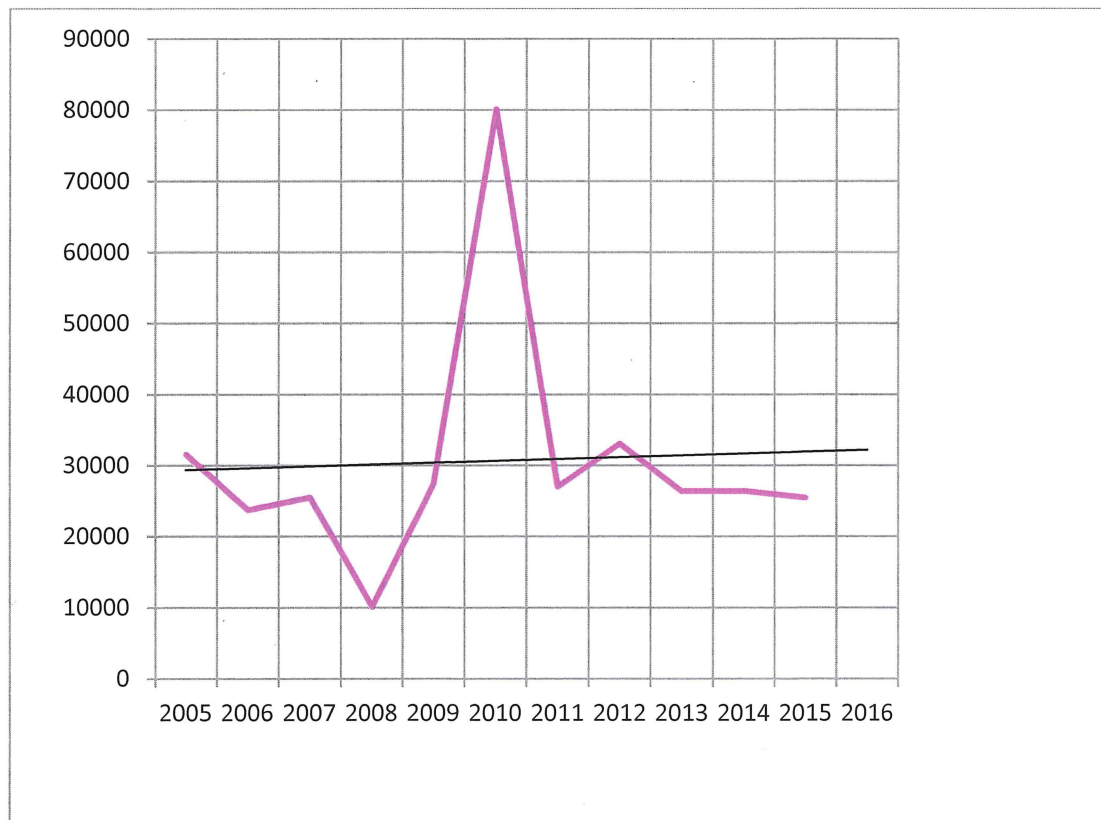
OCCUPANCY PERMITS

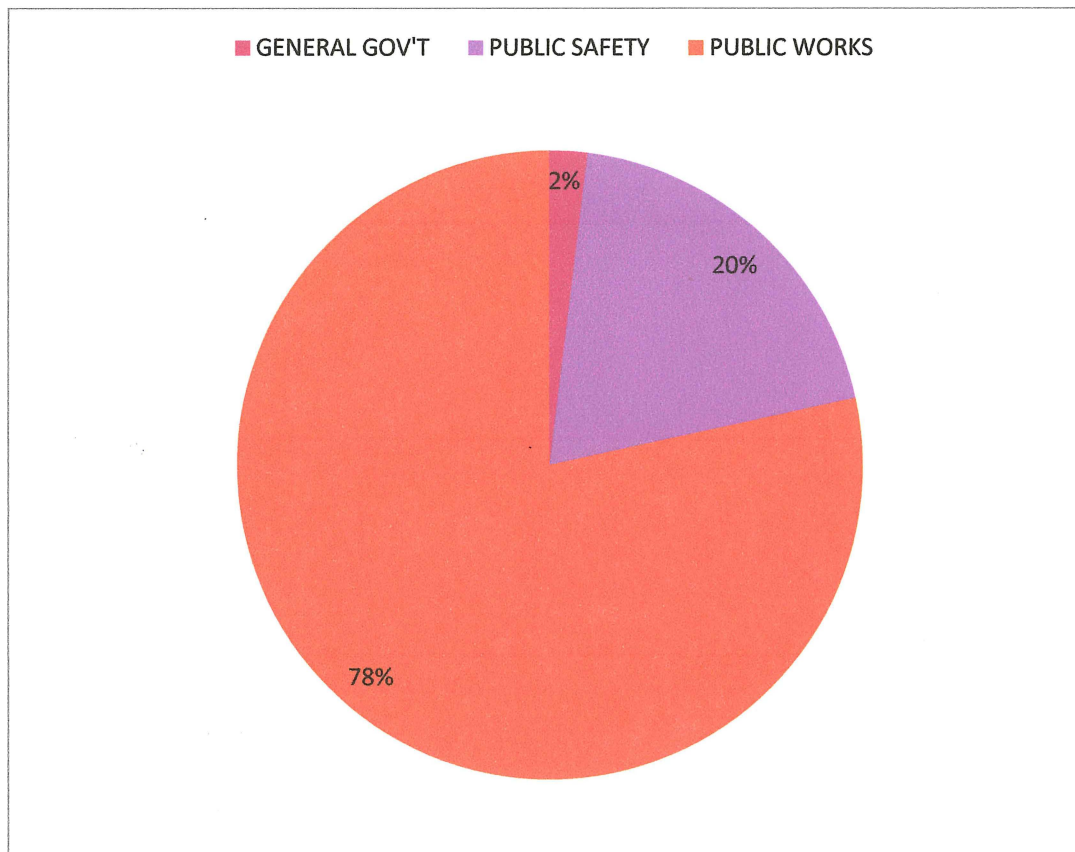
Occupancy Permits are issued after an inspection is completed and approved by the Building Inspector or Code Enforcement Officer. Inspections assure code and safety compliance and will set a maximum amount of occupants based upon square footage to prevent overcrowding. Revenues for 2015 are projected at \$40,000 or 18.5% of license/permit revenues.

CHARGES FOR SERVICE

These revenues are divided into three (3) categories; General Government, Public Safety and Public Works.

	2009	2010	2011	2012	2013	2014	2015
Charge for	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>PROJECTED</u>	<u>BUDGETED</u>
Service	\$27,477	\$80,162	\$27,047	\$33,108	\$25,777	\$20,775	\$25,500



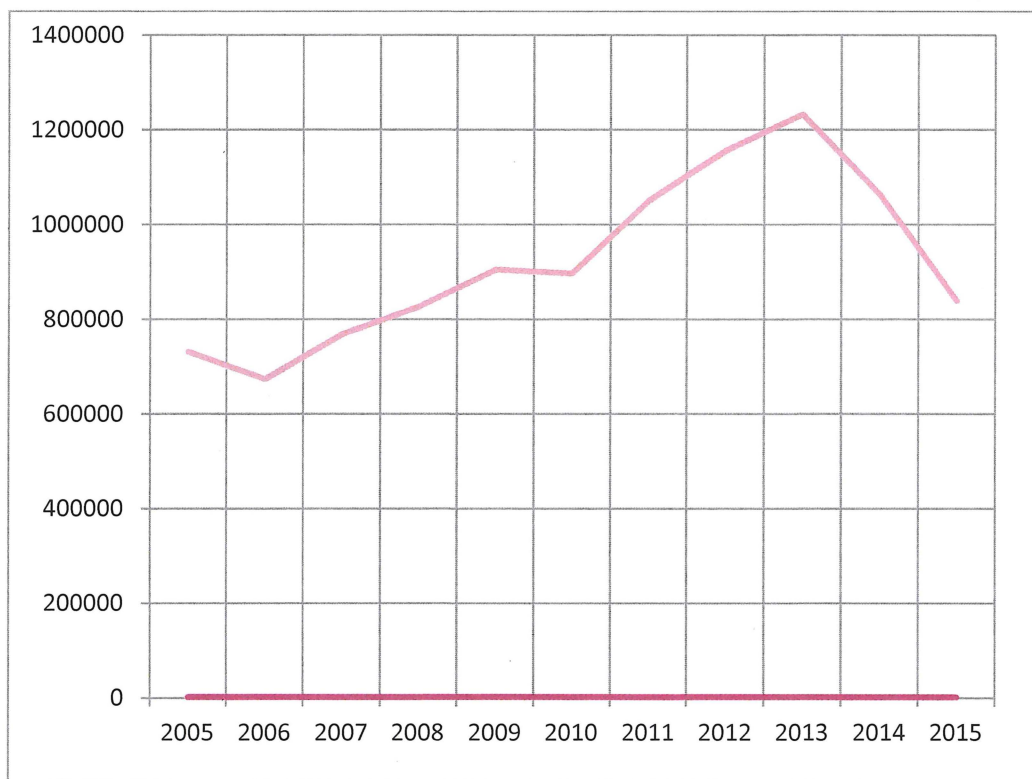


Revenues are received for zoning application fees, false alarm report fees, requests for police reports, reimbursements, snow removal fees and building inspection fees for contractual services with other municipalities, collection of liens for services performed on private property. The spike in the graph for 2010 was due to the sale of some City property to a local business. Revenues for fiscal year 2014 are projected at \$25,500. These fees provide less than 0.62% of General Revenue funds.

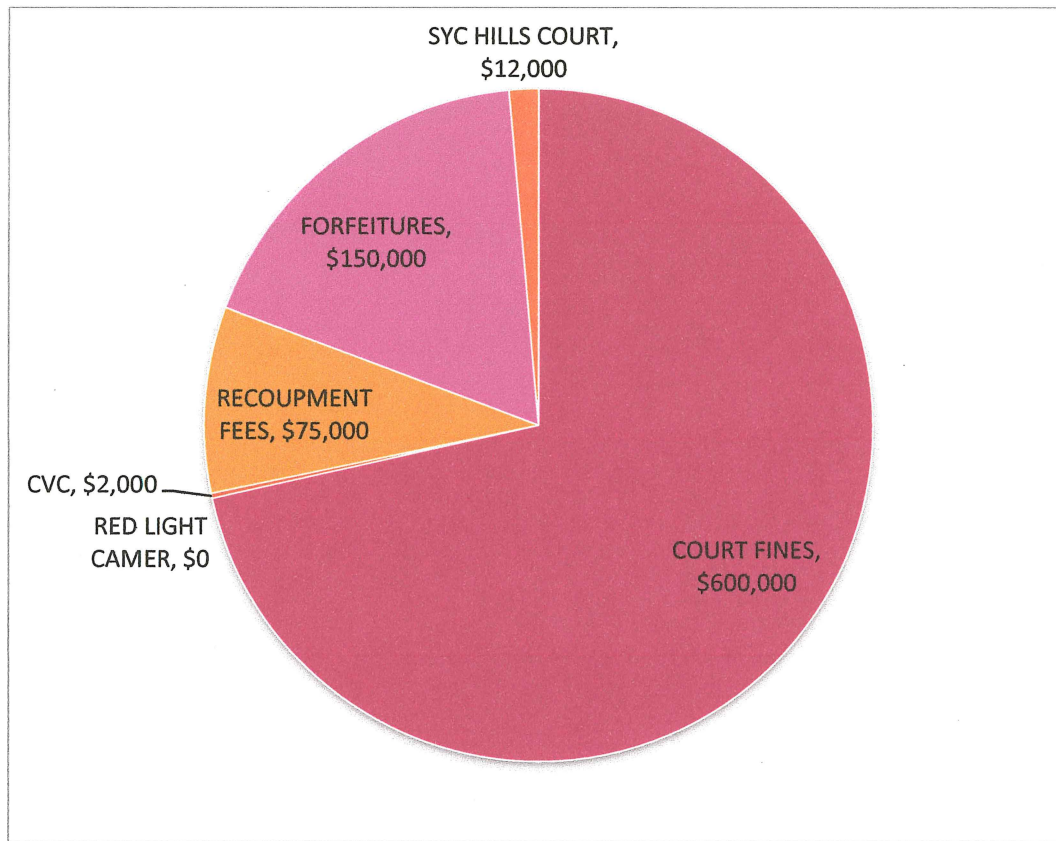
COURT FINES, FEES & FORFEITURES

Court fines and costs are determined by the Municipal Judge. The Municipal Court is a division of the 21st Judicial Circuit of St. Louis County and is regulated by their rules, although independently administered by the City staff.

	2009	2010	2011	2012	2013	2014	2015
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>PROJECTED</u>	<u>BUDGETED</u>
Courts	\$905,175	\$896,843	\$1,044,848	\$1,199,022	\$1,075,195	\$865,500	\$839,000



Fines vary according to the violation. Court costs are assessed at \$24.50 per case. Court costs are a compilation of basic costs of \$12.50 for administrative purposes; a \$7.50 fee for the Crime Victim's Compensation Fund which is split between the State and the City (\$7.13 goes to the State Fund and \$0.37 remains with the City); a \$2.00 fee is sent to the Adult Abused Woman's Center and \$3.00 is collected for the Police Training Fund. This Fund is authorized by State Statute and City Ordinance. \$2.00 remains with the City and \$1.00 is forwarded to the State Department of Public Safety for the Police Officers Standards and Training Fund. A percentage of this fee is sent back to the City on an annual basis, based upon a formula determined by the Missouri Department of Public Safety. This amount has been averaging approximately 92% of what was remitted for local use.



The City had revenues being received for violations of Red Light Enforcement Cameras. These revenues were tracked separately from those normal traffic violations written by police. Recent legislation and pending lawsuits are pending to eliminate Automated Red Light Camera Enforcement. Should this legislation be successful, revenues generated from this source would be eliminated. Our City has suspended Automated Red Light Camera Enforcement until the Courts or legislators determine the constitutionality of the programs' continuance. The graph below depicts the number of court cases filed in the Municipal Court of St. John. This graph also includes all cases filed for violations occurring in Sycamore Hills, as their municipal court is handled through the St. John Court by contract. The municipal court not only handles traffic violations but also prosecutes parking violations, criminal cases, municipal code violations, red light camera summons and cases for those who fail to appear on the original summons received. Municipal code violations include animal, weed/grass, trash, derelict vehicles, health codes and housing code violations.

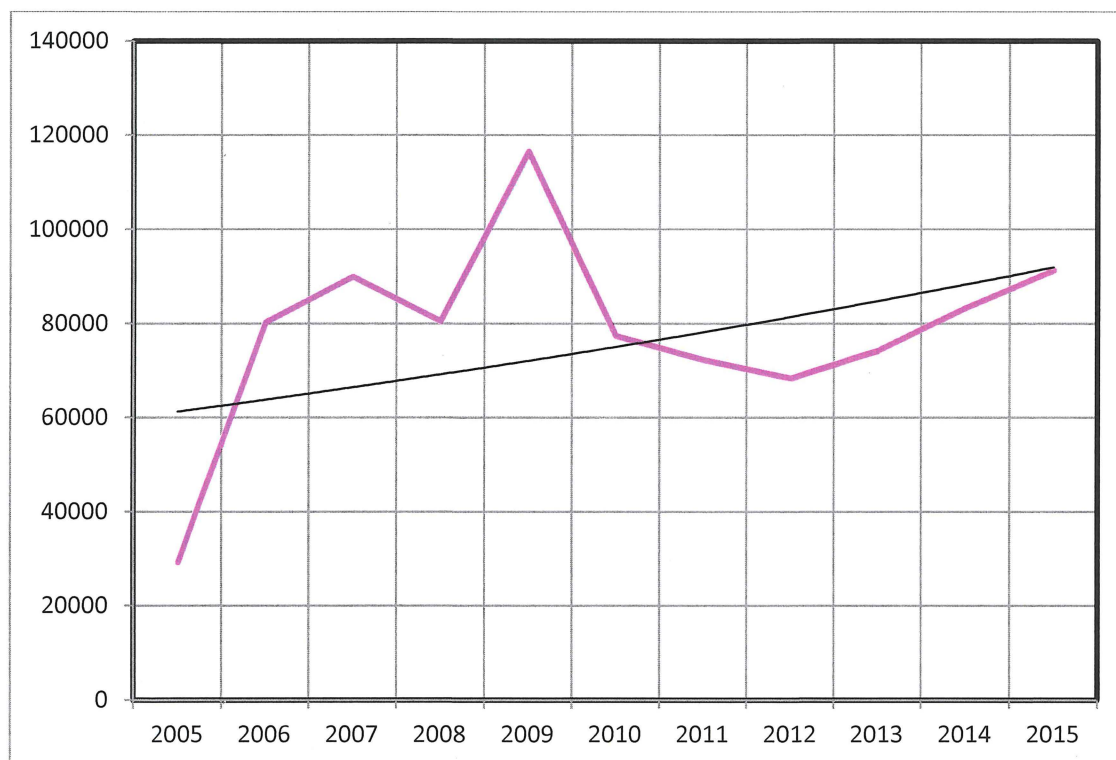
Recoupment fees are assessed on court cases where a person was formally arrested and the City incurred direct costs as a result of the arrest. These costs may include jailing costs, clerk processing fees, breath testing, toxicology costs, medical bills for a document known as a "fit for confinement" and property damage costs which can be assessed and collected.

Forfeiture fees are also collected when an arrested person fails to appear in Municipal Court after a cash bond was posted. The bond is forfeited and an arrest warrant is issued. Fines, fees and forfeitures are projected to be \$839,000 for 2015 or 22.7% of total General Fund revenues.

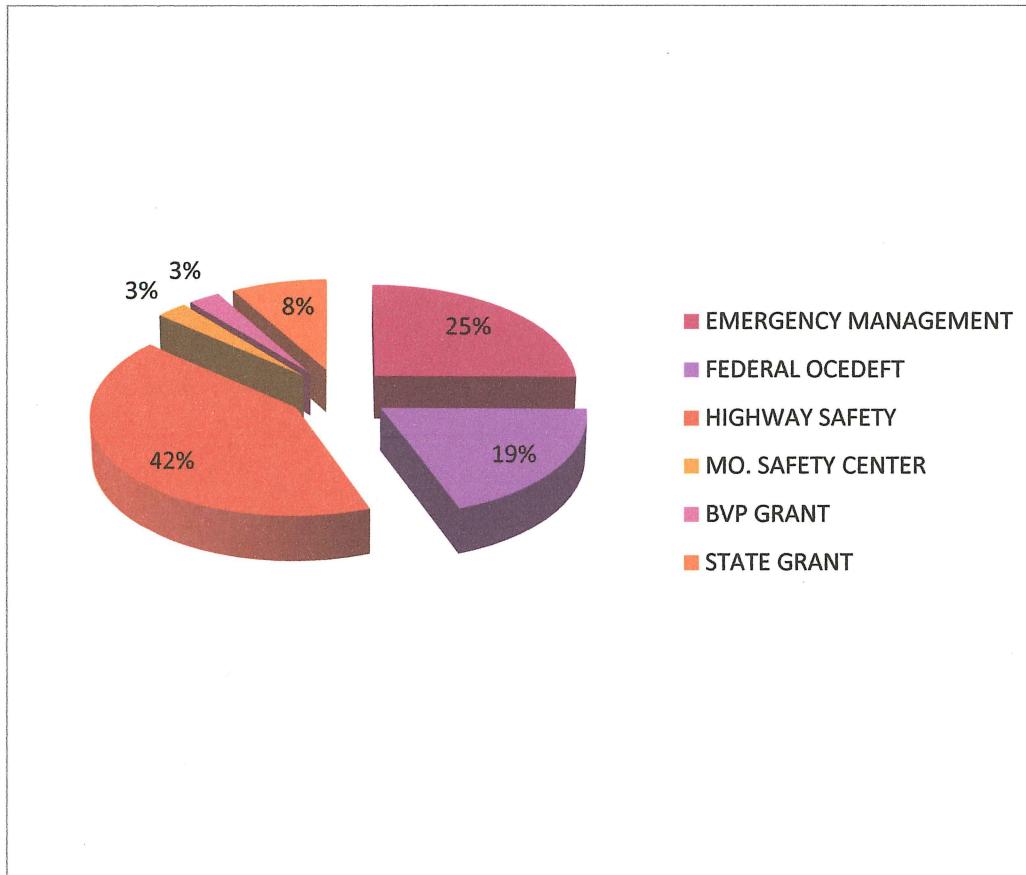
GRANTS

The City receives grants from various agencies. The amounts of the grants have remained constant over the past couple of years. FY2014 should provide additional grant funds, as Highway Safety funding has increased.

	2009	2010	2011	2012	2013	2014	2015
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>PROJECTED</u>	<u>BUDGETED</u>
Grants	\$116,517	\$77,379	\$72,267	\$133,077	\$74,260	\$83,000	\$91,333



Funds are received from the Missouri Division of Highway Safety for various traffic projects. These projects focus on hazardous moving violations and driving while intoxicated violations. The grant provides overtime for officers to enforce these violations.



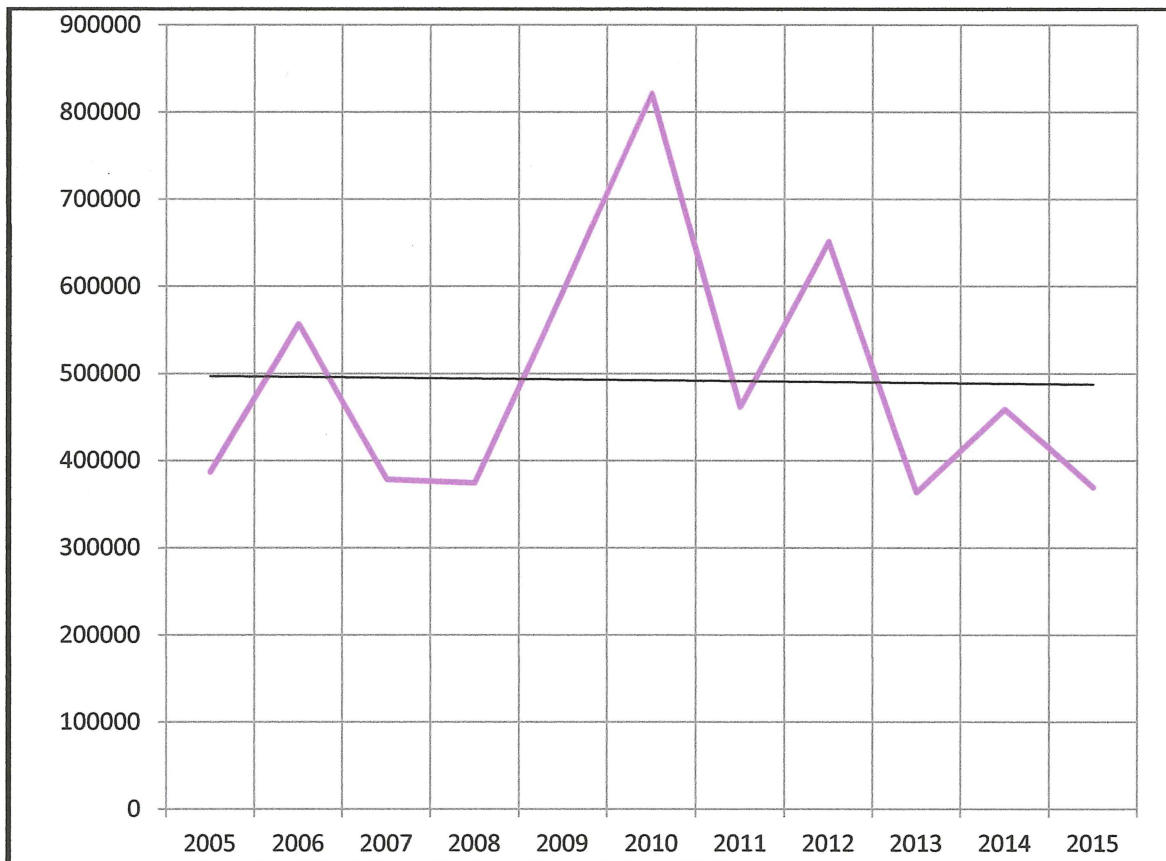
The State Emergency Management Agency funds a portion of the salary of the Police Chief/City Manager to coordinate the city's Emergency Management Plan. This amounts to 12.5% of base salary.

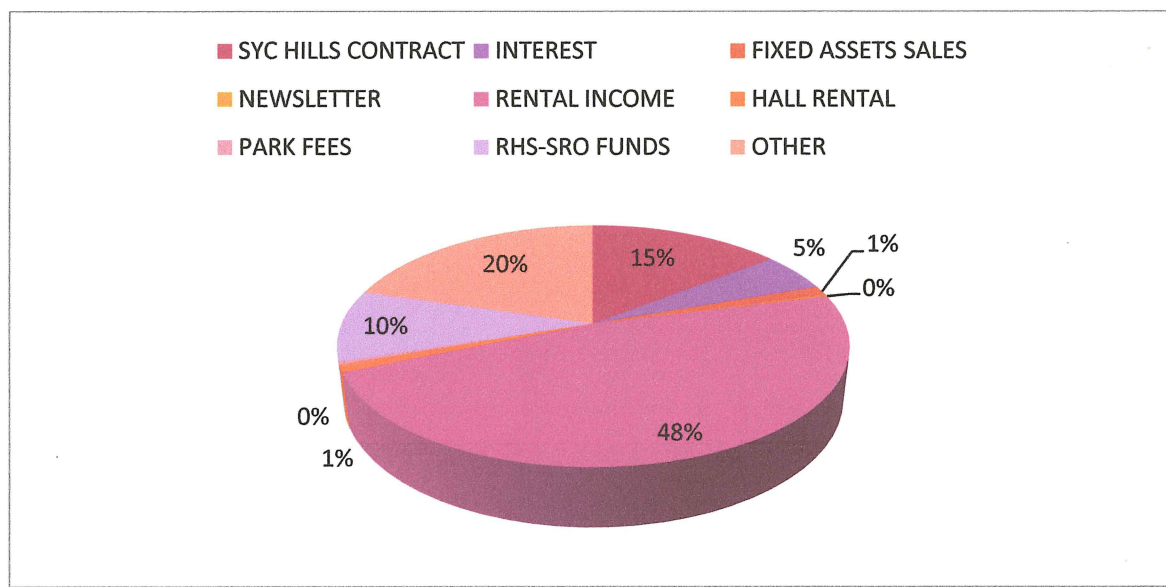
The City will receive funds to reimburse for overtime for the narcotics detective to work on Organized Crime Enforcement Task Force cases. Other grant programs include funds received for a mini grant from the Missouri Safety Center.

It is projected that the city will receive \$91,333 in grant revenues in 2015 which is 2.4% of total General Fund revenues.

OTHER REVENUES

Other revenues are those sources of revenues which do not fit into any of the aforementioned categories. They include contractual services with Sycamore Hills, which include monthly police patrol services and revenues from court cases; Park and City Hall rental fees; Rent fees from tenants in City buildings; sale of fixed assets; interest; senior citizen programs; newsletter advertisement fees, C.I.D.- Admin costs and other miscellaneous revenues.

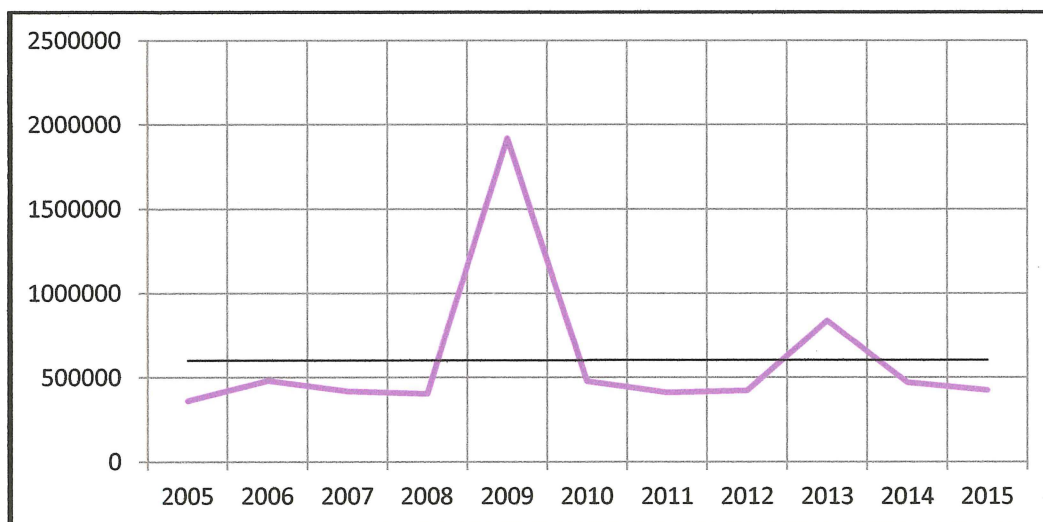




Funds received are projected to be \$369,400 or 11.5% of General Fund revenues.

CAPITAL IMPROVEMENT FUNDS

The Capital Improvement fund is tracked separately; however, it is included in with all General Funds. It is funded by a one-half cent sales tax on retail sales within the City. The fund also receives transfers from other funds to cover the cost of capital expenditures. An explanation of these transfers can be found on a separate page in this document.



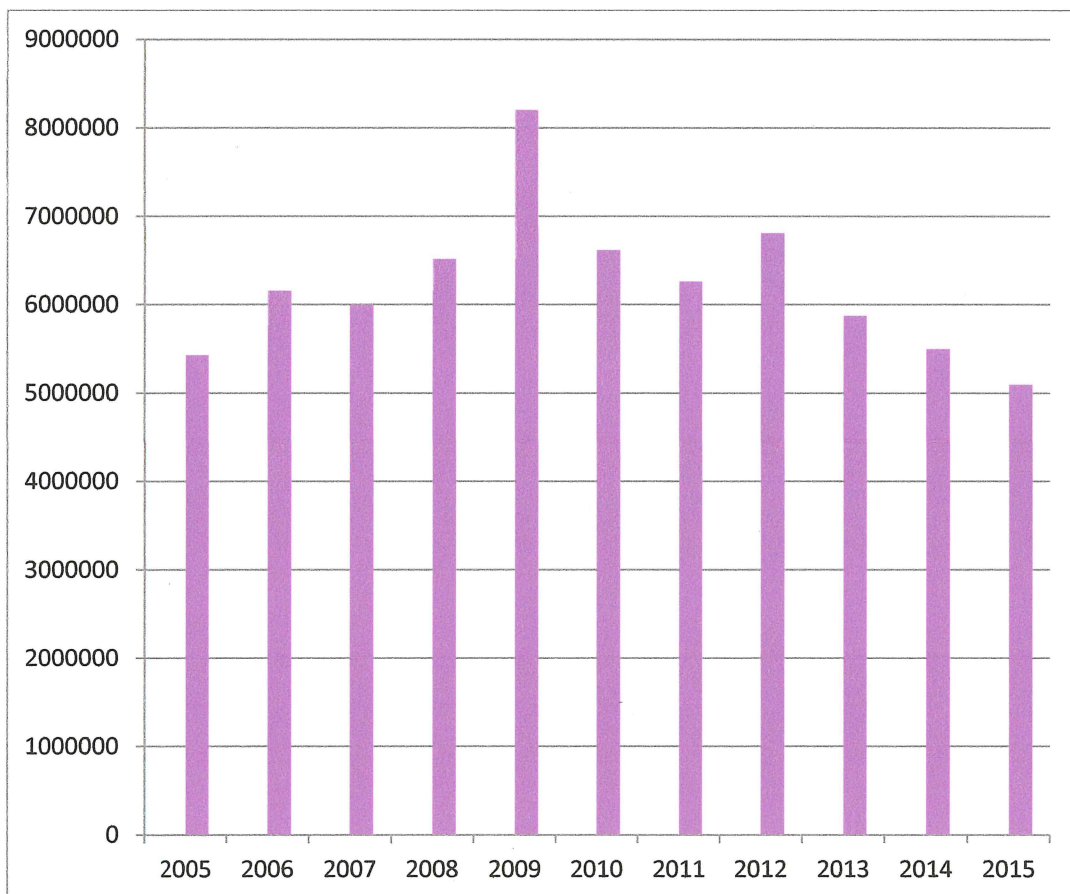
Program 93. Capital Improvement funds are projected at \$425,000 or 11.5% of General Capital expenditures are explained in detail within the Capital expenditure tab within Fund revenues.

SPECIAL FUNDS

There are funds classified as Special Funds. These will be delineated later in this document under the Special Funds tab and represent Programs 88-97. These funds are a Parks and Storm Water Fund, a St. John Crossings T.I.F. Fund, and Other Non-Major Special Funds. These funds are not to be mixed with the General Fund.

They will be discussed in detail within their own chapter of this budget document. Other Non-Major Funds are comprised of C.O.P.P.S., Police Training, Sewer Lateral, and Confiscation Funds.

A ten (10) year comparison of all revenues, General and Special Funds, are depicted below in the graph. 2009 shows a sharp spike, however, that was due to a grant to complete the North Avenue project. The increases in 2011 and 2013 show the Capital Improvement Bond Issue revenues. 2012 shows a number of expenses as the TIF District closed after 23 years.



**REVENUE ESTIMATES
2014 YEAR END AND 2015 PROJECTIONS
CITY OF ST. JOHN
ALL FUNDS**

GENERAL FUNDS

					2014		
	2010	2011	2012	2013	2014	2014	2015
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETED	YEAR-END ESTIMATE	BUDGETED
<u>TAXES</u>							
410.100 REAL PROPERTY	\$165,613	\$160,502	\$188,641	\$230,974	\$200,000	\$225,000	\$225,000
410.200 PERSONAL PROPERTY	48,557	44,948	43,303	42,979	60,000	45,000	50,000
410.300 RR & UTILITIES	5,919	12,172	9,849	10,184	10,000	11,000	10,000
415.100 GROSS UTILITIES	676,291	549,513	601,670	605,719	640,000	640,000	650,000
416.100 SALES	816,341	847,570	840,614	851,694	880,000	850,000	850,000
416.200 MOTOR VEHICLE	71,744	72,688	68,404	71,998	71,000	72,000	70,000
450.100 GASOLINE	194,298	184,882	165,239	165,167	175,000	168,000	160,000
452.000 COUNTY ROAD & BRIDGE	64,445	59,420	58,574	59,793	60,000	60,000	60,000
427.200 CABLE FRANCHISE	45,048	41,515	39,592	43,063	40,000	48,000	45,000
450.300 CIGARETTE	21,683	21,683	21,683	21,683	21,683	21,681	21,000
452.200 FINANCIAL INSTITUTION TAX	295	4,697	557	913	400	400	750
TOTAL - TAXES	\$2,110,234	\$1,999,590	\$2,038,127	\$2,104,167	\$2,158,083	\$2,141,081	\$2,141,750

LICENSES/PERMITS

420.100 CITY MOTOR VEHICLE	\$0	\$0	\$0	\$0	\$0	\$0	\$0
420.200 ALCOHOL	5,031	5,700	4,656	\$6,000	6,000	6,000	6,000
420.400 BUSINESS	111,840	136,329	135,560	\$154,465	154,000	140,000	145,000
420.800 VENDING MACHINES	925	940	1,120	\$770	600	600	600
421.500 ANIMAL	1,600	1,671	1,630	\$1,423	1,500	1,400	1,500
422.500 PENALTIES	1,315	1,315	1,090	\$2,335	2,000	2,000	2,500
425.100 BUILDING PERMITS	11,991	13,238	20,349	\$15,702	25,000	12,000	20,000
425.300 OCCUPANCY	36,015	32,476	36,102	\$39,845	45,000	42,000	40,000
TOTAL - LICENSES/PERMITS	\$168,717	\$191,669	\$200,507	\$220,539	\$234,100	\$204,000	\$215,600

**REVENUE ESTIMATES
2014 YEAR END AND 2015 PROJECTIONS
CITY OF ST. JOHN
ALL FUNDS**

	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGETED	2014 YEAR-END ESTIMATE	2015 BUDGETED
<u>SERVICES</u>							
460.100 GENERAL GOVERNMENT	\$813	\$776	\$442	\$345	\$250	\$575	\$500
461.000 PUBLIC SAFETY	6,286	5,099	5,154	5,649	6,200	4,200	5,000
462.000 PUBLIC WORKS	73,063	21,172	27,512	19,783	20,000	16,000	20,000
TOTAL - SERVICES	\$80,162	\$27,047	\$33,108	\$25,777	\$26,450	\$20,775	\$25,500
<u>FINES AND FORFEITURES</u>							
430.100 COURT FINES	\$574,250	\$701,198	\$714,467	674,099	\$800,000	\$630,000	\$600,000
430.130 RED LIGHT CAMERAS	182,050	150,250	198,250	179,553	0	2,500	0
430.200 CVC	2,189	2,529	2,593	2,217	2,600	2,000	2,000
430.400 RECOUPMENT FEES	56,968	73,046	84,947	72,275	87,500	78,000	75,000
431.000 FORFEITURES	74,919	109,791	141,660	137,369	160,000	140,000	150,000
423.100 SYCAMORE HILLS COURT	6,467	8,034	14,242	9,682	13,000	13,000	12,000
TOTAL - FINES & FORFEITURES	\$896,843	\$1,044,848	\$1,156,159	\$1,075,195	\$1,063,100	\$865,500	\$839,000
<u>GRANTS</u>							
451.000 STATE GRANTS	\$0	\$0	\$0	\$0	\$0	\$0	\$7,500
451.100 EMERGENCY MANAGEMENT	23,104	17,366	17,417	16,324	22,500	16,500	23,000
451.350 FEDERAL OCEDEFT	21,292	18,996	15,711	11,890	17,200	17,200	17,500
451.400 HIGHWAY SAFETY	30,825	31,599	31,588	31,332	35,100	32,000	38,333
451.450 BVP Grant.	0	0	0	0	5,000	4,300	2,500
451.470 MO. SAFETY CENTER	2,158	4,306	3,629	1,378	3,500	2,500	2,500
451.600 ST. LOUIS COUNTY PARKS	0	0	0	0	0	0	0
TOTAL - GRANTS	\$77,379	\$72,267	\$68,345	\$60,924	\$83,300	\$72,500	\$91,333

**REVENUE ESTIMATES
2014 YEAR END AND 2015 PROJECTIONS
CITY OF ST. JOHN
ALL FUNDS**

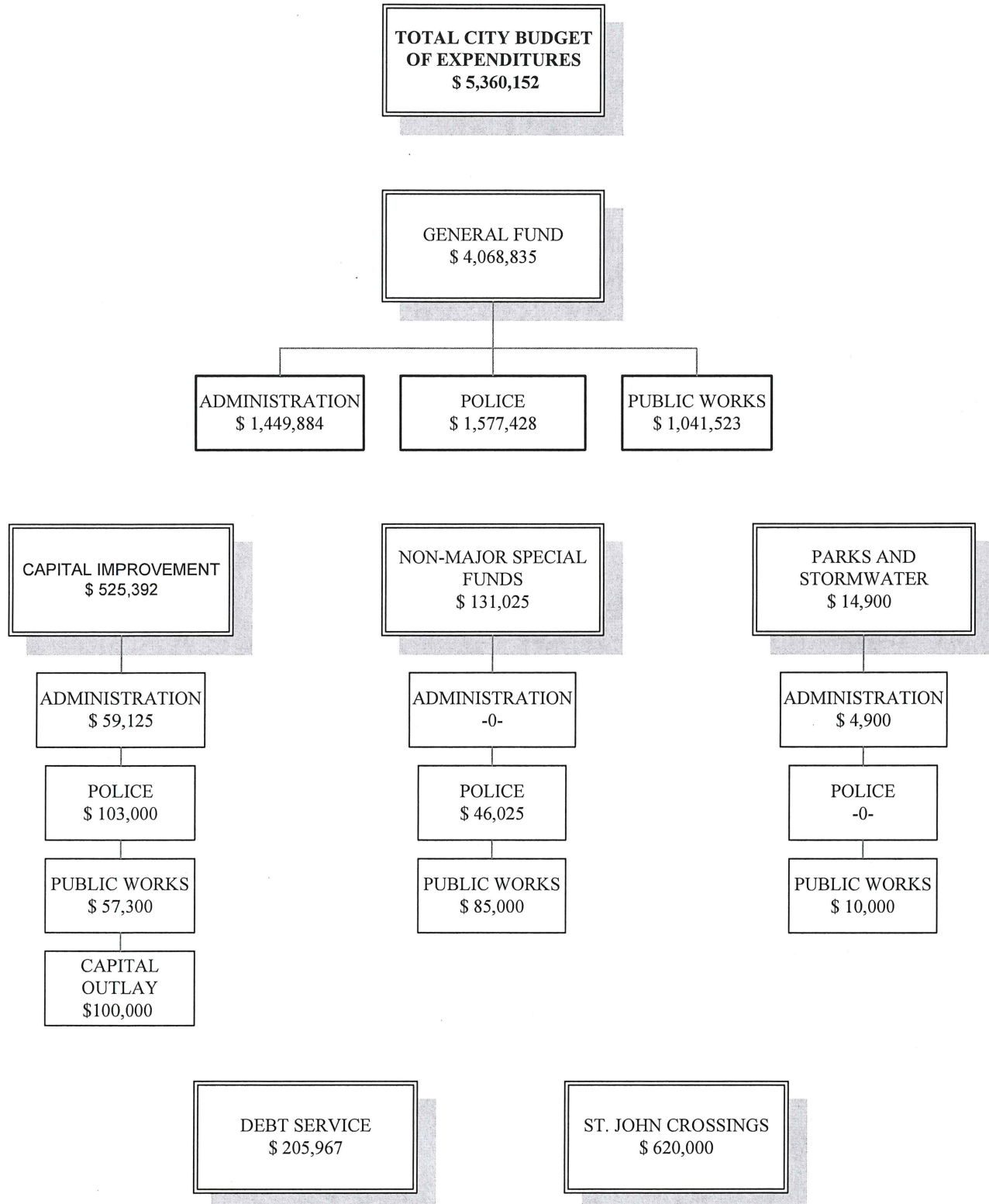
<u>OTHER REVENUES</u>	2010	2011	2012	2013	2014	2014	2015
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETED	YEAR-END ESTIMATE	BUDGETED
433.300 SYCAMORE HILLS CONTRACT	\$44,529	\$45,758	\$42,864	\$43,476	\$50,960	\$50,960	\$53,000
440.200 INTEREST	15,937	16,960	17,232	17,459	19,500	19,000	19,000
471.000 SALE OF FIXED ASSETS	130,913	7,840	20,428	\$11,000.00	39,000	32,000	5,000
472.000 NEWSLETTER	224	804	200	\$810.00	400	250	400
475.000 RENTAL INCOME	150,716	155,490	167,294	183,694	170,000	183,000	175,000
475.130 HALL RENTAL	3,725	2,475	2,775	3,750	3,000	3,800	3,500
462.100 PARK FEES	1,440	1,555	1,215	1,600	1,200	1,500	1,500
476.160 SENIOR PROGRAM FUNDS	14,209	10,153	2,367	2,168	2,100	1,700	2,000
478.120 RITENOUR SRO FUNDS	68,399	70,042	71,321	71,617	73,000	47,000	35,000
478.100 OTHER REVENUES	391,467	156,650	325,821		100,000	75,000	75,000
TOTAL - OTHER REVENUES	\$821,559	\$467,727	\$651,517	\$335,574	\$459,160	\$414,210	\$369,400
 TOTAL GENERAL REVENUE	 \$4,154,894	 \$3,803,148	 \$4,147,763	 \$3,822,175	 \$4,024,193	 \$3,718,066	 \$3,682,583
 CAPITAL IMPROVEMENT FUNDS							
417.000 SALES TAX	\$388,693	\$411,647	\$402,253	\$405,146	\$470,000	\$415,000	\$425,000
440.200 INTEREST	0	550	0	0	0	0	0
451.050 GRANTS	88,912	0	21,400	0	0	0	0
478.100 OTHER	0	0	0	0	0	0	0
TOTAL - CAPITAL IMPROVEMENT FUND	\$477,605	\$412,197	\$423,653	\$405,146	\$470,000	\$415,000	\$425,000
 TOTAL - GENERAL FUNDS	 \$4,632,499	 \$4,215,345	 \$4,571,416	 \$4,227,321	 \$4,494,193	 \$4,133,066	 \$4,107,583

**REVENUE ESTIMATES
2014 YEAR END AND 2015 PROJECTIONS
CITY OF ST. JOHN
ALL FUNDS**

SPECIAL FUNDS

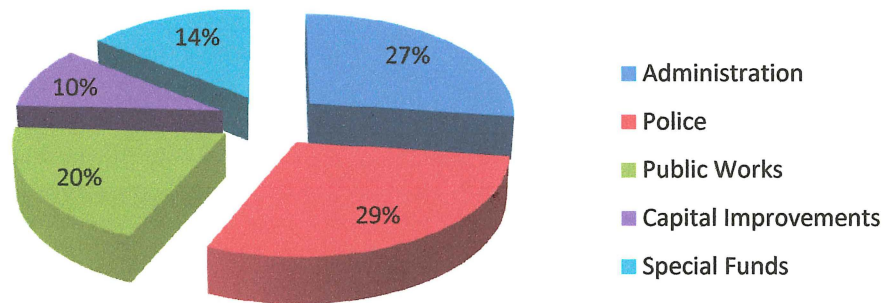
	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGETED	2014 YEAR-END ESTIMATE	2015 BUDGETED
201 DEBT SERVICE	\$63	\$133	\$106	\$60	\$0	\$0	\$0
310 SEWER LATERAL	75,537	74,351	75,624	72,278	75,000	73,000	75,000
320 PARKS/STORM WATER	184,726	183,300	231,928	227,280	250,000	240,000	235,000
400 TAX INCREMENT FINANCING	979,215	1,078,316	1,238,195	141,657	0	0	0
450 ST. JOHN CROSSINGS TIF	640,501	629,793	620,749	577,510	620,000	570,000	620,000
600 C.O.P.P.S.	17,907	17,194	18,521	22,116	20,000	18,000	20,000
700 POLICE TRAINING	17,252	18,497	20,696	17,943	20,000	11,000	15,000
900 CONFISCATION	69,442	33,337	32,717	41,863	20,000	26,000	25,000
TOTAL - SPECIAL FUNDS	\$1,984,643	\$2,034,921	\$2,238,536	\$1,100,707	\$1,005,000	\$938,000	\$990,000
TOTAL - ALL FUNDS	\$6,617,142	\$6,250,266	\$6,809,952	\$5,328,028	\$5,499,193	\$5,071,066	\$5,097,583

EXPENDITURES FUND STRUCTURE



Administration	\$1,449,884
Police	\$1,577,428
Public Works	\$1,041,523
Capital Improvements	\$525,392
Special Funds	\$765,925

APPROPRIATIONS BY PROGRAM



CITY OF ST. JOHN
COMPARISON OF APPROPRIATIONS

PROGRAM DESCRIPTION	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGETED	2014 ESTIMATED	2015 PROPOSED
ADMINISTRATION							
10 PUBLIC REPRESENTATION	\$43,963	\$36,442	\$43,819	\$81,700	\$77,617	\$49,528	\$67,450
11 EXECUTIVE MANAGEMENT	378,802	390,545	417,927	\$433,068	425,631	410,913	432,793
12 FINANCE	98,796	91,362	98,909	\$108,149	114,325	118,351	121,202
13 COMPREHENSIVE INSURANCE	497,046	506,559	539,312	\$569,008	603,995	522,797	603,405
14 MUNICIPAL COURT	289,965	280,675	306,708	\$246,610	167,148	163,991	157,134
15 LEGAL	62,491	62,360	68,598	\$75,117	64,000	96,300	64,000
16 SENIOR CITIZEN PROGRAM	31,745	21,980	0	\$0	0	0	0
17 BOARDS & COMMISSIONS	3,194	442	2,921	\$59	4,150	1,930	3,900
TOTAL	\$1,406,002	\$1,390,365	\$1,478,194	\$1,513,712	\$1,456,866	\$1,363,810	\$1,449,884
POLICE							
20 POLICE ADMINISTRATION	\$260,941	\$249,747	\$248,399	\$220,153	\$226,947	\$230,507	\$231,858
21 CRIMINAL INVESTIGATION	133,964	135,732	135,849	\$109,172	132,649	136,695	143,838
22 PATROL	989,278	960,096	1,025,030	\$1,024,906	996,300	946,061	975,729
23 SCHOOL RESOURCE OFFICERS	114,685	115,571	119,402	\$115,263	115,320	87,868	65,478
24 EMERGENCY MANAGEMENT	2,682	1,946	2,104	-\$1,358	3,000	2,000	2,000
25 COMMUNICATIONS	106,163	100,606	101,478	\$97,480	104,500	102,000	59,000
26 VEHICLE MAINTENANCE	69,582	81,316	122,691	\$64,099	77,200	71,200	75,000
27 TRAFFIC	10,635	1,935	465	\$141	1,080	450	475
28 PARK RANGERS	0	0	20,720	\$15,403	22,880	14,032	22,980
29 CANINE	1,214	754	1,684	\$557	1,390	1,165	1,070
TOTAL	\$1,689,144	\$1,647,703	\$1,777,822	\$1,645,816	\$1,681,266	\$1,591,978	\$1,577,428

CITY OF ST. JOHN
COMPARISON OF APPROPRIATIONS

PUBLIC WORKS		2010	2011	2012	2013	2014	2014	2015
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGETED	ESTIMATED	PROPOSED
30	PUBLIC WORKS ADMIN.	\$276,310	\$282,493	\$262,404	\$315,640	\$263,965	\$289,787	\$278,040
31	STREET DEPARTMENT	476,270	438,160	489,600	\$501,716	509,524	513,937	535,057
32	ANIMAL/HEALTH CONTROL	41,955	43,524	44,962	\$43,749	47,225	51,763	45,096
33	BUILDING INSPECTIONS	105,394	101,249	107,407	\$105,695	109,715	95,180	97,130
34	PARKS	4,455	3,705	2,495	\$5,026	5,600	3,100	4,200
35	STREET LIGHTING	76,299	73,615	76,109	\$82,595	82,000	81,500	82,000
TOTAL		\$980,683	\$942,746	\$982,977	\$1,054,421	\$1,018,029	\$1,035,267	\$1,041,523
GENERAL FUND								
APPROPRIATIONS		\$4,075,829	\$3,980,814	\$3,980,814	\$4,238,993	\$4,156,161	\$3,991,055	\$4,068,835
93	CAPITAL IMPROVEMENT FUND	\$371,959	\$382,350	\$1,356,507	\$571,085	\$377,511	\$327,500	\$525,392
TOTAL GENERAL FUND								
APPROPRIATIONS		\$4,447,788	\$4,363,164	\$5,337,321	\$4,810,078	\$4,533,672	\$4,318,555	\$4,594,227

CITY OF ST. JOHN
COMPARISON OF APPROPRIATIONS

PROGRAM DESCRIPTION	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGETED	2014 ESTIMATED	2015 PROPOSED
SPECIAL FUNDS							
60 DEBT SERVICE	\$438,565	\$829,657	\$848,000	\$390,577	\$805,967	\$0	\$0
88 TAX INCREMENT FINANCING	314,788	\$407,421	2647478	\$534,478	\$0	\$17,650	\$620,000
89 C.O.P.P.S.	8,134	10,923	11,533	\$12,387	18,000	17,650	18,000
90 POLICE TRAINING	27,996	25,282	27,541	\$23,403	20,950	16,000	17,075
94 STORMWATER/PARKS & REC.	38,494	9,749	45,520	\$8,355	14,100	14,100	14,900
96 SEWER LATERAL	104,316	74,561	52,730	\$95,817	85,000	82,000	85,000
97 CONFISCATION	32,812	42,415	29,368	\$31,304	23945	34,500	10950
TOTAL	\$965,105	\$1,400,008	\$3,662,170	\$1,096,321	\$967,962	\$181,900	\$765,925
TOTAL APPROPRIATIONS	\$5,412,893	\$5,763,172	\$8,999,491	\$5,906,399	\$5,501,634	\$4,500,455	\$5,360,152

CITY OF ST. JOHN
2014 APPROPRIATIONS

GENERAL FUND

ADMINISTRATION

	PERSONNEL	CONTRACTUAL	COMMODITIES	CAPITAL	OTHER	TOTAL
Public Representation	\$13,825	\$39,575	\$1,000	\$0	\$13,050	\$67,450
Executive Management	316,478	98,225	10,790	0	7,300	432,793
Finance	95,077	25,925	200	0	0	121,202
Comprehensive Insurance	463,525	139,880	0	0	0	603,405
Municipal Courts	120,794	35,990	350	0	0	157,134
Legal	0	64,000	0	0	0	64,000
Senior Citizen Program	0	0	0	0	0	0
Boards & Commissions	0	3,900	0	0	0	3,900
TOTAL ADMINISTRATION	\$1,009,699	\$407,495	\$12,340	\$0	\$20,350	\$1,449,884

POLICE

Police Administration	\$226,688	\$4,895	\$275	\$0	\$0	\$231,858
Criminal Investigation	141,678	1,460	700	0	0	143,838
Patrol	919,049	55,480	1,200	0	0	975,729
School Resource Officers	64,878	600	0	0	0	65,478
Emergency Management	0	1,550	450	0	0	2,000
Communications	0	59,000	0	0	0	59,000
Vehicle Maintenance	0	19,000	56,000	0	0	75,000
Traffic	0	250	225	0	0	475
Park Rangers	21,855	1,000	125	0	0	22,980
Canine	0	395	675	0	0	1,070
TOTAL POLICE	\$1,374,148	\$143,630	\$59,650	\$0	\$0	\$1,577,428

PUBLIC WORKS

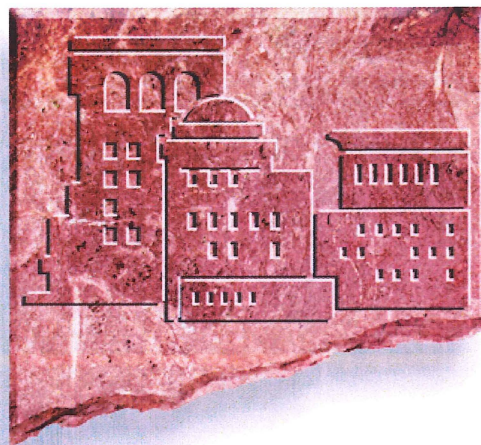
Public Works Administration	\$85,440	\$184,850	\$7,750	\$0	\$0	\$278,040
Street Department	411,047.00	23,585.00	100,425.00	0.00	0.00	535,057.00
Animal/Health Control	38,956.00	5,940.00	200.00	0.00	0.00	45,096.00
Building Inspections	87,855.00	8,075.00	1,200.00	0.00	0.00	97,130.00
Parks	0.00	4,000.00	200.00	0.00	0.00	4,200.00
Street Lights	0.00	82,000.00	0.00	0.00	0.00	82,000.00
TOTAL PUBLIC WORKS	\$623,298	\$308,450	\$109,775	\$0	\$0	\$1,041,523

TOTAL APPROPRIATIONS	\$3,007,145	\$859,575	\$181,765	\$0	\$20,350	\$4,068,835
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CITY OF ST. JOHN
2014 APPROPRIATIONS

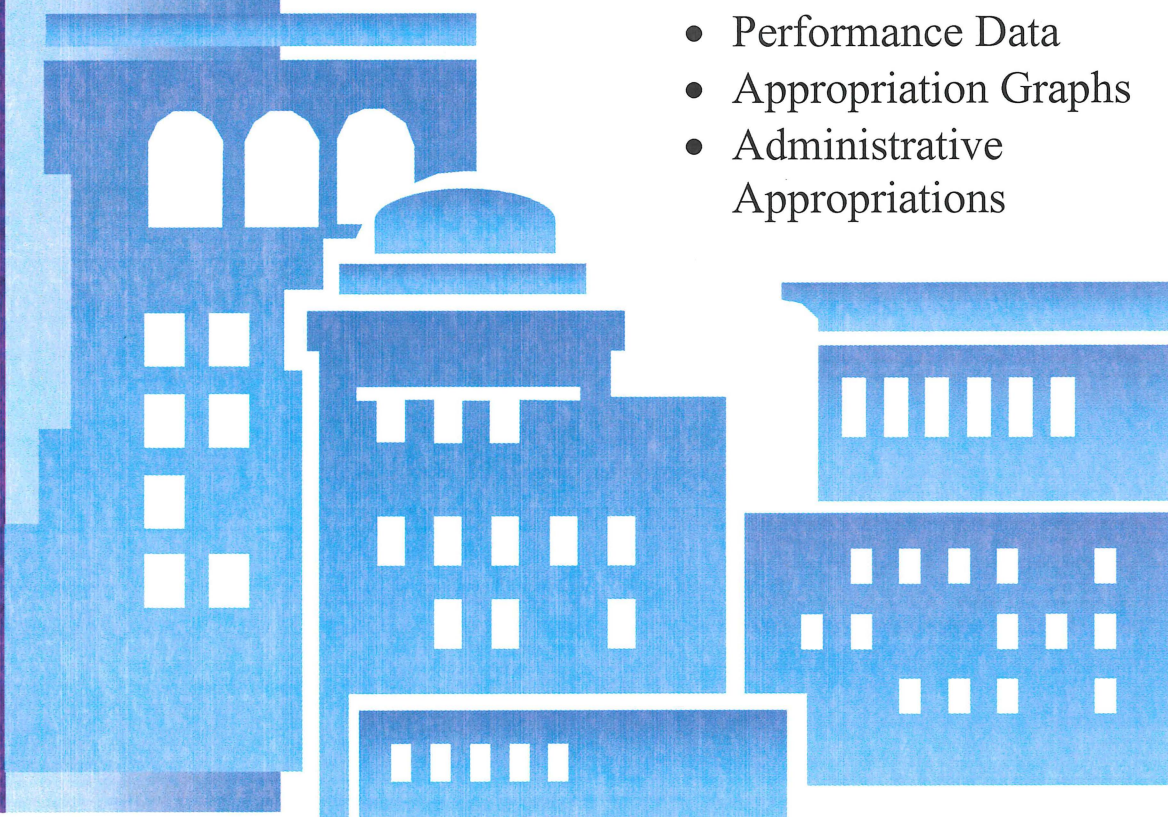
	PERSONNEL	CONTRACTUAL	COMMODITIES	CAPITAL	OTHER	TOTAL
CAPITAL IMPROVEMENT	\$0	\$11,500	\$0	\$307,925	\$205,967	\$525,392
TOTAL GENERAL FUNDS	\$3,007,145	\$871,075	\$181,765	\$307,925	\$226,317	\$4,594,227
SPECIAL FUNDS						
201 DEBT SERVICE	\$0	\$0	\$0	\$0	\$0	\$0
310 SEWER LATERAL	0.00	85,000.00	0.00	0.00	0.00	85,000.00
320 PARKS/STORM WATER	0.00	0.00	0.00	10,000.00	4,900.00	14,900.00
400 TAX INCREMENT FINANCING	0.00	0.00	0.00	0.00	600,000.00	600,000.00
600 C.O.P.P.S.	0.00	1,500.00	16,500.00	0.00	0.00	18,000.00
700 POLICE TRAINING	0.00	11,700.00	5,375.00	0.00	0.00	17,075.00
900 CONFISCATION	0.00	0.00	6,100.00	4,850.00	0.00	10,950.00
TOTAL - SPECIAL FUNDS	\$0	\$98,200	\$27,975	\$14,850	\$604,900	\$745,925
TOTAL - ALL FUNDS	\$3,007,145	\$969,275	\$209,740	\$322,775	\$831,217	\$5,340,152

ADMINISTRATION



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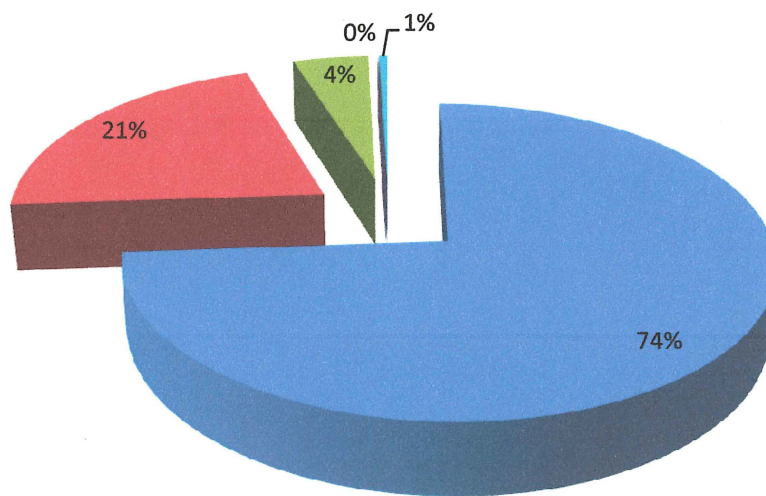
- Administrative Programs
- Organizational Chart
- Review of 2014 Goals & Accomplishments
- 2015 Goals
- Performance Data
- Appropriation Graphs
- Administrative Appropriations



Personnel	\$3,007,145
Contractual	\$859,575
Commodities	\$181,765
Capital	\$0
Other	\$20,350

APPROPRIATIONS BY CATAGORY

■ Personnel ■ Contractual ■ Commodities ■ Capital ■ Other



ADMINISTRATION

Public Representation

The Council is responsible for reviewing the needs of the City residents to meet the needs of the community. They adopt the annual budget, establish service levels, enact legislation and set policies which give general direction to City management.

Executive Management

The programs in this category include the functions of the City Manager's Office and provides for the overall direction of the City on a day-to-day basis.

Accounting

The Finance Officer has the responsibility for performing accounting services for all operating departments and for preparing reports to management and the City Council on the City's revenues and expenditures.

Comprehensive Insurance

This program includes all insurance policies required and provided for the City to operate. Health insurance is provided on a match formula basis through United Health Care. All City liability and workers compensation is provided by an insurance trust entitled the St. Louis Area Insurance Trust (S.L.A.I.T.). This trust is administered by a Board of Managers through the Daniel & Henry Insurance Company. It is comprised of twenty (20) municipalities.

Municipal Court

This program includes all activities associated with the day-to-day administration of the Municipal Court as a division of the 21st Judicial Circuit of St. Louis County.

Legal

The City Attorney provides legal counsel to the City Council, Manager, Advisory Boards & Commissions and Department Heads on matters relating to their official duties. He also serves as the City's Prosecuting Attorney for the Municipal Court.

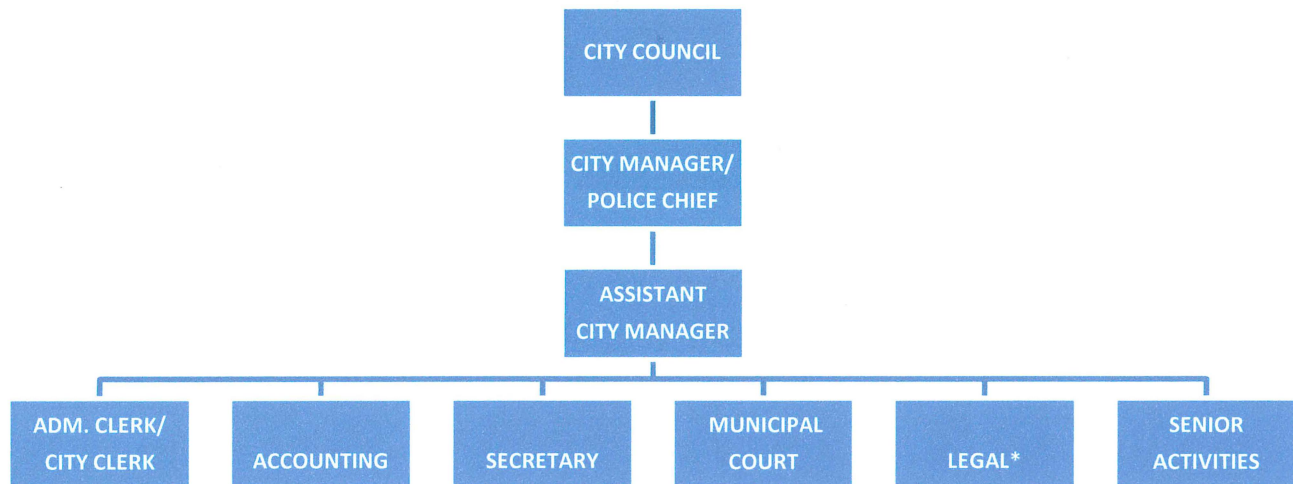
Senior Citizen Program

This Program was discontinued in 2012 due to lack of participation and funding sources.

Boards and Commissions

The City's Boards & Commissions serve in an advisory and/or quasi-judicial capacity and provide the City Council with citizen input on policy decisions.

ADMINISTRATION



There are no requests for increases/decreases for personnel for 2015. The following is a chart depicting the positions of the Administrative Department:

	2013	2014	2015
<u>Administration</u>			
Mayor (P/T)	1	1	1
Council Members (P/T)	6	6	6
City Manager/Police Chief **	.5	.5	.5
Assistant City Manager	1	1	1
Secretary	1	1	1
Adm. Clerk/City Clerk	1	1	1
<u>Accounting</u>			
Finance Officer	1	1	1
<u>Municipal Court</u>			
Judge (P/T)	1	1	1
Court Administrator	1	1	1
Clerk Typist II	2	2	2
Clerk Typist II (P/T)	1	1	1
<u>Senior Citizen Program</u>			
Senior Coordinator (P/T)	1	0	0
Total Administrative FTE	12.5***	12***	12***

* Position is contractual. No FTE's applicable

** Shares FTE's with Police Department

*** Number Adjusted to Reflect FTE's

ADMINISTRATION, FINANCE AND COURT PROGRAMS

REVIEW OF 2014 GOALS

GOAL: Use another social media site, in addition to the City's website, in order to provide an additional means of communication and information distribution with our residents.

STRATEGY: A Facebook page will be created for the City Hall which will provide information and timely articles for the City's residents. It will be assigned to the City Clerk who will maintain the site.

REVIEW: Facebook pages for the Police Department, City Hall and Public Works were created. The City Clerk, along with the assistance of the Secretary, update and maintain this site. Information is shared between departments and the City's website as well.

GOAL: Convert the City's paper records system and manual procedures over to a software designed for government entities to electronically manage various aspects of government processes and procedures, i.e. Occupancy Permits, Building Permits, Property Records, Licenses, Permits, Ordinances, Minutes, etc. This will help secure and preserve the City's records while making public records more accessible for those who need to view them; both internally and externally.

STRATEGY: Meet with department heads to discuss their perceived use of this type of software and their record retention needs. Develop a realistic implementation plan that will work for both the software company and the City.

REVIEW: The City purchased the "MyGov" software and implemented it internally at the beginning of 2014. Training included a Programmer & Salesperson from MyGov for three days. This provided an introduction to the software's programming and end user training to employees. Unfortunately, after that the rest of programming fell on the shoulders of City personnel instead of the software company as was originally expected. Many hours have been spent learning, programming, trouble shooting and tweaking the software; and many more will follow. However, by the end of 2014 a good amount of progress has been made.

GOAL: Update the City's Server System. The current main server of the City is approximately 8+ years old and is running on an Operating System (OS) that is 11 years old. The current OS is no longer supported and as such poses potential major problems for the City should it develop hardware or software issues.

STRATEGY: Replace the existing server with a new up-to-date model, complete with larger hard drives, more memory and a current version of OS software so that it will serve the City for many years to come. Instead of disposing of the existing server, it's OS will be upgraded to a current version currently supported and will become a backup server to one of the other existing servers for the City. Should it develop hardware problems, it will not affect the main server.

REVIEW: The City purchased a new state-of-the art server with hyper-v ability. This will help to consolidate some of the smaller servers into one for better efficiency.

ADMINISTRATION, FINANCE AND COURT PROGRAMS

2015 GOALS

GOAL: Create a more friendly relationship with our residents which will in turn foster better communication and cooperation with each other.

STRATEGY: Interact with our residents more so that they get to know the City's Council, staff and employees. This can be done by sponsoring a couple of community BBQs at one of our parks to allow our citizens to get to know the City's Council, staff and employees.

GOAL: Update the City's website in order to provide more function ability for both the City and it's residents.

STRATEGY: Review outside companies with experience in local government websites to find the best match for the City's needs.

GOAL: Consolidate all servers & main switches to one location to provide better atmospheric conditions for the equipment, easier accessibility to equipment by authorized personnel and to provide better security for the equipment and ultimately the data on the servers as the server room has a security lock on it with minimal to no access by most employees and all outsiders.

STRATEGY: Relocate all computer equipment from the City Hall lobby closet to the main server room. This will involve running new lines from the closet to the server room and organizing the server room to best utilize the space.

PERFORMANCE DATA

PERFORMANCE INDICATORS	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 PROPOSED
City Budgeted Funds Monitored	\$1,390,365	\$1,478,591	\$1,513,712	! \$1,536,378	\$1,449,884
Total Administrative Employees	12.5	12.5	12.5	12.5	12.5
Total Administrative Employees/1000 Residents	0.85	0.81	0.81	0.81	0.81
Budget Amendments Prepared	1	1	1	1	1
City Council Agendas Prepared	20	21	21	21	21
City Council Minutes Completed	24	21	21	20	21
Special Meetings Agendas Prepared	4	4	9	8	8
Planning & Zoning Agendas Prepared	4	6	3	4	4
Planning & Zoning Minutes Completed	4	6	3	4	4
Board of Adjustment Agendas Prepared	0	1	0	1	1
Board of Adjustment Minutes Completed	0	1	0	1	1
TIF Commission Agendas Prepared	2	5	2	0	0
TIF Treasurer's Report Prepared	2	5	0	0	0
Community Improvement District Agendas Prepared	0	0	4	4	4
Community Improvement District Minutes Prepared	0	0	4	4	4
Resolutions Prepared	2	2	2	7	5
Proclamations Prepared	1	2	2	2	2
Legislative Issues Monitored	5	6	5	10	10
Business License Applications Processed	100	100	103	98	120
Animal License Applications Processed	841	840	716	500	550
Charges for Services Processed	\$776	\$600	\$300	\$977	\$900
Vending Machine Licenses Processed	65	64	49	**99	99
Permit Applications Processed	685	450	*1,230	1,750	1,700
GFOA Budget Award Processed	1	1	1	1	1
CAFR Processed	1	1	1	1	1
Annual Audit Completed	1	1	1	1	1
Special Audits Completed	1	1	1	1	1
Court Cases Processed	14,037	14,200	17,006	***24,162	24,500
Administrative Costs per Capita	\$213.34	\$226.89	\$232.27	! \$235.75	\$222.47
Administrative Costs per Household	\$471.31	\$500.71	\$512.60	! \$520.28	\$490.98

2012 And Forward Per Capita Based On 2010 Census

*Various Permit Applications Were Inadvertantly Omitted From Previous Years But Are Now Included To Provide A More Accurate Count

**New Coin Operated Laundry Service Opened. 58 Licenses Issued To It.

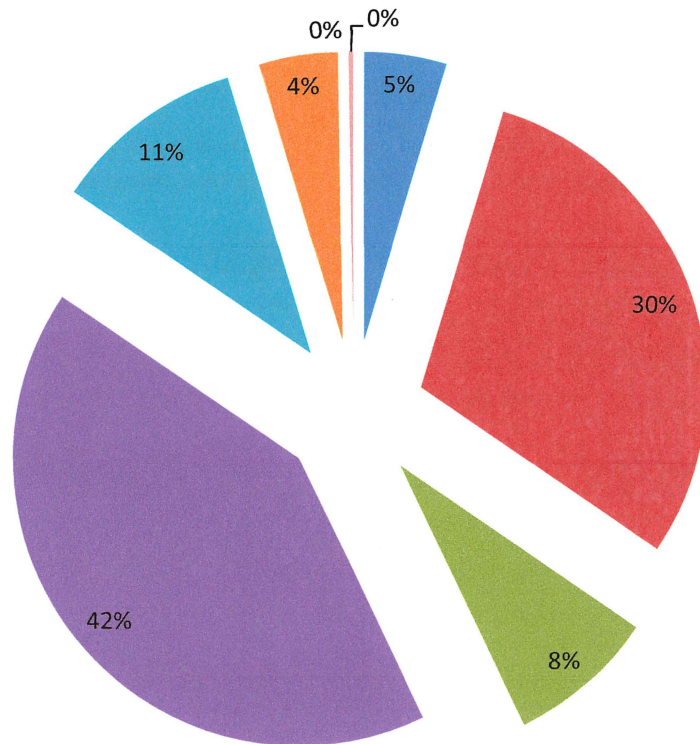
***Number Updated Based On OSCA Report For 2013. Future Numbers Will Now Be Based On This Same Report.

! These Are 2014 Proposed Numbers As Actual Numbers Are Not Available Until 2014 Audit Is Complete

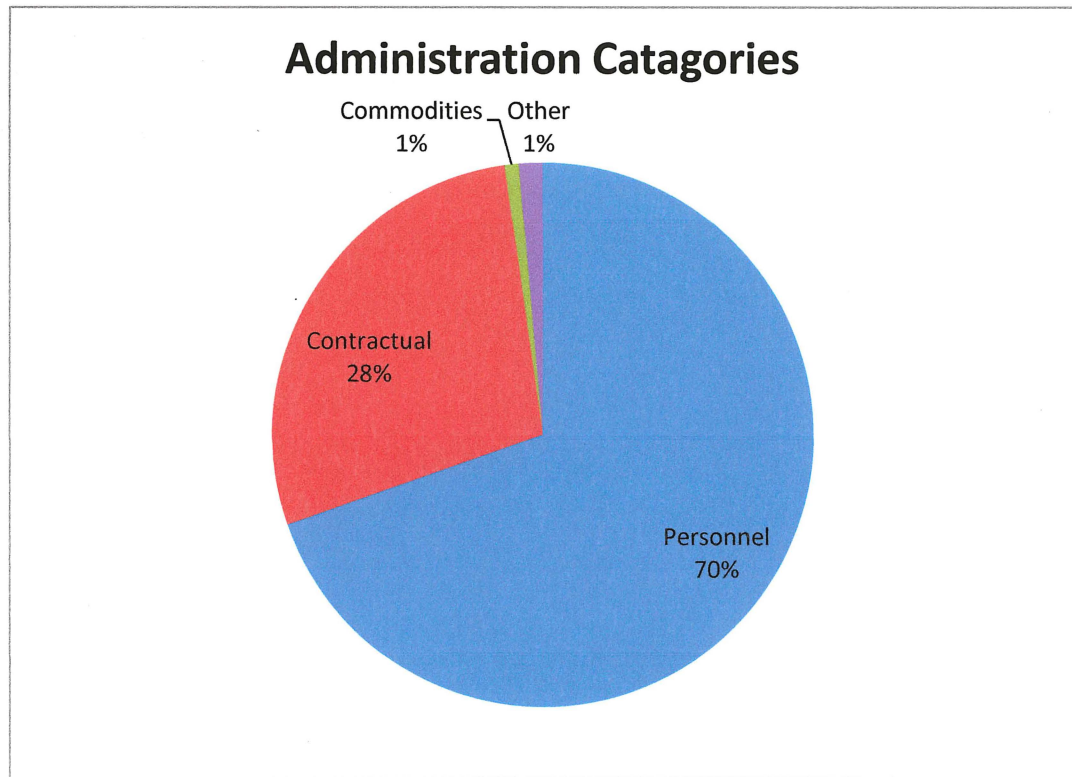
Public Representation	\$67,450
Exec Management	\$432,793
Finance	\$121,202
Comprehensive Ins.	\$603,405
Municipal Court	\$157,134
Legal	\$64,000
Senior Citizen	\$0
Boards and Comm	\$3,900

Administration Appropriations

■ Public Representation ■ Exec Management ■ Finance
 ■ Comprehensive Ins. ■ Municipal Court ■ Legal
 ■ Senior Citizen ■ Boards and Comm



Personnel	\$1,009,699
Contractual	\$407,495
Commodities	\$12,340
Other	\$20,350



ADMINISTRATION

SUMMARY PAGE

FUND 100 PROGRAMS 10 THRU 17	2011 ACTUAL EXPENDITURES	2012 ACTUAL EXPENDITURES	2013 ACTUAL EXPENDITURES	2014 BUDGETED EXPENDITURES	2014 PROJECTED EXPENDITURES	2015 BUDGETED EXPENDITURES
PERSONNEL	\$946,858	\$955,941	\$993,909	\$1,001,649	\$958,185	\$1,009,699
CONTRACTUAL	418,729	492,287	491,261	421,127	405,332	407,495
COMMODITIES	14,201	12,921	10,785	12,640	11,265	12,340
CAPITAL	0	0	0	0	0	0
OTHER	15,535	17,442	17,756	21,450	19,028	20,350
TOTAL	\$1,395,323	\$1,478,591	\$1,513,711	\$1,456,866	\$1,393,810	\$1,449,884
REVENUE SOURCE: GENERAL FUND 100						

PERSONNEL	NUMBER OF EMPLOYEES				
POSITION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGETED	2015 BUDGETED
Mayor (P/T)	1	1	1	1	1
Council Members (P/T)	6	6	6	6	6
City Manager *	0.5	0.5	0.5	0.5	0.5
Assistant City Manager	1	1	1	1	1
Finance Officer	1	1	1	1	1
Adm. Clerk/City Clerk	1	1	1	1	1
Secretary	1	1	1	1	1
Court Administrator	1	1	1	1	1
Clerk Typist II	2	2	2	2	2
Clerk Typist II (P/T)	1	1	1	1	1
Judge (P/T)	1	1	0**	0**	0**
Senior Citizen Coordinator (P/T)	1	0	0	0	0
Total FTE'S	12.5	12	11	11	11

* Also serves as Police Chief

** This became a contracted position in 2013

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Administration	DIVISION Pubic Representation						PROGRAM 10
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGET	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGET
PERSONNEL								
10-01	Salaries	\$11,700	\$12,750	\$12,592	\$12,750	\$12,750	\$12,750	12,750
10-11	FICA	964	975	964	1,005	975	975	975
10-13	Unemployment Ins.	322	0	0	0	0	0	0
10-20	Uniforms	0	186	145	350	350	350	100
Total		\$12,986	\$13,911	\$13,701	\$14,105	\$14,075	\$14,075	\$13,825
CONTRACTUAL SERVICES								
20-13	Printing & Publishing	831	605	4077	3,850	1,500	1,500	12,350
20-14	Travel & Expenses	3,830	1,240	430	7,000	1,500	1,500	7,000
20-37	Memberships	5,965	5,786	6806	6,630	6,655	6,630	6,680
20-40	Expert & Consultant	3,210	9,935	44255	30,882	13,480	13,480	13,545
Total		\$13,836	\$17,566	\$55,567	\$48,362	\$23,135	\$23,110	\$39,575
COMMODITIES								
30-23	Operational Supplies	679	337	899	700	508	525	1,000
30-26	Books & Publications	0	0	0	0	0	0	0
30-29	Operational Equip.	0	0	0	0	0	0	0
Total		\$679	\$337	\$899	\$700	\$508	\$525	\$1,000
OTHER								
50-09	Recognition Dinner	2,101	5945	4933	7,450	5,578	5,578	6,050
50-10	Community Event	0	0	300	0	0	0	0
50-59	Sr. Citizen Tax Rebate	6,840	6060	6,300	7,000	6,240	6,240	7,000
Total		\$8,941	\$12,005	\$11,533	\$14,450	\$11,818	\$11,818	\$13,050
TOTAL		\$36,442	\$43,819	\$81,700	\$77,617	\$49,536	\$49,528	\$67,450

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Administration	DIVISION Public Representation		PROGRAM 10
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION	
CONTRACTUAL SERVICES				
20-13	Printing & Publishing	\$12,350	Citywide Garage Sale Supplies/Ads, Business Cards, Name Plates, City Magnets, Sr. Rebate Checks, Election Ads/Info	
20-14	Travel & Expenses	\$7,000	Expenses for Conferences/Meetings: MML Annual Conference MML Legislative Conference NLC - Fall Conference NLC - Spring Conference St. Louis County Municipal League Chamber of Commerce Memorial Prayer Breakfast Newly Elected Officials Conference Miscellaneous Meetings	
20-37	Memberships	\$6,680	Organizational Memberships: Missouri Municipal League St. Louis County Municipal League National League of Cities Chamber of Commerce Suburban Mayors of Small Cities Master Card Fees Ritenour Graduation Night MEDFA	
20-40	Expert & Consultant	\$13,545	Election Fees General Code (Code/Minutes on Website) Municipal Code Supplements Council Photos Tai Chi/Exercise Instructor Fees	

CITY OF ST. JOHN
2015 Annual Budget

FUND 100 General	DEPARTMENT Administration	DIVISION Public Representation		PROGRAM 10 Cont'd
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION	
COMMODITIES				
30-23	Operational Supplies	\$1,000	Plaques, Flowers, Miscellaneous	
OTHER				
50-09	Recognition Dinner	\$6,050	Board & Commission Members	
50-59	Senior Citizen Tax Rebate	\$7,000	Utility Tax Rebate for Senior Citizens	

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Administration	DIVISION Executive Management						PROGRAM 11
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGETED	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
PERSONNEL								
10-01	Salaries	\$241,794	\$245,143	\$271,100	\$255,250	\$257,650	\$257,650	265,223
10-02	Overtime	222	101	170	300	200	200	200
10-03	Sick Leave Incentive	450	400	250	400	400	400	0
10-04	Temp. Pay Increase	0	7,360	0	0	0	0	0
10-07	Longevity	4,650	4,950	6,619	5,300	4,900	4,900	5,100
10-11	FICA	18,873	20,014	20,684	19,526	19,755	19,755	20,351
10-12	LAGERS	22,311	26,097	27,177	27,000	23,961	23,961	24,104
10-13	Unemployment Ins.	0	1,207	0	0	0	0	0
10-14	Deferred Comp.	1,500	1,514	1,577	1,500	1,500	1,500	1,500
10-20	Uniforms	132	152	111	200	200	200	0
Total		\$289,932	\$306,938	\$327,688	\$309,476	\$308,566	\$308,566	\$316,478
CONTRACTUAL SERVICES								
20-03	Telephone	22,136	22,136	16,470	16,800	16,770	16,770	16,275
20-09	Equip Repair & Maint	19,189	21,484	20,107	20,000	25,111	25,111	21,300
20-12	Postage	10,962	8,248	15,740	20,000	4,100	4,100	25,000
20-13	Printing & Publishing	1,770	2,146	1,877	2,060	2,100	2,100	2,060
20-14	Travel & Expenses	883	1,129	1,368	3,690	2,889	2,889	4,125
20-19	Training	320	320	410	480	180	180	480
20-23	Rental of Equipment	1,264	845	647	700	627	627	780
20-37	Memberships	926	498	746	480	420	420	450
20-40	Expert & Consultant	17,613	10,704	18,541	18,725	19,000	19,000	14,550
20-42	Data Processing	9,989	10,839	13,964	14,830	13,600	13,600	13,205
Total		\$85,052	\$78,349	\$89,871	\$97,765	\$84,797	\$84,797	\$98,225
COMMODITIES								
30-14	Office Supplies	8,967	8,220	8,935	9,500	9,500	9,500	9,500
30-26	Books & Publications	0	0	90	90	90	90	90
30-29	Operational Equipment	0	0	262	1,800	750	750	1,200
Total		\$8,967	\$8,220	\$9,286	\$11,390	\$10,340	\$10,340	\$10,790
OTHER								
50-16	Newsletter	6,594	5,437	6,223	7,000	7,210	7,210	7,300
Total		\$6,594	\$5,437	\$6,223	\$7,000	\$7,210	\$7,210	\$7,300
TOTAL EXECUTIVE MANAGMENT		\$390,545	\$398,944	\$433,068	\$425,631	\$410,913	\$410,913	\$432,793

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Administration	DIVISION Executive Management		PROGRAM 11
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION	
CONTRACTUAL SERVICES				
20-03	Telephone	\$16,275	Service for City Hall & all City Bldgs	
20-09	Equipment Repair & Maintenance	\$21,300	Copiers, Computers, Printers, Faxes, etc.	
20-12	Postage	\$25,000	Postage for all Departments	
20-13	Printing & Publishing	\$2,060	Forms, Envelopes, Signs, Name Plates	
20-14	Travel & Expenses	\$4,125	MML Annual Conference MML Legislative Conference Chamber of Commerce NLC Fall Conference Rotary Club Meetings Host Meetings County Municipal League Annual Dinner Miscellaneous Meeting Expenses	
20-19	Training	\$480	Microsoft Training for Staff	
20-23	Rental of Equipment	\$800	Water Cooler Postage Meter	
20-37	Memberships	\$450	Rotary Club Sam's Club St. Louis Area City Manager's Assoc City Clerks/Finance Officer/s Assoc Master Card Fee	
20-40	Expert & Consultant	\$14,530	Computer Consultant Website Consultant Drug Testing Website Subscription & Domain Name State Sales Tax Reports	

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Administration	DIVISION Executive Management		PROGRAM 11 Cont'd
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION	
20-42	Data Processing	\$13,205	Data Processing Supplies Internet/TV Service Software Upgrades Virus Protection Cisco Maintenance Renewal Gov. Win/Exchange Hardware Updates/Replacement	
COMMODITIES				
30-14	Office Supplies	\$9,500	Office Supplies for all Departments	
30-26	Books & Publications	\$90	Labor Posters	
30-29	Operational Equipment	\$1,200	2 Scanners 2 Signature Pads Filing Cabinets,	
OTHER				
50-16	Newsletter	\$7,300	City-Wide Newsletter	

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Administration	DIVISION Finance						PROGRAM 12
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGETED	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
PERSONNEL								
10-01	Salaries	\$56,563	\$60,255	\$74,619	\$74,880	\$77,480	\$77,480	\$79,726
10-02	Overtime	4,401	6,735	0	0	0	0	0
10-03	Sick Leave Incentive	200	200	200	200	200	200	0
10-04	Temporary Pay Increase	0	1,757	0	0	0	0	0
10-07	Longevity	1,050	1,100	1,150	1,200	1,200	1,200	1,250
10-11	FICA	4,615	4,851	5,464	5,300	5,835	5,835	6,010
10-12	LAGERS	6,802	7,908	8,117	7,420	7,371	7,371	7,591
10-13	Unemployment Insurance	0	0	0	0	0	0	0
10-14	Deferred Compensation	0	0	404	0	500	500	500
10-17	Tuition Reimbursement	687	0	0	0	0	0	0
10-20	Uniforms	0	23	32	50	0	0	0
Total		\$74,318	\$82,829	\$89,986	\$89,050	\$92,586	\$92,586	\$95,077
CONTRACTUAL SERVICES								
20-13	Printing & Publishing	939	115	964	1,000	900	900	1,000
20-14	Travel & Expenses	481	559	355	1,150	1,020	1,020	1,250
20-19	Training	165	165	605	400	175	175	300
20-37	Memberships	280	390	270	270	270	270	270
20-40	Expert & Consultant	15,159	14,851	15,970	22,455	23,392	23,400	23,105
Total		\$17,024	\$16,080	\$18,164	\$25,275	\$25,757	\$25,765	\$25,925
COMMODITIES								
30-23	Operational Supplies	0	0	0	0	0	0	0
30-26	Books & Publications	20	0	0	0	0	0	200
Total		\$20	\$0	\$0	\$0	\$0	\$0	\$200
TOTAL FINANCE		\$91,362	\$98,909	\$108,149	\$114,325	\$118,343	\$118,351	\$121,202

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Administration	DIVISION Finance		PROGRAM 12
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION	
CONTRACTUAL SERVICES				
20-13	Printing & Publishing	\$1,000	Forms, Checks, 10-99's, w-2's, Tax Rate Ad, Bid Notice	
20-14	Travel & Expense	\$1,250	GFOA Conference Financial Advisory Board GFOA Monthly Meetings	
20-19	Training	\$300	Software Training MO GFOA Conference Registration MO GFOA Monthly Meetings	
20-37	Memberships	\$270	GFOA GFOA of MO MO City Clerk's/Finance Association	
20-40	Expert & Consultant	\$23,105	Annual Audits GFOA Budget Accreditation Fees CAFR Accreditation Fees Financial Edge Support	
COMMODITIES				
30-26	Books & Publications	\$200	GASB Publications	

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Administration	DIVISION Comprehensive Insurance						PROGRAM 13
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 APPROVED BUDGET	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
PERSONNEL								
10-05	Health/Life Insurance	\$393,574	394,193	453,507	\$471,720	\$423,988	\$423,988	\$463,525
	Total	\$393,574	\$394,193	\$453,507	\$471,720	\$423,988	\$423,988	\$463,525
CONTRACTUAL SERVICES								
20-26	Comprehensive Insurance	112,985	145,119	115,501	132,275	128,809	128,809	139,880
	Total	\$112,985	\$145,119	\$115,501	\$132,275	\$128,809	\$128,809	\$139,880
TOTAL COMPREHENSIVE INSURANCE		\$506,559	\$539,312	\$569,008	\$603,995	\$552,797	\$552,797	\$603,405

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Administration	DIVISION Comprehensive Insurance		PROGRAM 13
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION	
PERSONNEL				
10-05	Health/Life Insurance	\$463,525	Health Care Benefits Self Insured Deductible Long/Short Term Ins. & Life Ins. TASC	
CONTRACTUAL SERVICES				
20-25	Comprehensive Insurance	\$139,880	Worker's Compensation Property Coverage General Liability Public Officials Coverage Public Employee Bond	

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Administration	DIVISION Municipal Court						PROGRAM 14
ACCOUNT NUMBER	DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGET	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
PERSONNEL								
10-01	Salaries	\$126,127	\$118,902	\$86,920	\$92,134	\$93,746	\$93,746	\$96,528
10-02	Overtime	10,062	7,545	\$5,318	6,000	6,000	6,000	6,000
10-03	Sick Leave Incentive	500	100	\$450	600	400	400	0
10-04	Temporary Pay Increase	0	4,227	\$0	0	0	0	0
10-07	Longevity	2,350	2,450	\$1,250	1,300	1,400	1,400	1,450
10-11	FICA	10,527	10,409	\$6,664	7,048	7,718	7,718	7,963
10-12	LAGERS	12,259	13,566	\$7,920	9,766	9,209	9,209	8,528
10-13	Unemployment Insurance	0	0	\$0	0	0	0	0
10-14	Deferred Compensation	825	690	\$325	0	325	325	325
10-20	Uniforms	140	144	\$181	200	172	172	0
Total		\$162,790	\$158,033	\$109,027	\$117,048	\$118,970	\$118,970	\$120,794
CONTRACTUAL SERVICES								
20-03	Telephone	66	0	0	0	0	0	0
20-09	Equip. Repair & Maint.	0	0	186	100	0	0	100
20-13	Printing & Publishing	2,242	3,491	3,901	3,000	3,000	3,000	4,500
20-14	Travel & Expenses	1,493	1,540	1,733	2,775	1,470	1,470	2,900
20-19	Training	0	0	299	890	0	0	890
20-37	Memberships	140	140	100	100	100	100	100
20-40	Expert & Consultant	14,877	24,360	23,838	26,185	26,000	26,000	27,100
20-41	Red Light Camera Fees	82,847	100,354	90,844	0	551	551	400
20-42	Data Processing	15,484	15,714	16,081	16,500	13,500	13,500	0
Total		\$117,149	\$145,599	\$136,982	\$49,550	\$44,621	\$44,621	\$35,990
COMMODITIES								
30-26	Books & Publications	0	0	0	50	0	0	50
30-29	Operational Equipment	736	3,076	600	500	400	400	300
Total		\$736	\$3,076	\$600	\$550	\$400	\$400	\$350
TOTAL	MUNICIPAL COURTS	\$280,675	\$306,708	\$246,609	\$167,148	\$163,991	\$163,991	\$157,134

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Administration	DIVISION Municipal Court		PROGRAM 14
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION	
CONTRACTUAL SERVICES				
20-09	Equipment Repair & Maint.	\$100	Mastercard Machine	
20-13	Printing & Publishing	\$4,500	Tickets, Receipts, Forms	
20-14	Travel & Expenses	\$2,900	MO Court Clerks' Conference Monthly Court Clerks' Meetings Judges Conference Local Training Conference	
20-19	Training	\$890	Microsoft Training	
20-37	Memberships	\$100	MSLACA MACA	
20-40	Expert & Consultant	\$27,100	Document Shredder Service Mastercard Fees ADA Special Needs Judge's Fees (Includes substitute Judge) REJIS Report Development Fees	
20-41	Red Light Camera Fees	\$200 \$100 \$100	Camera Fees for #1&2(I-170 & RR) Camera Fees for #3 &4(Brown & RR) Camera Fees for #5 &6(I-170 Exits)	
20-42	Data Processing	\$0	REJIS Monthly Docketing Fee (Moved to 500-93-4043)	
COMMODITIES				
30-26	Books & Publications	\$50	Supreme Court Update Miscellaneous publications	
30-29	Operational Equipment	\$300	File Cabinet	

**CITY OF ST. JOHN
2015 ANNUAL BUDGET**

FUND 100 General	DEPARTMENT Administration	DIVISION Legal						PROGRAM 15
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 APPROVED BUDGET	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
CONTRACTUAL SERVICES								
20-40	Expert & Consultant	\$62,360	\$68,598	\$75,117	\$64,000	\$96,300	\$96,300	\$64,000
	Total	\$62,360	\$68,598	\$75,117	\$64,000	\$96,300	\$96,300	\$64,000
TOTAL	LEGAL	\$62,360	\$68,598	\$75,117	\$64,000	\$96,300	\$96,300	\$64,000

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Administration	DIVISION Legal		PROGRAM 15
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION	
CONTRACTUAL SERVICES				
20-40	Expert & Consultant	\$19,000	City Attorney Retainer	
		\$22,800	Prosecuting Attorney Retainer	
		\$22,000	Special Cases Fees	

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Administration	DIVISION Senior Citizen Program						PROGRAM 16
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGET	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
PERSONNEL								
10-01	Salaries	\$12,256	\$0	\$0	\$0	\$0	\$0	\$0
10-02	Overtime	0	0	0	0	0	0	0
10-03	Sick Leave Incentive	0	0	0	0	0	0	0
10-11	FICA	949	37	0	0	0	0	0
10-12	LAGERS	0	0	0	0	0	0	0
10-13	Unemployment Insurance	0	0	0	0	0	0	0
10-20	Uniforms	53	0	0	0	0	0	0
Total		\$13,258	\$37	\$0	\$0	\$0	\$0	\$0
CONTRACTUAL SERVICES								
20-03	Telephone	\$370	0	0	0	0	0	0
20-09	Equip. Repair & Maintenance	0	0	0	0	0	0	0
20-13	Printing & Publishing	22	0	0	0	0	0	0
20-14	Travel & Expenses	6,341	0	0	0	0	0	0
20-19	Training	0	0	0	0	0	0	0
20-23	Rental of Equipment	610	0	0	0	0	0	0
20-37	Memberships	0	0	0	0	0	0	0
20-40	Expert & Consultant	580	0	0	0	0	0	0
Total		\$7,923	\$0	\$0	\$0	\$0	\$0	\$0
COMMODITIES								
30-23	Operational Supplies	\$579	\$360	0	0	0	0	0
30-29	Operational Equipment	220	0	0	0	0	0	0
Total		\$799	\$360	\$0	\$0	\$0	\$0	\$0
OTHER								
50-16	Senior Newsletter	0	0	0	0	0	0	0
Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL SENIOR CITIZEN PROGRAM		\$21,980	\$397	\$0	\$0	\$0	\$0	\$0

**CITY OF ST. JOHN
2015 ANNUAL BUDGET**

FUND 100 General	DEPARTMENT Administration	DIVISION Senior Citizen Program	PROGRAM 16
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION
<p style="text-align: center;">Program Discontinued In 2012. Senior Aerobics and Tai Chi Classes Moved To Program #10.</p>			

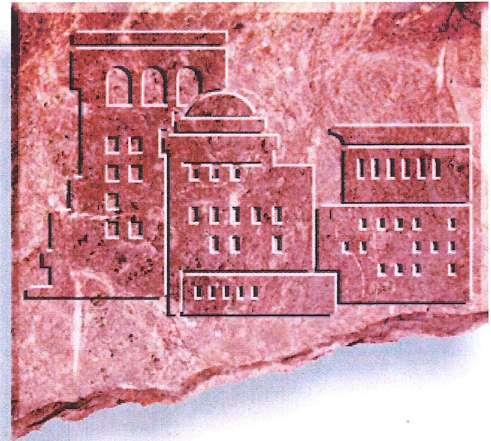
CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Administration	DIVISION Boards & Commissions						PROGRAM 17
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGET	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGET
PERSONNEL								
10-20	Uniforms	\$0	\$0	\$0	\$250	\$0	\$0	\$0
Total		\$0	\$0	\$0	\$250	\$0	\$0	\$0
CONTRACTUAL SERVICES								
20-13	Printing & Publishing	\$442	\$1,512	\$59	\$1,000	\$1,250	\$1,250	\$1,000
20-19	Training	0	0	0	2,500	0	0	2,500
20-40	Expert & Consultant	0	481	0	400	680	680	400
Total		\$442	\$1,993	\$59	\$3,900	\$1,930	\$1,930	\$3,900
TOTAL BOARDS & COMMISSIONS		\$442	\$1,993	\$59	\$4,150	\$1,930	\$1,930	\$3,900

CITY OF ST. JOHN
2015 ANNUAL BUDGET

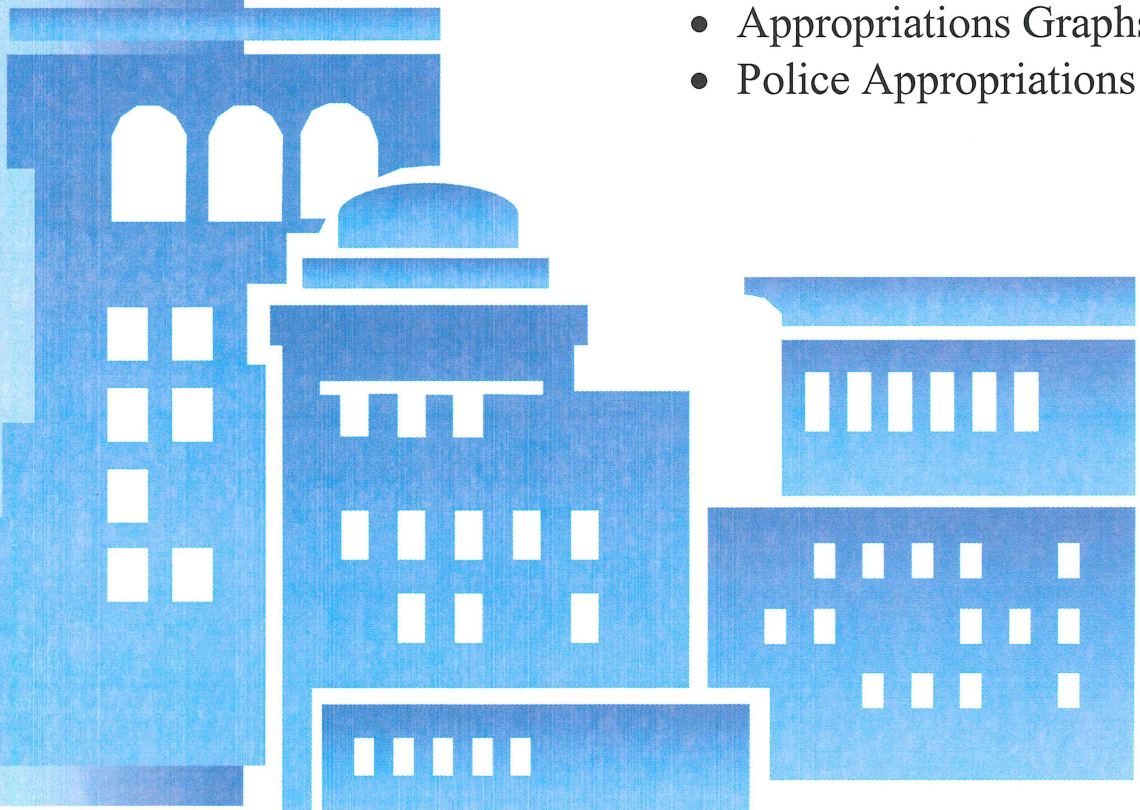
FUND 100	DEPARTMENT	DIVISION		PROGRAM
General	Administration	Boards & Commissions		17
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION	
CONTRACTUAL SERVICES				
20-13	Printing & Publishing	\$1,000	Newspaper Ads for Meetings	
20-19	Training	\$2,500	P & Z Seminar	
20-40	Expert & Consultant	\$400	Court Reporter Fees for Board of Adjustment Meeting(s)	

POLICE



IN THIS SECTION:

- Police Programs
- Organizational Chart
- Review of 2014 Goals & Accomplishments
- 2015 Goals
- Performance Data
- Appropriations Graphs
- Police Appropriations



POLICE

Police Administration

This program encompasses the administrative operations of the police department.

Criminal Investigation

This program provides the follow-up investigation of reported crimes, criminal apprehensions, forensic identification and the recovery of stolen property. In addition, this program also includes participation in the D.E.A. Drug Task Force.

Patrol Services

This program provides the basic patrol function of the police department which is the first response to criminal activities as well as calls for service and the suppression of crime. This division also coordinates all reserve officer functions.

C.O.P.S.

Community Oriented Policing (C.O.P.S.) is a style of law enforcement wherein police officers interact more with the community by working together with church, school, business leaders and citizens in providing solutions to problems. The program includes DARE, Citizen Academies, Bicycle Patrols, a School Resource Officer and Neighborhood Watch Programs. This program was partially funded from a federal grant which funded 75% of three (4) officers salaries and fringe benefits. Although the grant terminated, the City is absorbing this position & continuing the program. The School Resource Officer's salary is funded through a partnership between this department and the Ritenour School District.

Emergency Management

This program provides for an emergency plan to maximize human survival and preservation of property in the event of nuclear war, natural disaster or technological hazards.

Communications

This program provides 24 hour emergency and non-emergency dispatching services through a contract with the St. Louis County Police Department. This service also provides all REJIS, DOR, MULES and NCIC computer usage. Furthermore, this service provides added dispatching service to the contractual area of Sycamore Hills.

Vehicle Maintenance

This program includes all costs associated with the maintenance of the police fleet and the acquisition of new vehicles, if purchased with General Revenue Funds rather than Capital Improvement Funds.

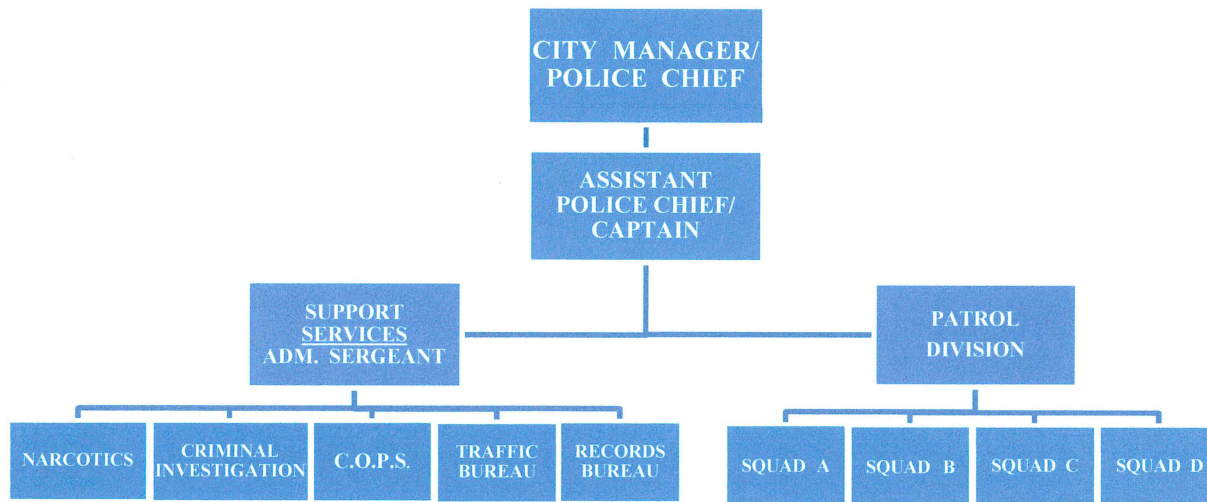
Park Rangers

This program furnishes 2 part time park rangers who patrol the three (3) municipally owned parks providing safety for its users. The rangers alternate schedules so that there is only one scheduled at a time.

Canine

This program provides a canine unit to this community for criminal apprehension, tracking, searching, drug detections and public relations.

POLICE DEPARTMENT



The following is a chart depicting the positions of the Police Department:

	2013	2014	2015
<u>Police Administration</u>			
Police Chief/City Manager**	.5	.5	.5
Asst. Police Chief/Captain	1	1	1
Administrative Sergeant	1	1	1
Secretary	1	1	1
Police Clerk	1	1	1
School Crossing Guard (Seasonal)	.3	.3	.3
Park Rangers (P/T)	.5	.5	.5
<u>Criminal Investigations</u>			
Detective (General Assignment)	1	1	1
Detective (Narcotics)	1	1	1
<u>Patrol</u>			
Sergeants	3	4	4
Corporals	2	2	2
Police Officers	12	11	11
<u>Community Oriented Police</u>			
D.A.R.E. Officer	1	1	1
S.R.O. Officer	1	1	0
Total Police FTE	26.3*	26.3*	25.3*
*Number Adjusted To Reflect FTE			
**Shares FTE 's with Administration			

REVIEW OF GOALS FOR FY2014

Goal: Continuance of and improvement upon MPCA Certification Program

All standards are being adhered to. FY2014 was year number one (1) of the three (3) year reporting period. The Department Certification Manager has improved the reporting and logging process to become more efficient and easier to complete.

Goal: Continue to improve the image of the St. John Police Department

Considerable progress was made in promoting the positive services provided by SJPD. Face book, City's web site, and newsletters have been better utilized depicting the positive and often non-typical services provided to our community.

Goal: Seek and implement solutions to problems that affect the quality of life in our community.

The creation and implementation of the Target Area Problem Solving (T.A.P.S.) Unit has fostered partnerships and better communications between the community and local law enforcement. The results have been impressive. Drug houses have been eliminated. Drug dealers have been arrested and/or relocated. Property owners are more accountable for the actions of their tenants.

Goal: Build community partnerships with citizens, businesses, and the Ritenour School District.

Civil unrest in neighboring communities has “spotlighted” the need to enhance the relations between law enforcement and the community which they serve. Non-traditional police interaction has been instrumental in developing these relationships. Police must be considered more than mere “ticket writers”. Participation in community events, fund raisers, and city-wide community improvement projects has allowed SJPD Officers to be viewed in a more positive light.

Goal: Improve investigations by requiring assigned reporting officers to immediately begin an investigation as opposed to a referral to Detective Bureau.

“Down time” between initial report and referral to a Detective has improved considerably. Patrol Officers are now provided an opportunity to use and improve their investigative skills. Additionally, the Detective Bureau has more time for more lengthy and complex investigations.

Goals for FY2015

Administration

Goal: Continuance and improvement upon the MPCA Certification Program.

Strategy: Insure compliance with all standards and improve the efficiency of proofs and standards. Develop a program to better track the compliance and required documentation of adherence.

Goal: Development of a program to enhance cost savings through effective equipment management and purchasing.

Strategy: Seek competitive bids on purchases that don't require a bidding process. Encourage personnel to seek and research venders who can provide quality equipment at affordable prices. Develop partnerships with other local agencies to make lower cost, bulk purchases.

Goal: Improvement in Community Relations

Strategy: Develop and maintain existing partnerships between the community and Police. Greater efforts to cultivate and foster trustworthy relations with our community can provide better insight into their concerns and expectations of their Police Department.

Investigations

Goal: Increase efficiency in follow-up investigations requiring additional time, talent, and equipment.

Strategy: Patrol Officers shall receive further training in interview techniques and crime scene processing. A list of criteria identifying specific cases to be forwarded to Detective Bureau or handled by Patrol Division is in need of development.

Patrol Services

Goal: Promote a well-rounded, professional image of Patrol Operations

Strategy: Promote and develop non-traditional services to our community.

Participation in Community Improvement projects requiring Officers to interact with the public in non-law enforcement situations.

Development of programs show casing tasks beyond issuing tickets and writing reports.

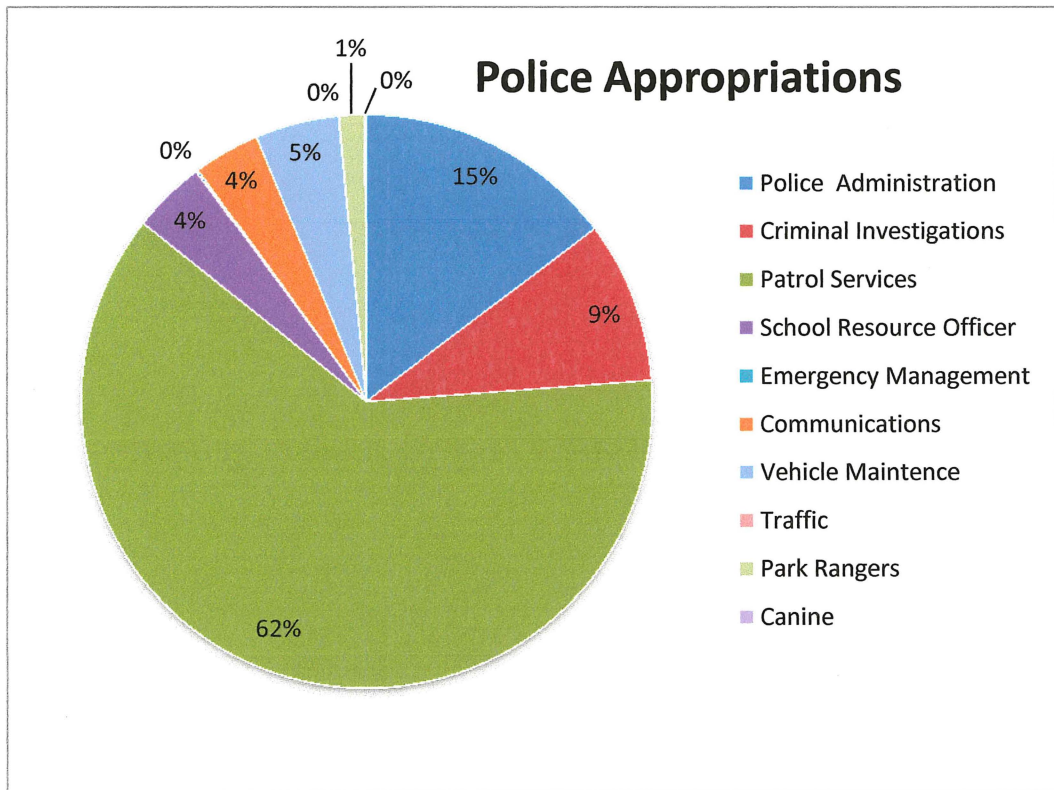
Goal: Improve and Expand our Crime Prevention Programs.

Strategy: Better communication is essential for success. Web sites, newsletters, and Social Media sites must receive greater utilization in order to promote the needs of Our residents and the services provided by our Patrol Division.

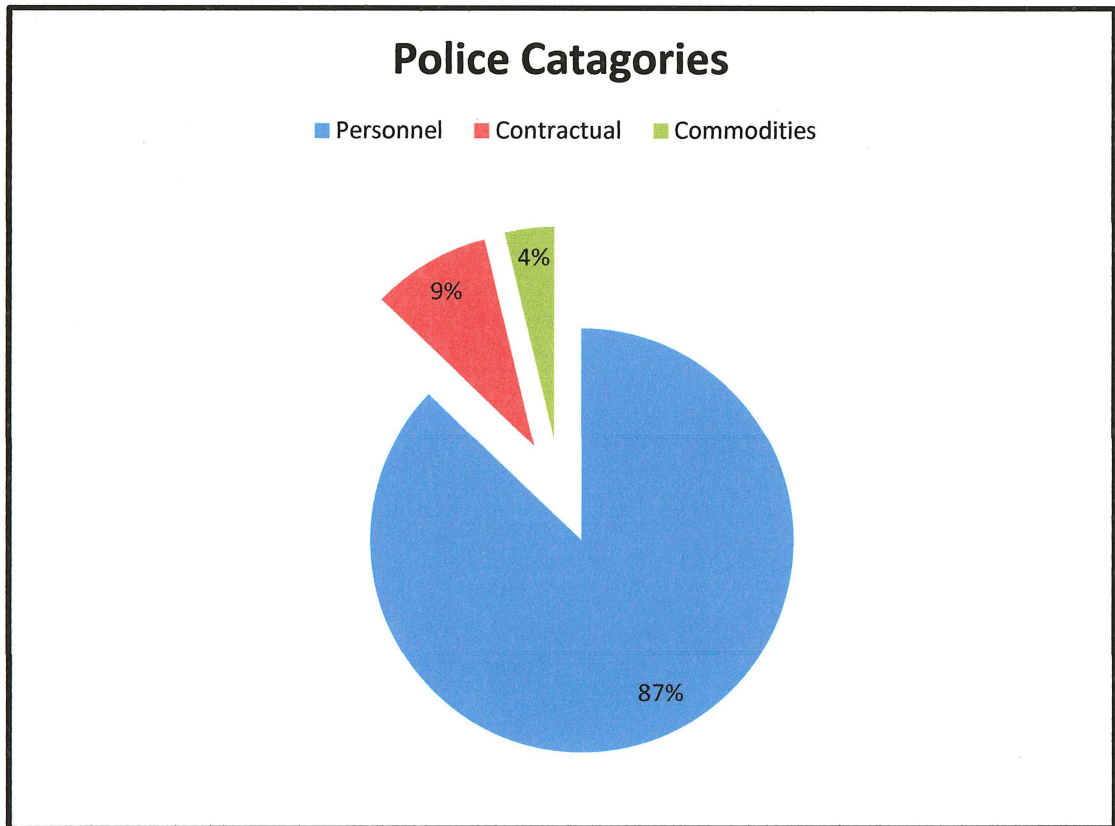
PERFORMANCE DATA

PERFORMANCE INDICATORS	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 PROJECTED	2015 BUDGETED
City Budgeted Funds Monitored	\$1,647,860	\$1,786,821	\$1,691,460	\$1,591,978	\$1,577,428
Total Police Employees	23	23	23	23	22
Officers Per 1000 Population	3.3	3.3	3.3	3.3	2.96
Employment Background Investigations	22	20	20	20	24
Police Officers Hired	1	2	3	2	2
SOP's Amended or Instituted	13	17	25	18	28
Neighborhood Watch Meetings	9	10	10	10	10
Hours of DARE Instruction	36	36	36	36	36
% of DARE Students Completing Program	98%	98%	98%	98%	98%
Number of School Resource Officers	2	2	2	2	1
Special Programs Presented	8	8	12	12	12
Internal Affairs Investigations	7	5	5	5	14
# of Sustained Complaints	1	0	0	0	2
Services Processed (reports sold, releases)	\$5,099	\$5,154	\$5,100	\$5,000	\$4,269
Moving Violations Written	7,474	6,687	7,000	7,000	5,811
Parking Tickets Written	237	315	300	300	205
Warnings Given	720	744	750	750	704
Red Light Tickets Processed	2,933	4,181	N/A	N/A	N/A
Sycamore Hills Summons Issued	494	511	500	500	199
Calls for Service	18,562	17,948	17,500	17,000	19,743
Average Response Time	1.34	1	1	1.2	1.17
Index Crimes	388	273	350	325	255
Felony Arrests	273	203	275	250	247
Misdemeanor or Ordinance Violation Arrests	844	787	800	825	804
Fugitive/Failure to Appear Arrests	1,392	1,951	1,900	2,000	2,103
DWI Arrests	129	91	125	125	87
Auto Accidents	154	143	155	165	186
Business Checks Made	1,395	1,388	2,000	2,000	1,889
Administrative Assignments	1,720	1,938	2,000	2,000	1,976
COPPS Programs	4	4	4	4	4
Grants Prepared	3	5	5	5	5
Police Services Cost per Capita	\$252.85	\$274.18	\$259.54	\$244.28	\$242.04
Police Services Cost per Household	\$558.59	\$605.70	\$572.79	\$539.10	\$534.17

Police Administration	\$231,858
Criminal Investigations	\$143,838
Patrol Services	\$975,729
School Resource Officer	\$65,478
Emergency Management	\$2,000
Communications	\$59,000
Vehicle Maintenance	\$75,000
Traffic	\$475
Park Rangers	\$22,980
Canine	\$1,070



Personnel	\$1,374,148
Contractual	\$143,630
Commodities	\$59,650



POLICE

SUMMARY PAGE

PROGRAMS 20 THRU 29	2011 ACTUAL EXPENDITURES	2012 ACTUAL EXPENDITURES	2013 ACTUAL EXPENDITURES	2014 BUDGETED EXPENDITURES	2014 PROJECTED BUDGETED	2015 BUDGETED
PERSONNEL	\$1,406,164	\$1,475,024	\$1,420,786	\$1,429,631	\$1,348,298	\$1,374,148
CONTRACTUAL	184,891	254,416	178,475	188,835	187,745	143,630
COMMODITIES	56,805	57,381	49,013	62,800	55,935	59,650
CAPITAL	0	0	0	0	0	0
OTHER	0	0	0	0	0	0
TOTAL	\$1,647,860	\$1,786,821	\$1,648,274	\$1,681,266	\$1,591,978	\$1,577,428

REVENUE SOURCE: GENERAL FUND 100

PERSONNEL SCHEDULE	NUMBER OF EMPLOYEES				
POSITION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGETED	2015 BUDGETED
Chief of Police*	0.5	0.5	0.5	0.5	0.5
Captain	1	1	1	1	1
Administrative Sergeant	1	1	1	1	1
Sergeant	3	4	4	4	4
Corporal	2	2	2	1	1
Detective	2	2	2	2	2
Police Officer	14	13	13	14	13
Police Secretary	1	1	1	1	1
Police Clerk	1	1	1	1	1
P/T Crossing Guard	0.3	0.3	0.3	0.3	0.3
P/T Park Ranger	0.5	0.5	0.5	0.5	0.5
Total	26.3	26.3	26.3	26.3	25.3

* Also serves as City Manager

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Police	DIVISION Police Administration						PROGRAM 20
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGETED	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
PERSONNEL								
10-01	Salaries	\$208,413	195,000	175,755	\$180,323	\$189,214	\$189,214	\$188,710
10-02	Overtime	334	1,588	3,798	3,000	3,000	3,000	3,000
10-03	Sick Leave Incentive	250	200	300	400	400	400	0
10-04	Temporary Pay Increase	0	6,229	0	0	0	0	0
10-07	Longevity	2,950	3,100	2,650	3,400	1,300	1,300	1,400
10-11	FICA	15,411	15,314	12,946	13,794	14,441	14,441	14,912
10-12	LAGERS	14,909	17,174	15,838	17,600	15,357	15,357	16,541
10-13	Unemployment Insurance	400	1,023	0	0	0	0	0
10-14	Deferred Compensation	662	606	678	700	860	860	1,325
10-17	Tuition Reimbursement	0	0	0	0	0	0	0
10-20	Uniforms	120	96	917	200	200	200	200
10-21	Clothing Allowance	600	600	600	600	600	600	600
Total		\$244,049	\$240,930	\$213,483	\$220,017	\$225,372	\$225,372	\$226,688
CONTRACTUAL SERVICES								
20-03	Telephone	1,171	753	1,221	960	940	940	945
20-11	Unemployment Reimburse	780	(15)	0	0	0	0	0
20-13	Printing & Publishing	1,091	1,145	981	1,000	500	500	750
20-14	Travel & Expenses	511	1,579	112	750	250	500	500
20-23	Rental of Equipment	820	821	37	800	0	0	0
20-37	Memberships	580	770	655	570	570	570	500
20-40	Expert & Consultant	375	1,922	3,150	2,500	2,300	2,300	2,200
20-48	Uninsured Liability Loss	0	0	0	0	500	0	0
Total		\$5,328	\$6,975	\$6,156	\$6,580	\$5,060	\$4,810	\$4,895
COMMODITIES								
30-23	Operational Supplies	227	400	266	250	250	250	200
30-26	Books & Publications	44	94	29	100	75	75	75
30-29	Operational Equipment	99	0	0	0	0	0	0
Total		\$370	\$494	\$295	\$350	\$325	\$325	\$275
TOTAL POLICE ADMINISTRATION		\$249,747	\$248,399	\$219,935	\$226,947	\$230,757	\$230,507	\$231,858

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Police	DIVISION Police Administration	PROGRAM 20
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION
CONTRACTUAL SERVICES			
20-03	Telephone	\$945	Cell Phone/Air card for Captain
20-16	Unemployment Reimbursement	\$0	Payments for terminated employee
20-13	Printing & Publishing	\$750	Newspaper Ads, Forms
20-14	Travel & Expenses	\$500	Seminar Travel Host Meetings
20-23	Rental of Equipment	\$0	Leads On-line
20-37	Memberships	\$75 \$85 \$50 \$120 \$50 \$120	Mo. Police Chiefs Assn. FBI National Academy Associates SLAPCA Backstoppers North County Police Chiefs Assn. IACP
20-40	Expert & Consultant	\$2,200	Physical Exams Psychological Testing Drug Testing
COMMODITIES			
30-23	Operational Supplies	\$200	Certification Expenses, Plaques, Halloween Chips, Daily Supplies
30-26	Books & Publications	\$75	Code Books

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Police	DIVISION Criminal Investigation						PROGRAM 21
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGET	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
PERSONNEL								
10-01	Salaries	\$89,818	\$91,380	\$79,028	\$90,521	\$92,664	\$92,664	\$95,444
10-02	Overtime	23,645	19,167	12,277	23,000	23,000	23,000	23,000
10-03	Sick Leave Incentive	200	250	0	200	200	200	0
10-04	Temporary Pay Increase	0	1,348	0	0	0	0	0
10-07	Longevity	0	500	100	0	0	0	0
10-11	FICA	8,297	8,350	6,723	6,924	8,864	8,864	9,129
10-12	LAGERS	7,434	8,696	7,325	7,694	8,342	8,342	9,785
10-13	Unemployment Insurance	0	0	0	0	0	0	0
10-14	Deferred Compensation	0	263	75	0	0	0	0
10-17	Tuition Reimbursement	3,399	2,061	720	0	0	0	3,120
10-20	Uniforms	0	0	0	0	0	0	0
10-21	Clothing Allowance	1,200	1,200	1,136	1,200	1,200	1,200	1,200
Total		\$133,993	\$133,215	\$107,384	\$129,539	\$134,270	\$134,270	\$141,678
CONTRACTUAL SERVICES								
20-03	Telephone	1,106	1,620	849	1,260	960	960	960
20-09	Equipment Repair & Maint.	0	0	0	0	0	0	0
20-37	Memberships	400	195	400	400	400	400	400
20-40	Expert & Consultant	90	39	37	100	100	100	100
Total		\$1,596	\$1,854	1,286	\$1,760	\$1,460	\$1,460	\$1,460
COMMODITIES								
30-23	Operational Supplies	143	576	502	750	650	650	500
30-29	Operational Equipment	0	204	0	600	315	315	200
Total		\$143	\$780	\$502	\$1,350	\$965	\$965	\$700
TOTAL CRIMINAL INVESTIGATION		\$135,732	\$135,849	\$109,172	\$132,649	\$136,695	\$136,695	\$143,838

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Police	DIVISION Criminal Investigation		PROGRAM 21
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION	
CONTRACTUAL SERVICES				
20-03	Telephone	\$960	Cell Phone for 2 Detectives and 1 Air Card	
20-37	Memberships	\$400	Major Case Squad	
20-40	Expert & Consultant	\$100	CVSA Support	
COMMODITIES				
30-23	Operational Supplies	\$200	Misc. Supplies	
		\$100	Memory Cards	
		\$200	Crime Scene Supplies	
30-29	Operational Equipment	\$200	Miscellaneous	

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Police	DIVISION Patrol						PROGRAM 22
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGET	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
PERSONNEL								
10-01	Salaries	\$733,195	\$749,871	\$771,741	\$747,500	\$717,227	\$717,227	\$737,941
10-02	Overtime	47,190	39,419	46,722	45,000	45,000	45,000	45,000
10-03	Sick Leave Incentive	1,909	1,750	1,325	1,200	1,400	1,400	0
10-04	Temporary Pay Increase	0	23,413	0	0	0	0	0
10-07	Longevity	7,150	7,650	7,250	7,000	5,550	5,550	6,250
10-11	FICA	58,780	62,536	58,615	57,183	52,885	52,885	54,471
10-12	LAGERS	51,584	60,323	62,198	63,537	49,774	49,774	58,387
10-13	Unemployment Insurance	0	-312	0	0	0	0	0
10-14	Deferred Compensation	2,582	3,059	2,136	3,000	2,645	2,645	3,000
10-17	Tuition Reimbursement	4,062	8,646	13,870	12,000	6,000	6,000	6,000
10-20	Uniforms	5,338	6,115	7,541	8,000	8,000	8,000	8,000
10-21	Clothing Allowance	0	0	0	0	0	0	0
Total		\$911,790	\$962,470	\$971,397	\$944,420	\$888,481	\$888,481	\$919,049
CONTRACTUAL SERVICES								
20-03	Telephone	699	819	459	780	480	480	480
20-09	Equipment Repair & Maint	360	10	0	0	0	0	0
20-18	Care of Prisoners	46,974	61034	49884	50000	56,000	56,000	55000
20-23	Rental of Equipment	0	0	0	0	0	0	0
20-40	Expert & Consultant	0	0	2043	0	0	0	0
Total		\$48,033	\$61,863	\$52,386	\$50,780	\$56,480	\$56,480	\$55,480
COMMODITIES								
30-11	First Aid Supplies	0	38	0	200	100	100	100
30-23	Operational Supplies	273	658	1124	900	1,000	1,000	1100
30-29	Operational Equipment	0	0	0	0	0	0	0
Total		\$273	\$696	\$1,124	\$1,100	\$1,100	\$1,100	\$1,200
TOTAL PATROL		\$960,096	\$1,025,029	\$1,024,906	\$996,300	\$946,061	\$946,061	\$975,729

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Police	DIVISION Patrol	PROGRAM 22
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION
CONTRACTUAL SERVICES			
20-03	Telephone	\$480	Cell Phone for Supervisors
20-18	Care of Prisoners	\$55,000	Holding Fees with Contractual Agencies
COMMODITIES			
30-11	First Aid Supplies	\$100	Replenish Kits in Cars, Antibacterial Spray
30-23	Operational Supplies	\$1,100	Batteries Field Test Kits Evidence Supplies Mace Miscellaneous Day-to-Day Costs

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Police	DIVISION School Resource Officers						PROGRAM 23
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGET	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
PERSONNEL								
10-01	Salaries	\$95,438	\$95,878	\$94,414	\$93,974	\$72,303	\$72,303	\$53,025
10-02	Overtime	3,121	2126	2,236	3,000	1,600	1,600	1,600
10-03	Sick Leave Incentive	200	400	250	400	200	200	0
10-04	Temporary Pay Increase	0	2163	0	0	0	0	0
10-07	Longevity	0	1050	1,100	1,050	1,150	1,150	1,200
10-11	FICA	7,171	7610	7,333	7,189	5,723	5,723	4,205
10-12	LAGERS	6,412	7870	8,551	7,987	5,386	5,386	4,486
10-13	Unemployment Insurance	0	0	0	0	0	0	0
10-14	Deferred Compensation	462	169	238	0	306	306	162
10-17	Tuition Reimbursement	1,362	687	0	0	0	0	0
10-20	Uniforms	298	386	70	400	100	100	200
10-21	Clothing Allowance	0	0	0	0	0	0	0
Total		\$114,464	\$118,339	\$114,192	\$114,000	\$86,768	\$86,768	\$64,878
CONTRACTUAL SERVICES								
20-03	Telephone	1,107	1063	1071	1,320	1,100	1,100	600
20-37	Memberships	0	0	0	0	0	0	0
Total		\$1,107	\$1,063	\$1,071	\$1,320	\$1,100	\$1,100	\$600
COMMODITIES								
30-23	Operational Supplies	0	0	0	0	0	0	0
30-26	Books & Publications	0	0	0	0	0	0	0
30-29	Operational Equipment	0	0	0	0	0	0	0
Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL SCHOOL RESOURCE OFFICERS		\$115,571	\$119,402	\$115,263	\$115,320	\$87,868	\$87,868	\$65,478

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Police - C.O.P.S.	DIVISION School Resource Officers		PROGRAM 23
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION	
CONTRACTUAL SERVICES				
20-03	Telephone	\$600	Cell Phone for SRO & DARE	
20-13	Printing & Publishing	0	Transferred to Program #89	
20-37	Memberships	0	Included with Registration Fees for SRO/DARE Conference	
COMMODITIES				
30-23	Operational Supplies		Transferred to Program #89	
30-26	Books & Publications		Transferred to Program #89	
30-29	Operational Equipment		Transferred to Program #89	

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Police	DIVISION Emergency Management						PROGRAM 24
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGETED	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
CONTRACTUAL SERVICES								
20-03	Telephone	\$1,406	\$1,618	\$1,208	\$2,000	\$2,000	\$1,000	\$1,000
20-14	Travel & Expenses	487	486	150	500	500	500	500
20-23	Memberships	0	0	0	50	50	50	50
Total		\$1,893	\$2,104	\$1,358	\$2,550	\$2,550	\$1,550	\$1,550
COMMODITIES								
30-09	Emergency Management	53	0	0	450	450	450	450
30-29	Operational Equipment	0	0	0	0	0	0	0
Total		\$53	\$0	\$0	\$450	\$450	\$450	\$450
TOTAL EMERGENCY MANAGEMENT		\$1,946	\$2,104	\$1,358	\$3,000	\$3,000	\$2,000	\$2,000

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Police	DIVISION Emergency Management		PROGRAM 24
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION	
CONTRACTUAL SERVICES				
20-03	Telephone	\$1,000	Cell Phone for EMA Coordinator	
20-14	Travel & Expenses	\$500	Annual EMA Conference	
20-37	Memberships	\$50	M.E.P.A	
COMMODITIES				
30-09	Emergency Management	\$450	30 Cases Of Water	

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Police	DIVISION Communications						PROGRAM 25
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGET	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
CONTRACTUAL SERVICES								
20-09	Equipment Repair & Maint	\$15,940	\$8,226	\$8,575	\$10,500	\$9,500	\$9,500	\$9,500
20-09.5	In-Car Computer Repair	2,534	3,802	1,745	3,000	1,500	1,500	1,500
20-10	Dispatching Contract	47,575	47,652	47,652	48,000	48,000	48,000	48,000
20-23	Rental of Equipment	34,557	41,798	39,508	43,000	43,000	43,000	*0
Total		\$100,606	\$101,478	\$97,480	\$104,500	\$102,000	\$102,000	\$59,000
CAPITAL OUTLAY								
40-43	Machinery & Equipment	0	0	0	0	0	0	0
TOTAL	COMMUNICATIONS	\$100,606	\$101,478	\$97,480	\$104,500	\$102,000	\$102,000	\$59,000

* REJIS Costs Moved To Capital Improvement Fund

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Police	DIVISION Communications		PROGRAM 25
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION	
CONTRACTUAL SERVICES				
20-09	Equipment Repair & Maint.	\$9,500	Repair of Mobile Radios, WT's, CCTV and REJIS System Live-Scan Maintenance Anti-virus Software for Laptops IRIS Maintenance Fee Emergency Alarms In-house In-house Video System Required Security Upgrades	
20-09.5	Computer Programing	\$1,500	In-car Computer Repair/Programing	
20-10	Dispatching Contract	\$48,000	Contract wit St. Louis County P.D. for Dispatching, and Computer Aided Dispatch and C.A.R.E.	
20-23	Rental of Equipment	0	REJIS Network Fees, Mobile Ticketing Fees moved to Capital Improvement Fund	

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Police	DIVISION Vehicle Maintenance						PROGRAM 26
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGET	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
CONTRACTUAL SERVICES								
20-09	Equipment Repair & Maint.	\$18,970	\$59,991	\$14,663	\$17,000	\$17,000	\$17,000	\$17,000
20-09.5	Emergency Equip. Repair	6,878	7,235	2,700	2,200	1,200	1,200	2,000
20-48	Uninsured Losses	0	1,000	0	0	1,000	1,000	0
Total		\$25,848	\$68,226	\$17,362	\$19,200	\$19,200	\$19,200	\$19,000
COMMODITIES								
30-21	Gasoline	55,468	54,465	46,737	58,000	52,000	52,000	56,000
Total		\$55,468	\$54,465	\$46,737	\$58,000	\$52,000	\$52,000	\$56,000
TOTAL VEHICLE MAINTENANCE		\$81,316	\$122,691	\$64,099	\$77,200	\$71,200	\$71,200	\$75,000

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Police	DIVISION Vehicle Maintenance		PROGRAM 26
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION	
CONTRACTUAL SERVICES				
20-09	Equipment Repair & Maint.	\$17,000	Repair of Police Vehicles	
20-09.5	Emergency Equipment Repair	\$2,000	Repair of Emergency Lights, Siren, Switchover of of Equipment for New Vehicles	
COMMODITIES				
30-21	Gasoline	\$56,000	Gasoline for all police cars	

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Police	DIVISION Traffic						PROGRAM 27
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGET	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
PERSONNEL								
10-01	Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-02	Overtime	0	0	0	0	0	0	0
10-03	Sick Leave Incentive	100	0	0	0	0	0	0
10-07	Longevity	1,100	0	0	0	0	0	0
10-11	FICA	91	0	0	0	0	0	0
10-12	LAGERS	78	59	0	0	0	0	0
10-13	Unemployment Insurance	0	50	0	0	0	0	0
10-14	Deferred Compensation	499	-19	0	0	0	0	0
10-17	Tuition Reimbursement	0	0	0	0	0	0	0
10-20	Uniforms	0	0	0	0	0	0	0
10-21	Clothing Allowance	0	0	0	0	0	0	0
Total		\$1,868	\$90	\$0	\$0	\$0	\$0	\$0
CONTRACTUAL SERVICES								
20-09	Equipment Repair & Maint.	0	240	40	450	200	200	200
20-13	Printing & Publishing	0	0	0	150	0	0	50
20-23	Rental of Equipment	0	0	0	0	0	0	0
20-37	Memberships	0	0	0	0	0	0	0
Total		\$0	\$240	\$40	\$600	\$200	\$200	\$250
COMMODITIES								
30-11	First Aid Supplies	0	50	0	50	50	50	50
30-23	Operational Supplies	67	85	101	430	150	200	175
30-29	Operational Equipment	0	0	0	0	0	0	0
Total		\$67	\$135	\$101	\$480	\$200	\$250	\$225
TOTAL TRAFFIC		\$1,935	\$465	\$141	\$1,080	\$400	\$450	\$475

NOTE: All expenditures after March 1st transferred to Program 22 in 2010

**CITY OF ST. JOHN
2015 ANNUAL BUDGET**

FUND 100 General	DEPARTMENT Police	DIVISION Traffic	PROGRAM 27
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION
CONTRACTUAL SERVICES			
20-09	Equipment Repair & Maint.	\$200	Repair of in-car video & Breathalyzer
20-13	Printing & Publishing	\$50	DWI Checkpoint Newspaper Ads
COMMODITIES			
30-11	First Aid Supplies	\$50	Replenish supplies in kit
30-23	Operational Supplies	\$175	Breathalyzer Supplies DWI Checkpoint Supplies Simulator Solutions Mouth Pieces

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Police	DIVISION Park Rangers						PROGRAM 28
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGETED	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
PERSONNEL								
10-01	Salaries	\$0	\$16,433	\$11,493	\$19,930	\$12,300	\$12,300	\$19,930
10-02	Overtime	0	0	0	0	0	0	0
10-03	Sick Leave Incentive	0	0	0	0	0	0	0
10-04	Temporary Pay Increase	0	125	0	0	0	0	0
10-07	Longevity	0	0	0	0	0	0	0
10-11	FICA	0	1267	879	1,525	857	857	1,525
10-12	LAGERS	0	0	0	0	0	0	0
10-13	Unemployment Insurance	0	2155	1,719	0	0	0	0
10-14	Deferred Compensation	0	0	0	0	0	0	0
10-17	Tuition Reimbursement	0	0	0	0	0	0	0
10-20	Uniforms	0	0	239	0	250	250	400
10-21	Clothing Allowance	0	0	0	0	0	0	0
Total		\$0	\$19,980	\$14,330	\$21,455	\$13,407	\$13,407	\$21,855
CONTRACTUAL SERVICES								
20-09	Equipment Repair & Maint	0	515	1034	1,000	500	500	1,000
20-13	Printing & Publishing	0	0	0	0	0	0	0
20-23	Rental of Equipment	0	0	0	0	0	0	0
20-37	Memberships	0	0	0	0	0	0	0
Total		\$0	\$515	1034	\$1,000	\$500	\$500	\$1,000
COMMODITIES								
30-11	First Aid Supplies	0	25	0	25	25	25	25
30-23	Operational Supplies	0	0	0	200	100	100	100
30-29	Operational Equipment	0	200	0	0	0	0	0
Total		\$0	\$225	\$0	\$225	\$125	\$125	\$125
TOTAL PARK RANGERS		\$0	\$20,720	\$15,363	\$22,680	\$14,032	\$14,032	\$22,980

NOTE: All expenditures transferred from Program #20 in 2012

**CITY OF ST. JOHN
2015 ANNUAL BUDGET**

FUND 100 General	DEPARTMENT Police	DIVISION Park Rangers	PROGRAM 28
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION
CONTRACTUAL SERVICES			
20-09	Equipment Repair & Maint.	1,000	Vehicle Repairs
COMMODITIES			
30-11	First Aid Supplies	25	
30-23	Operational Supplies	100	

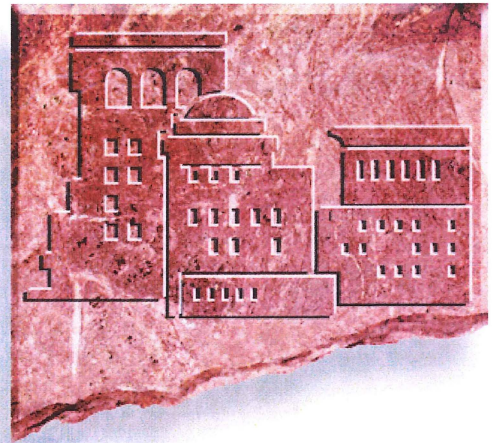
CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Police	DIVISION Canine						PROGRAM 29
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 APPROVED BUDGET	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
CONTRACTUAL SERVICES								
20-09	Equipment Repair & Maint.	\$0	\$652	\$302	\$0	\$0	\$0	\$0
20-37	Memberships	0	0	0	45	45	45	45
20-40	Expert & Consultant	323	446	0	500	400	400	350
Total		\$323	\$1,098	\$302	\$545	\$445	\$445	\$395
COMMODITIES								
30-11	First Aid Supplies	65	0	0	25	25	25	25
30-23	Operational Supplies	366	331	200	420	420	420	450
30-29	Operational Equipment	0	255	54	400	275	275	200
Total		\$431	\$586	\$254	\$845	\$720	\$720	\$675
TOTAL	CANINE	\$754	\$1,684	\$557	\$1,390	\$1,165	\$1,165	\$1,070

**CITY OF ST. JOHN
2015 ANNUAL BUDGET**

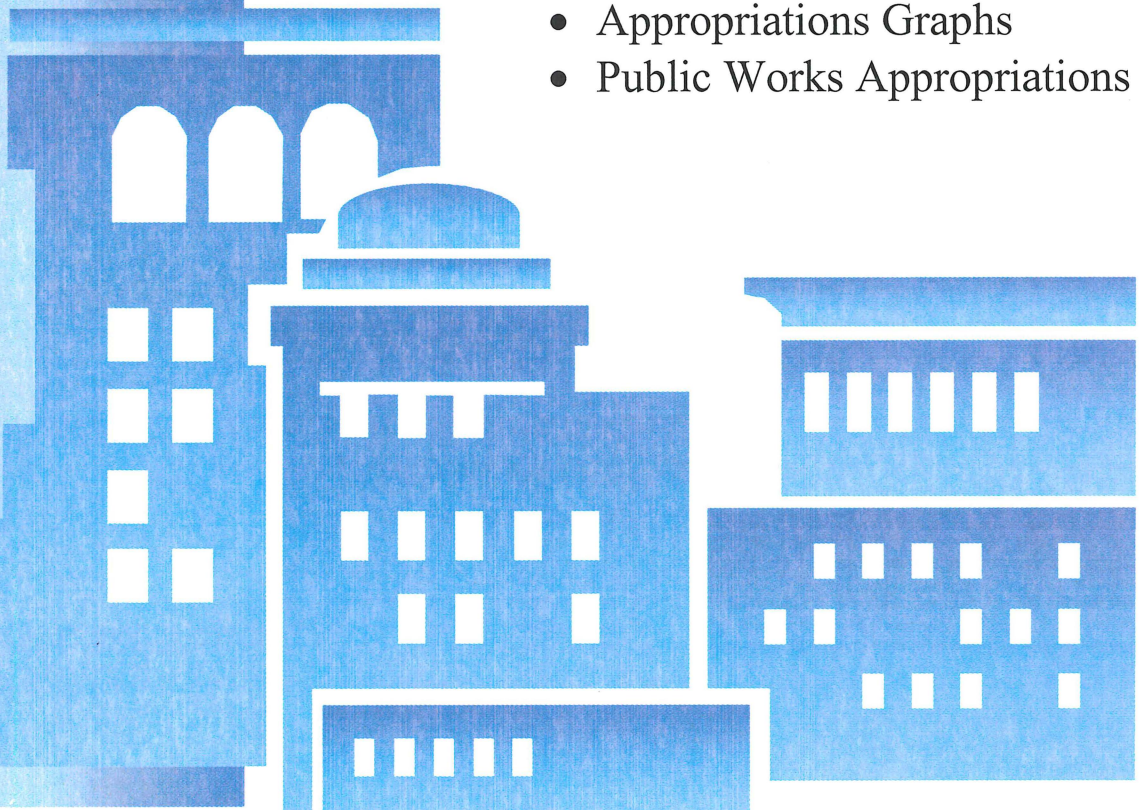
FUND 100 General	DEPARTMENT Police	DIVISION Canine	PROGRAM 29
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION
CONTRACTUAL SERVICES			
20-37	Memberships	\$45	North American Police Working Dog Association (NAPWDA)
20-40	Expert & Consultant	\$350	Veterinarian Costs Boarding Costs
COMMODITIES			
30-11	First Aid Supplies	\$25	Replenish Supplies in Kit
30-23	Operational Supplies	\$450	Dog Food
30-29	Operational Equipment	\$200	Training Aids, Collars

PUBLIC WORKS



IN THIS SECTION:

- Public Works Programs
- Organizational Chart
- Review of 2014 Goals & Accomplishments
- 2015 Goals
- Performance Data
- Appropriations Graphs
- Public Works Appropriations



PUBLIC WORKS

Public Works Administration

The office of the Director of Public Works is included in this program. This program also includes all activities associated with the proper maintenance of the City Hall complex. The objective of this program is to ensure that the City and city facilities are maintained in a safe, clean and orderly environment for the transaction of business.

Street Maintenance

This program provides for the maintenance and repair of the City's 23 miles of streets. This includes asphalt overlay, seal coating, pavement patching, crack sealing, curb installation and repair and sweeping for the purpose of providing a clean, safe and smooth riding surface. This program also provides the maintenance of all right-of-ways and parks.

Health/Animal Control

The activities of this program are performed by the City's Animal Control/Health Officer under the general supervision of the Public Works Director. The Health/Animal Officer is responsible for Code violations, animal control and other related activities.

Building Inspections

This program provides for all duties associated with building inspections, occupancy inspections and various other compliance inspections. The Building Inspector & Code Enforcement Officer work together to ensure residents that all building codes and property maintenance codes are enforced.

Park Maintenance

This program includes all activities associated with the operation and maintenance of three City owned parks.

Street Lighting

This program accounts for all energy costs required to light approximately 495 street lights throughout the City of St. John. This program also includes funds for the installation of new street lights as deemed necessary by the City Council.

PUBLIC WORKS



The following is a chart depicting the positions of the Public Works Department:

	<u>2013</u>	<u>2014</u>	<u>2015</u>
<u>Public Works Administration</u>			
Public Works Director	1	1	1
<u>Street Department</u>			
Street Superintendant	1	1	1
Assistant Superintendant	1	1	1
Building Maintenance	1	1	1
Laborers	4	5	5
Laborers (P/T)	.5	.5	0
<u>Health/Animal Control</u>			
Animal Control Officer	1	1	1
<u>Building Inspections</u>			
Building Inspector	1	1	1
Code Enforcement Officer	1	1	1
<u>Parks</u>	2	0	0
Park Rangers (P/T)			
Total Public Works FTE'S	11.5*	12*	12*

*Adjusted to reflect FTE's

REVIEW OF THE PUBLIC WORKS DEPARTMENT GOALS FOR FY2014

City Parks:

Goal: Eliminate storm water runoff problem in St. John Park.

Strategy: Construct a closed pipe storm water system that will convey storm water entering park from open storm water drain from houses on Winterowd Ct. to MSD storm water main on St. Louis Ave.

Performance Objectives:

Advertise for contractor to build closed pipe storm water system; hire contractor who will build system as designed by City engineering firm and approved by MSD; ensure that existing park amenities are undamaged and storm water system is installed as per approved design.

End of Year Determination:

Notice for bid advertised and a contractor was selected. Construction began October, 2014, and completed December 2014.

Public Sidewalks:

Goal: Provide a safer, more accessible community.

Strategy: Remove and replace non-ADA compliant handicapped ramps, driveway approaches and sidewalk at various locations around the City.

Performance Objectives:

The aging nature of the City infrastructure requires regular, routine maintenance as well as improvements on sidewalks around the City in order to eliminate trip hazards, barriers to accessibility for blind and wheelchair restricted residents, and barriers to safe bicycle and pedestrian traffic.

End of Year Determination:

Street Department removed and replaced over five hundred (500) linear feet of damaged, non-compliant sidewalk.

Public Buildings:

Goal: Provide secure and energy efficient environment for tenants of St. John Office Building.

Strategy: Replace old, worn out main entry doors to the building.

Performance Objectives:

The main entry doors to the City owned St. John Office Building are worn out and leaking air. In order to provide adequate security for tenants of the building, and in order to help lower energy costs for heating and cooling, these doors will be replaced. We will hire a contractor to install the doors we specify for this building.

End of Year Determination:

Contractor hired and new doors installed in November, 2014.

PUBLIC WORKS DEPARTMENT GOALS FOR FY2015

Trees in Right-of-Way:

- Goal: Eliminate dangerous/hazardous trees from public right-of-way.
Strategy: Obtain a grant from the Missouri Department of Conservation to provide funds to remove hazardous trees.

Performance Objectives:

Obtain TRIM grant. Use the funds to identify and remove hazardous trees from public rights-of-way around the City.

Public Sidewalks:

- Goal: Provide a safer, more accessible community.
Strategy: Implement the 4 Communities Bikeable Walkable Plan developed in conjunction with Overland, Edmundson, and Woodson Terrace.

Performance Objectives:

Identify those streets on 4Communities Plan that need sidewalks installed, repaired and replaced in order to make the City more pedestrian friendly.

Public Buildings:

- Goal: Maintain existing infrastructure to protect the City's investment in parking at City Hall. Provide secure and energy efficient environment for tenants of St. John Office Building.
Strategy: Seal and re-stripe the parking lot at City Hall. Seal portions of the flat roof on the St. John Office Building at 8762 St. Charles Rock Road.

Performance Objectives:

The parking lot at 8944 was installed new approximately 4 years ago. In order to preserve the pavement it needs to be sealed with an asphalt sealant. Once sealed it will have to be re-stripped. The flat roof on the St. John Office Building at 8762 needs to be repaired in order to keep rain from leaking in.

PERFORMANCE DATA

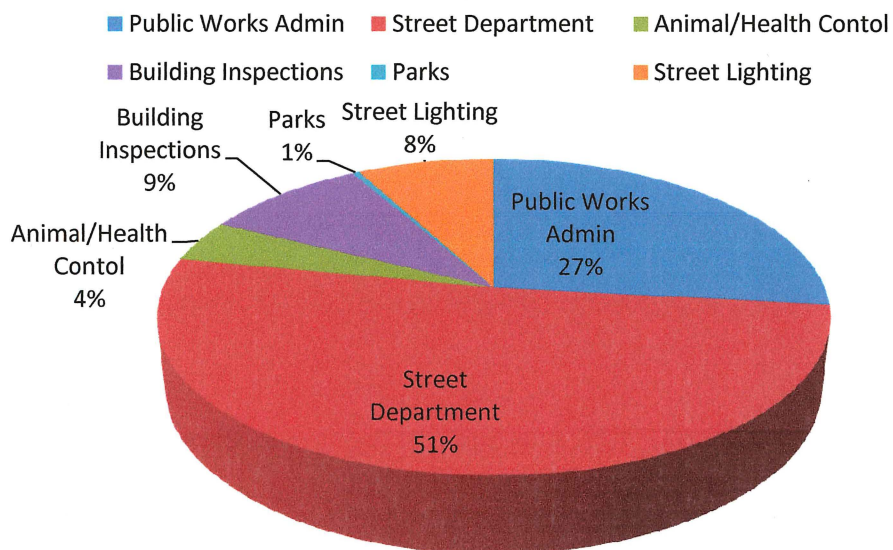
	2011	2012	2013	2014	2015
PERFORMANCE INDICATORS	ACTUAL	ACTUAL	ACTUAL	PROJECTED	PROPOSED
City Budgeted Funds Monitored	\$942,746	\$982,746	\$1,013,031	\$1,018,029	\$1,041,523
Total Public Works Employees	11.5	12	12	12	12
Total Public Works Employees/1,000	0.17	0.18	0.18	0.18	0.18
Miles of Municipal Streets	23	23	23	23	23
Special Projects	5	5	7	5	5
Street Sweeping Contracts	4	0	0	0	0
Snow Removal Days	13	15	13	10	21
Tons of salt spread	216	300	210	200	350
Trees Removed	11	10	11	15	19
Private Property Grass Cutting	116	120	147	150	173
Prepare for Park Rental	50	60	42	35	65
Park Clean-ups	100	100	84	70	130
Code Investigations	2,467	2,500	1,833	1,900	1,459
Code Violations/Summons Issued	576	825	680	700	235
Occupancy Permits Issued	338	350	380	375	375
Building Permits Issued	105	100	121	130	131
Public Works Cost per Capita	\$144.66	\$150.79	\$155.44	\$156.24	\$159.81
Public Works Cost per Household	\$319.57	\$332.79	\$343.05	\$344.74	\$352.69

Graphs relating to performance measures can be found on the next page.

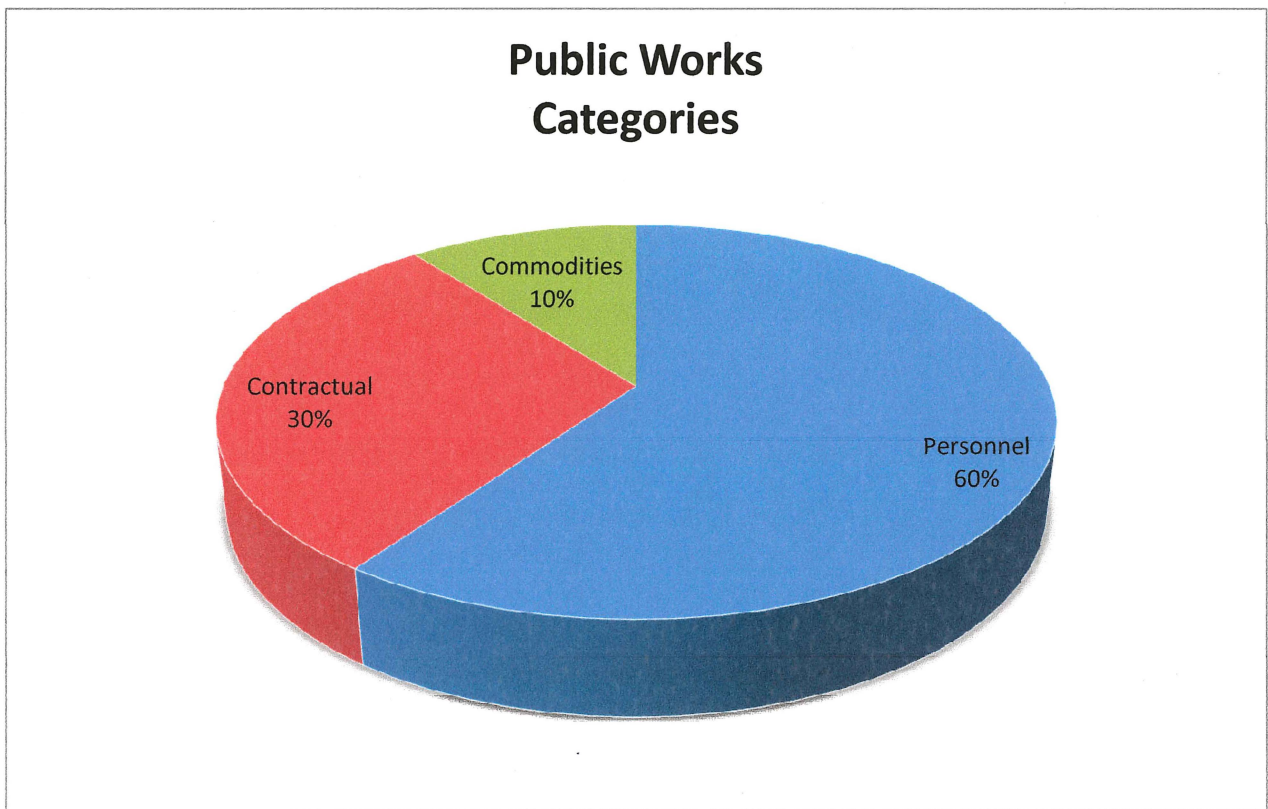
2013 Per Capitas based upon 2010 Census

Public Works Admin	\$278,040
Street Department	\$535,057
Animal/Health Control	\$45,096
Building Inspections	\$97,130
Parks	\$4,200
Street Lighting	\$82,000

Public Works Appropriations



Personnel	\$623,298
Contractual	\$308,450
Commodities	\$109,775



PUBLIC WORKS

SUMMARY PAGE

PROGRAMS 30 THRU 35	2011 ACTUAL EXPENDITURES	2012 ACTUAL EXPENDITURES	2013 ACTUAL EXPENDITURES	2014 BUDGETED EXPENDITURES	2014 PROJECTED EXPENDITURES	2015 BUDGETED
PERSONNEL	\$564,690	\$616,616	\$613,315	\$615,444	\$620,202	\$623,298
CONTRACTUAL	300,636	306,240	338,495	297,060	313,235	308,450
COMMODITIES	77,510	60,121	102,537	105,525	101,825	109,775
CAPITAL	0	0	0	0	0	0
OTHER	0	0	0	0	0	0
TOTAL	\$942,836	\$982,977	\$1,054,347	\$1,018,029	\$1,035,262	\$1,041,523

REVENUE SOURCE: GENERAL FUND

PERSONNEL SCHEDULE	NUMBER OF EMPLOYEES				
POSITION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGETED	2015 BUDGETED
Public Works Director	1	1	1	1	1
Street Department Superintendant	1	1	1	1	1
Assistant Superintendant	1	1	1	1	1
Building Maintenance	1	1	1	1	1
Laborers	4	5	5	5	5
Animal/Health Officer	1	1	1	1	1
Building Inspector	1	1	1	1	1
Code Enforcement Officer	1	1	1	1	1
Seasonal Laborer	0.5	0	0	0	0
TOTAL FTE's	11.5	12	12	12	12

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Public Works	DIVISION Public Works Administration						PROGRAM 30
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 APPROVED BUDGET	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
PERSONNEL								
10-01	Salaries	\$66,640	\$66,768	\$68,795	\$68,770	\$70,087	\$70,087	\$72,150
10-02	Overtime	0	0	0	0	0	0	0
10-03	Sick Leave Incentive	0	100	200	200	200	200	0
10-04	Temporary Pay Increase	0	2,003	0	0	0	0	0
10-07	Longevity	500	550	600	650	650	650	700
10-11	FICA	4,690	4,905	4,681	5,305	5,326	5,326	5,487
10-12	LAGERS	7,115	8,047	7,373	7,285	7,449	7,449	6,853
10-13	Unemployment Insurance	0	0	0	0	0	0	0
10-14	Deferred Compensation	0	0	0	0	0	0	0
10-17	Tuition Reimbursement	0	0	0	0	0	0	0
10-20	Uniforms	266	266	182	250	250	250	250
10-21	Clothing Allowance	0	0	0	0	0	0	0
Total		\$79,211	\$82,639	\$81,831	\$82,460	\$83,962	\$83,962	\$85,440
CONTRACTUAL SERVICES								
20-03	Telephone	851	834	\$827	800	775	775	800
20-04	Electricity (City Hall)	61,891	65,876	73,929	65,000	72,000	72,000	72,000
20-04.5	Electricity (Other Bldgs)	9,846	14,817	11,521	11,000	12,000	12,000	11,000
20-05	Natural Gas (City Hall)	7,131	5,873	6,976	7,000	9,000	9,000	8,000
20-05.5	Natural Gas (Other Bldgs)	4,114	3,439	4,278	3,500	6,400	6,400	5,000
20-06	Water (City Hall)	2,173	2,992	2,937	2,400	1,100	1,100	2,000
20-06.5	Water (Other Bldgs)	547	863	1,440	700	600	600	700
20-07	Sewer (City Hall)	1,861	1,980	2,349	1,500	1,200	1,200	1,300
20-07.5	Sewer (Other Bldgs)	1,268	1,327	1,191	1,200	1,000	1,000	1,000
20-08	Bldg. Repair & Maint.	35,224	24,273	44,102	25,000	42,000	42,000	30,000
20-09	Equipment Repair & Maint.	0	83	660	0	0	0	0
20-13	Printing & Publishing	1,466	1,598	585	1,500	1,500	1,500	1,000
20-14	Travel & Expenses	5,717	3,617	3,973	4,500	4,000	4,000	4,500
20-19	Training	550	1,423	1,470	2,000	2,000	2,000	2,000
20-37	Memberships	97	1,265	565	555	500	500	550
20-40	Expert & Consultant	62,206	42,040	67,503	45,000	45,000	45,000	45,000
Total		\$194,942	\$172,300	\$224,306	\$171,655	\$199,075	\$199,075	\$184,850

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Public Works	DIVISION Public Works Administration						PROGRAM 30 Cont'd
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 APPROVED BUDGET	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
COMMODITIES								
30-11	First Aid Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
30-12	Cleaning Supplies	687	549	648	1,300	700	700	700
30-12.5	Cleaning Supplies (8762)	118	24	67	300	300	300	300
30-23	Operational Supplies	5,293	4,635	5,678	5,000	3,650	3,650	4,000
30-23.5	Operational Supplies (8762)	1,141	923	1,717	1,500	350	350	1,000
30-24	Small Tools	1,101	1,334	1,318	1,500	1,500	1,500	1,500
30-26	Books & Publications	0	0	0	250	250	250	250
30-29	Operational Equipment	0	0	0	0	0	0	0
Total		\$8,340	\$7,465	\$9,428	\$9,850	\$6,750	\$6,750	\$7,750
TOTAL PUBLIC WORKS ADMINISTRATION		\$276,310	\$282,493	\$315,565	\$263,965	\$289,787	\$289,787	\$278,040

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Public Works	DIVISION Public Works Administration		PROGRAM 30
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION	
CONTRACTUAL SERVICES				
20-03	Telephone	\$800	Cell Phone for P.W. Director	
20-04	Electricity	\$72,000	Electricity for City Hall Building	
20-04.5	Electricity	\$11,000	Electricity for 8762 & PW Garage	
20-05	Natural Gas	\$8,000	Gas for City Hall Building	
20-05.5	Natural Gas	\$5,000	Gas for 8762 & PW Garage	
20-06	Water	\$2,000	Water for City Hall Building	
20-06.5	Water	\$700	Water for 8762 & PW Garage	
20-07	Sewer	\$1,300	Sewer for City Hall	
20-07.5	Sewer	\$1,000	Sewer for 8762 & PW Garage	
20-08	Building Repair & Maintenance	\$30,000	Repair & Maintenance of all City Buildings Elevator Maintenance HVAC Maintenance Boiler Treatment Fire Alarm Maintenance Hood Supression System Maintenance	
20-13	Printing & Publishing	\$1,000	P & Z, Bd. of Adjustment, Bid Notices	
20-14	Travel & Expenses	\$4,500	APWA Conference MO P.W. Conference Misellaneous Workshops ISA Conference	

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Public Works	DIVISION Public Works Administration		PROGRAM 30 Cont'd
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION	
CONTRACTUAL SERVICES (CONT'D)				
20-19	Training	\$2,000	Local meetings by Concrete Council APWA Conference Registration Fee APWA Regional Conference Reg. ISA Conference Registration Fee	
20-37	Memberships	\$550	APWA MO Public Works National Notary Assn. ISA/SMA	
20-40	Expert & Consultant	\$45,000	Janitorial Contract Engineering Consultant Building Insect Spraying Hallway Mats Window Cleaning Drug Testing	
COMMODITIES				
30-12	Cleaning Supplies	\$700	Janitorial Cleaning Supplies for the City Hall	
30-12.5	Cleaning Supplies	\$300	Janitorial Cleaning Supplies for the 8762 Building	
30-23	Operational Supplies	\$4,000	Paper Products, Light Bulbs, etc. for the City Hall	
30-23.5	Operational Supplies	\$1,000	Paper Products, Light Bulbs, etc. for the 8762 Building	
30-24	Small Tools	\$1,500	Replacement tools & Equipment for Building Maintenance	
30-26	Books & Publications	\$250	APWA Manuals	

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Public Works	DIVISION Street Department						PROGRAM 31
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGET	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
PERSONNEL								
10-01	Salaries	\$283,452	\$304,344	\$310,494	\$313,539	\$319,000	\$319,000	\$328,406
10-02	Overtime	5,553	5,571	11,857	10,000	12,500	12,500	12,875
10-03	Sick Leave Incentive	725	650	1,100	600	900	900	0
10-04	Temporary Pay Increase	0	8,618	0	0	0	0	0
10-07	Longevity	4,250	4,500	4,750	5,000	5,000	5,000	5,250
10-11	FICA	21,883	24,274	23,847	23,985	25,571	25,571	26,339
10-12	LAGERS	28,209	33,955	35,053	33,235	35,766	35,766	33,052
10-13	Unemployment Insurance	960	6,279	0	0	0	0	0
10-14	Deferred Compensation	2,228	2,325	2,325	2,300	2,325	2,325	2,325
10-17	Tuition Reimbursement	0	0	0	0	0	0	0
10-20	Uniforms	2,076	2,138	2,639	2,800	2,800	2,800	2,800
Total		\$349,336	\$392,654	\$392,065	\$391,459	\$403,862	\$403,862	\$411,047
CONTRACTUAL SERVICES								
20-03	Telephone	1,098	1,077	904	1,300	700	700	1,000
20-09	Equipment Repair & Maint.	16,750	39,959	11,993	15,000	12,815	12,815	15,000
20-13	Printing & Publishing	1,295	0	0	0	0	0	0
20-14	Travel & Expenses	1,704	2,091	1,475	3,600	1,680	1,680	3,600
20-19	Training	27	708	304	1,585	250	250	1,585
20-23	Rental of Equipment	35	0	0	0	0	0	0
20-37	Memberships	100	255	384	505	500	500	400
20-40	Expert & Consultant	51	1,326	3,227	2,000	200	200	2,000
20-48	Uninsured Liability Loss	0	0	0	0	0	0	0
Total		\$21,060	\$45,416	\$18,287	\$23,990	\$16,145	\$16,145	\$23,585

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Public Works	DIVISION Street Department						PROGRAM 31 Cont'd
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGET	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
COMMODITIES								
30-10	Chemical Supplies	\$69	\$81	\$399	\$200	\$150	\$150	\$200
30-11	First Aid Supplies	40	0	0	25	25	25	25
30-21	Gasoline	27,794	30445	32,420	32,000	30,000	30,000	30,000
30-22	Lubricants	851	1260	863	1,000	1,000	1,000	1,000
30-23	Operational Supplies	3,096	2070	3,496	2,500	2,000	2,000	2,500
30-24	Small Tools	1,220	0	1,714	2,700	1,000	1,000	2,700
30-25	Construction Materials	4,738	5050	9,582	8,000	8,000	8,000	8,000
30-26	Books & Publications	0	0	0	150	0	0	0
30-29	Operational Equipment	1,873	1197	4,032	4,500	6,000	6,000	7,000
30-30	Snow Removal/Salt	15,776	0	24,877	25,000	25,000	25,000	25,000
30-32	Signs	1,603	318	3,202	2,500	1,750	1,750	2,000
30-34	Dumping Fees	4,904	3349	7,719	7,000	7,000	7,000	7,000
30-35	Tree Removal	5,800	7760	0	4,000	10,000	10,000	11,500
30-36	Landscape	0	0	3,060	4,500	2,000	2,000	3,500
Total		\$67,764	\$51,530	\$91,364	\$94,075	\$93,925	\$93,925	\$100,425
TOTAL STREET DEPARTMENT		\$476,270	\$438,160	\$501,716	\$509,525	\$514,117	\$514,117	\$535,057

**CITY OF ST. JOHN
2015 ANNUAL BUDGET**

FUND 100 General	DEPARTMENT Public Works	DIVISION Street Department	PROGRAM 31
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION
CONTRACTUAL SERVICES			
20-03	Telephone	\$1,000	Cell Phone for Foreman & Asst. Foreman
20-09	Equipment Repair & Maint.	\$15,000	Maintenance of PW Vehicles, Tractors and Small Engines
20-14	Travel & Expenses	\$3,600	APWA Conference MO P.W. Conference ISA
20-19	Training	\$1,585	APWA Conference Registration Fees MO P.W. Conference Reg. Fees ISA Conference Registration Fees
20-37	Memberships	\$500	APWA MO PW ISA SMA
20-40	Expert & Consultant	\$2,000	Construction Plan Development
COMMODITIES			
30-10	Chemical Supplies	\$200	Fertilizer, herbicides. Weed killer, etc
30-11	First Aid Supplies	\$25	Replenish Kits
30-21	Gasoline	\$30,000	Gas for PW Vehicles, Tractors & Small Engines
30-22	Lubricants	\$1,000	Oil, Windshield Washer Fluid
30-23	Operational Supplies	\$2,500	Traffic cones/barricades, propane

**CITY OF ST. JOHN
2015 ANNUAL BUDGET**

FUND 100 General	DEPARTMENT Public Works	DIVISION Street Department		PROGRAM 31 Cont'd
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION	
COMMODITIES				
30-24	Small Tools	\$2,700	Hand Mowers String Trimmers Back Pack Blower	
30-25	Construction Materials	\$8,000	Concrete, Pothole/Patch Mix	
30-29	Operational Equipment	\$5,000	Snow Plow blades & Chipper Blades	
30-30	Snow Removal/ Salt	\$25,000	Salt purchase	
30-32	Signs	\$2,000	Replacement of Street Signs	
30-34	Dumping Fees	\$7,000	Landfill fee for Dumping of Trash & Debris Dumpster(s) for Special Cleanup	
30-35	Tree Removal	\$10,000	Removal Cost for Dead/Dangerous Trees	
30-36	Landscape	\$3,500	Streetscape along St. Charles Rock RD	

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Public Works	DIVISION Animal/Health/Code Enforcement						PROGRAM 32
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGET	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
PERSONNEL								
10-01	Salaries	\$33,207	\$33,058	\$33,387	\$33,720	\$37,634	\$37,634	\$32,897
10-02	Overtime	0	0	12	0	100	100	100
10-03	Sick Leave Incentive	0	0	0	0	0	0	0
10-04	Temporary Pay Increase	0	982	0	0	0	0	0
10-07	Longevity	0	0	0	500	500	500	0
10-11	FICA	2,405	2,512	2,329	2,580	2,945	2,945	2,532
10-12	LAGERS	3,504	3,961	3,621	3,575	4,119	4,119	3,177
10-13	Unemployment Insurance	0	0	0	0	0	0	0
10-14	Deferred Compensation	436	436	436	460	225	225	0
10-17	Tuition Reimbursement	0	0	0	0	0	0	0
10-20	Uniforms	198	206	50	250	250	250	250
Total		\$39,750	\$41,155	\$39,835	\$41,085	\$45,773	\$45,773	\$38,956
CONTRACTUAL SERVICES								
20-03	Telephone	0	0	322	1,200	1,200	1,200	1,200
20-09	Equipment Repair & Maint.	0	0	0	150	150	150	150
20-13	Printing & Publishing	149	464	0	350	350	350	350
20-14	Travel & Expenses	805	861	502	2,000	2,000	2,000	2,000
20-19	Training	395	565	260	800	800	800	800
20-23	Rental of Equipment	530	545	159	0	0	0	0
20-37	Memberships	35	250	35	240	240	240	240
20-40	Expert & Consultant	1,084	1,112	1,202	1,200	1,200	1,200	1,200
Total		\$2,998	\$3,797	\$2,479	\$5,940	\$5,940	\$5,940	\$5,940
COMMODITIES								
30-19	Chemical Supplies	672	\$0	\$200	0	0	0	0
30-23	Operational Supplies	104	\$10	\$1,236	200	50	50	200
Total		\$776	\$10	\$1,436	\$200	\$50	\$50	\$200
TOTAL ANIMAL/HEALTH/CODE ENF.		\$43,524	\$44,962	\$43,749	\$47,225	\$51,763	\$51,763	\$45,096

**CITY OF ST. JOHN
2015 ANNUAL BUDGET**

FUND 100 General	DEPARTMENT Public Works	DIVISION Animal/Health/Code Enforcement	PROGRAM 32
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION
CONTRACTUAL SERVICES			
20-03	Telephone	\$1,200	Cell phone
20-09	Equipment Repair & Maint.	\$150	Maintenance of Animal Control Equipment
20-13	Printing & Publishing	\$350	Dog/Cat Tags, Notices, Forms
20-14	Travel & Expenses	\$2,000	American Assn. Code Enforcement
20-19	Training	\$800	IMPC Certification with ICC
20-37	Memberships	\$240	MO AAC S.L.A.C.E. N.E.N.A N.A.C.A.
20-40	Expert & Consultant	\$1,200	Mosquito Larviciding & Spraying Contract with St. Louis County Health Dept.
COMMODITIES			
30-19	Chemical Supplies	\$0	Rat Bait, Tranquilizing Chemicals
30-23	Operational Supplies	\$200	Nets, Darts

**CITY OF ST. JOHN
2015 ANNUAL BUDGET**

FUND 100 General	DEPARTMENT Public Works	DIVISION Building Inspections						PROGRAM 33
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGET	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
PERSONNEL								
10-01	Salaries	\$78,571	\$79,552	\$81,868	\$81,410	\$69,934	\$69,934	\$71,982
10-02	Overtime	1,089	114	408	1,000	1,000	1,000	1,000
10-03	Sick Leave Incentive	0	100	0	200	100	100	0
10-04	Temporary Salary Pay	0	2,371	0	0	0	0	0
10-07	Longevity	1,200	1,300	1,600	1500	1,550	1,550	1250
10-11	FICA	6,122	6,333	5,896	6,425	5,451	5,451	5,598
10-12	LAGERS	8,663	9,668	8,912	8,905	7,624	7,624	7,025
10-13	Unemployment Insurance	0	0	0	0	0	0	0
10-14	Deferred Compensation	500	500	500	500	446	446	500
10-17	Tuition Reimbursement	0	0	0	0	0	0	0
10-20	Uniforms	248	230	400	500	500	500	500
Total		\$96,393	\$100,168	\$99,584	\$100,440	\$86,605	\$86,605	\$87,855
CONTRACTUAL SERVICES								
20-03	Telephone	2,301	2,388	1,989	2,300	2,300	2,300	2,300
20-13	Printing & Publishing	871	762	578	1,200	1,200	1,200	1,200
20-14	Travel & Expenses	808	677	1,561	2,000	2,000	2,000	2,000
20-19	Training	160	1,980	1,455	1,500	1,500	1,500	1,500
20-37	Memberships	540	435	220	575	575	575	575
20-40	Expert & Consultant	78	50	0	500	0	0	500
Total		\$4,758	\$6,292	\$5,802	\$8,075	\$7,575	\$7,575	\$8,075
COMMODITIES								
30-23	Operational Supplies	0	841	309	400	200	\$200	400
30-26	Books & Publications	98	106	0	800	800	800	800
Total		\$98	\$947	\$309	\$1,200	\$1,000	\$1,000	\$1,200
TOTAL BUILDING INSPECTIONS		\$101,249	\$107,407	\$105,695	\$109,715	\$95,180	\$95,180	\$97,130

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Public Works	DIVISION Building Inspections		PROGRAM 33
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION	
CONTRACTUAL SERVICES				
20-03	Telephone	\$2,300	Cell Phone for Building Inspector & Code Enforcement Officer and two Air Cards	
20-13	Printing & Publishing	\$1,200	Printing of Placards, Posters and Notices	
20-14	Travel & Expenses	\$2,000	ICC Training	
20-19	Training	\$1,500	ICC Seminar(s) in order to obtain inspection certification(s)	
20-37	Memberships	\$575	I.C.C. M.A.B.O.I M.A.C.E. A.A.C.E M.F.M.A.	
20-40	Expert & Consultant	\$500	Consulting Fees for Plan Reviews, Engineering Consultant	
COMMODITIES				
30-23	Operational Supplies	\$400	Masks, Disposable Suits, Insect Repellants, Respirator	
30-26	Books & Publications	\$800	Code Updates	

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Public Works	DIVISION Parks						PROGRAM 34
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGET	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
PERSONNEL								
10-01	Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-11	FICA	0	0	0	0	0	0	0
10-20	Uniforms	0	0	0	0	0	0	0
Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONTRACTUAL SERVICES								
20-04	Electricity	597	914	792	1,200	700	700	1,000
20-06	Water	573	257	361	400	150	150	300
20-07	Sewer	692	517	427	500	250	250	300
20-08	Building Repair/Maint.	78	88	309	1,400	500	500	1,400
20-09	Equipment Repair/Maint.	165	0	662	500	0	0	500
20-40	Expert & Consultant	1,158	550	2,475	1,400	1,400	1,400	500
Total		\$3,263	\$2,326	\$5,026	\$5,400	\$3,000	\$3,000	\$4,000
COMMODITIES								
30-23	Operational Supplies	532	169	0	200	100	100	200
30-29	Operational Equipment	0	0	0	0	0	0	0
Total		\$532	\$169	\$0	\$200	\$100	\$100	\$200
TOTAL PARKS		\$3,795	\$2,495	\$5,026	\$5,600	\$3,100	\$3,100	\$4,200

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 201 General	DEPARTMENT Public Works	DIVISION Parks		PROGRAM 34
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION	
CONTRACTUAL SERVICES				
20-04	Electricity	\$1,000	Electric Service for 3 Parks	
20-06	Water	\$300	Water Sevice for 3 Parks	
20-07	Sewer	\$300	Sewer Service for 3 Parks	
20-08	Building Repair & Maintenance	\$1,400	Repairs to Pavilions & Grounds	
20-09	Equipment Repair & Maint.	\$500	Repairs to Park Equipment	
20-40	Expert & Consultant	\$500	Spraying/Fertilizing all 3 Parks Empty Septic Tank at Home Heights Park	
COMMODITIES				
30-23	Operational Supplies	\$200	Paper Products and Soap for Restrooms	

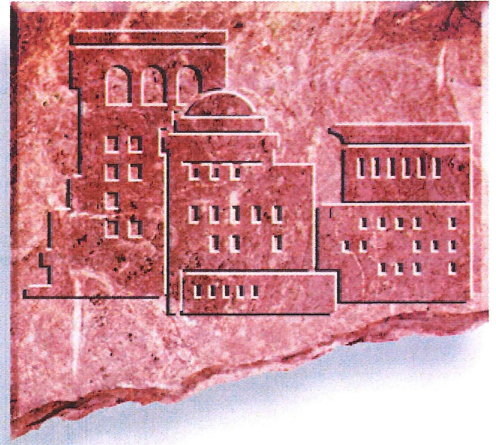
CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 100 General	DEPARTMENT Public Works	DIVISION Street Lighting						PROGRAM 35
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGET	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
CONTRACTUAL SERVICES								
20-16	Street Lighting	\$73,615	\$76,109	\$82,595	\$82,000	\$81,500	\$81,500	\$82,000
	Total	\$73,615	\$76,109	\$82,595	\$82,000	\$81,500	\$81,500	\$82,000
TOTAL	STREET LIGHTING	\$73,615	\$76,109	\$82,595	\$82,000	\$81,500	\$81,500	\$82,000

**CITY OF ST. JOHN
2015 ANNUAL BUDGET**

FUND 100 General	DEPARTMENT Public Works	DIVISION Street Lighting	PROGRAM 35
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION
CONTRACTUAL SERVICES			
20-16	Street Lighting	\$82,000	Cost for all Electric Service for Street Lighting Throughout the City

CAPITAL IMPROVEMENTS



IN THIS SECTION:

- Fund Description
- Appropriations
- Impact Statement
- 3-Year Project Listing



CAPITAL IMPROVEMENT FUNDS

THIS FUND RECEIVES REVENUES FROM A HALF CENT (1/2 CENT) CAPITAL IMPROVEMENT SALES TAX. IT ALSO INCLUDES FUNDS RECEIVED FROM A CAPITAL IMPROVEMENT BOND ISSUE AND ANY GRANT THAT MAY BE RECEIVED FOR CAPITAL IMPROVEMENTS.

CAPITAL IMPROVEMENTS

SUMMARY PAGE

FUND 500 PROGRAM 93	2011 ACTUAL EXPENDITURE	2012 ACTUAL EXPENDITURE	2013 ACTUAL EXPENDITURE	2014 BUDGETED EXPENDITURE	2014 PROJECTED EXPENDITURE	2015 BUDGETED
PERSONNEL	\$0	\$0	0	\$0	\$0	\$0
CONTRACTUAL	0	24,546	0	6,000	4,500	11,500
COMMODITIES	0	0	0	0	0	0
CAPITAL	1,078,081	1,331,961	253,766	371,511	323,000	307,925
OTHER	0	0	0	0	0	205,967
TOTAL	\$1,078,081	\$1,356,507	\$253,766	\$377,511	\$327,500	\$525,392

REVENUE SOURCE: FUND 500

PERSONNEL

There are no employees for this program

CITY OF ST. JOHN
2015 ANNUAL BUDGET

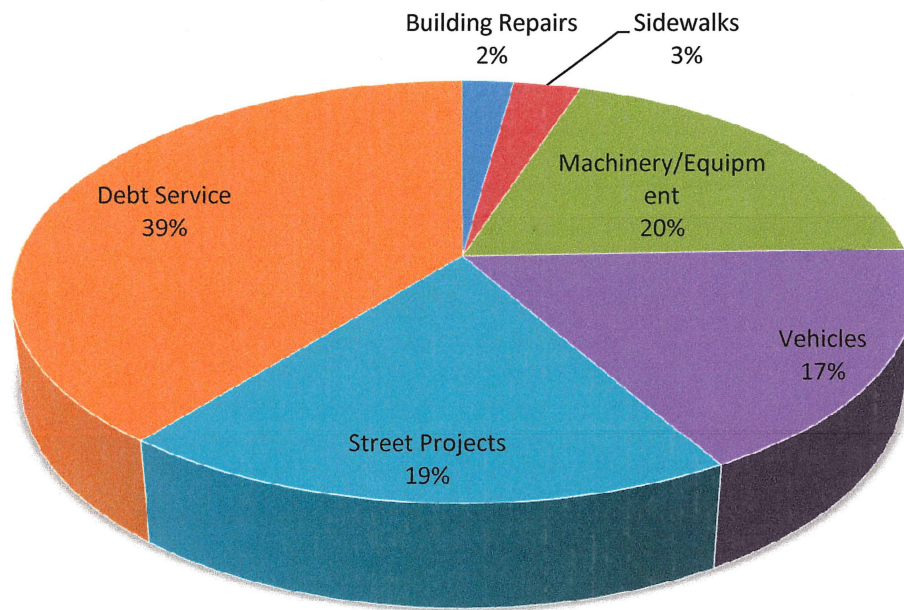
FUND 500 Capital	DEPARTMENT Capital Improvements	DIVISION Administration, Police, Public Works, All Special Funds						PROGRAM 93
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGET	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGET
CONTRACTUAL SERVICES								
20-08	Building Repair & Maint.	\$42,000	\$0	\$0	\$6,000	\$4,500	\$4,500	\$11,500
20-40	Expert & Consultant	0	24,546	0	0	0	0	0
Total		\$42,000	\$24,546	\$0	\$6,000	\$4,500	\$4,500	\$11,500
CAPITAL OUTLAY								
40-41	Buildings & Grounds	0	131,861	86,745	0	0	0	0
40-42	Sidewalks	8,000	716,617	57,715	10,000	10,000	10,000	15,000
40-44	Vehicles	103,000	326,637	78,114	80,600	30,000	30,000	90,800
40-43	Machinery & Equipment	62,550	83,505	31,192	57,411	45,000	45,000	102,125
40-46	Street Projects	166,800	73,341	0	98,500	105,000	105,000	100,000
40-47	Stormwater Projects	0	0	0	125,000	133,000	133,000	0
40-49	Park Improvements	0	0	0	0	0	0	0
Total		\$340,350	\$1,331,961	\$253,766	\$371,511	\$323,000	\$323,000	\$307,925
OTHER								
50-50	Debt Services	0	0	0	0	0	0	205,967
TOTAL	CAPITAL IMPROVEMENTS	\$382,350	\$1,356,507	\$253,766	\$377,511	\$327,500	\$327,500	\$525,392

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 500 General	DEPARTMENT Capital Improvement	DIVISION Administration, Police, Public Works, All Special Funds		PROGRAM 93
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION	
CAPITAL OUTLAY				
40-41	Building Repair & Maint.	\$6,500	Seal and Stripe Parking Lot at City Hall	
		\$5,000	Roof Repair On City Hall	
40-42	Sidewalks	\$15,000	Replace Sidewalks at Various Locations	
40-43	Machinery & Equipment	\$16,500	REJIS- Court Docketing System	
		\$43,000	REJIS- LEWEB-P.D.	
		\$2,400	Defibulators (2)	
		\$6,400	3 Desktop/Laptop w/config costs	
		\$18,000	MyGov- Monthly costs	
		\$2,400	Offsite Backup Services	
		\$2,300	Monthly Backup Management Services	
		\$5,000	Move Computer Equipment	
		\$1,125	New Switch to handle all equipment	
		\$5,000	New Web Site payment plan available	
40-44	Vehicles	\$30,800	Lease on Backhoe	
		\$60,000	Patrol Vehicles (2)	
40-46	Street Projects	\$63,300	Connor Ave	
		\$22,600	Joel Court	
		\$14,100	Ridgeway Concrete Slab Replacement	

Building Repairs	\$11,500
Sidewalks	\$15,000
Machinery/Equipment	\$102,125
Vehicles	\$90,800
Street Projects	\$100,000
Debt Service	\$205,967

Capital Improvements Appropriations



CAPITAL IMPROVEMENT FUND IMPACT STATEMENT

This fund was removed from the Special Funds category in 2003. Although it is a Special Fund as revenues are derived from a ½ cent city retail tax, voted on by the people, it is part of the General Fund category. On certain Capital Improvement projects, the enhancement may be listed within capital improvements, however, funds may be transferred from another fund to pay for the expenditure.

The street improvement projects are necessary to maintain a level or standard of efficiency for infrastructure needs. This not only benefits those who live on the street, but reflects on the aesthetics of the entire city.

The City has instituted a rating system for these projects to identify what impact they have on the operating budget. Depreciation expenses have been calculated, and included separately, to comply with GASB Statement 34. The rating system is as follows:

Positive *The project will generate some revenue or reduce overall costs.*

Low *The impact is negligible or it will generate less than \$1000 in increased operation expenses.*

Medium *The impact of the project will increase operational Expenditures between \$1001 and \$5000.*

High *The impact of the project will increase operational Expenditures by \$5001 or more.*

2015 CAPITAL IMPROVEMENTS

<u>Building Repairs</u> <i>Impact FY2015 Budget-Positive</i>	Roof repairs on City Hall	\$ 6,500
	Seal and Stripe Parking Lot	\$ 5,000
<u>Sidewalks</u> <i>Impact FY2015 Budget-High</i>	Various Slab Replacements throughout The City of St. John	\$ 15,000
<u>Vehicles</u> <i>Impact FY2015 Budget-Positive</i>	Two (2) Police Vehicles	\$ 60,000
	Back-Hoe Lease	\$ 30,800
<u>Machinery & Equipment</u> <i>Impact on FY2015 Budget-Positive</i>	Computer Equipment & Updates	\$ 102,125
	REJIS-IMDS REJIS-LEWEB MY-GOV	
<u>Street Improvements</u> <i>Impact on FY2015 Budget-High</i>	Concrete Slab Replacements - Ridgeway Ave.	\$ 14,100
	Mill & Asphalt Overlay- Connor Ave.	\$ 63,300
	Joel Court	\$ 22,600
<u>Total Street Improvements</u>		<u>\$ 100,000</u>
<u>Debt Service</u> <i>Impact on FY2015 Budget-High</i>	Certificates of Participation	\$ 205,967
<u>Total Capital Improvements</u>		<u>\$ 525,392</u>

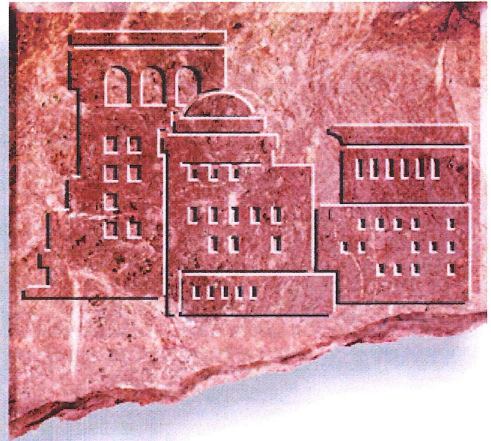
2016 CAPITAL IMPROVEMENTS

<u>Sidewalks</u>	Various Slab replacements throughout The City of St. John	\$ 15,000
<u>Vehicles</u>	Two (2) Police Vehicles Back Hoe Lease	\$ 60,000 \$ 30,000
<u>Machinery & Equipment</u>	Computer Equipment & Updates	\$ 100,000
<u>Street Improvements</u>	<u>Mill & Asphalt overlay:</u> Eminence (St .Louis to North)	\$65,000
	<u>Concrete Slab Replacement</u> Markdale Ave	\$9,000
	<u>Crack Fill and Micro surface:</u> Roy Ave. (St. Louis to North)	\$13,000
	Crocus Ave.	\$8,000
	David Ave. (Brown to Marshall)	<u>\$7,000</u>
Total Street Improvements		\$ 102,000
<u>Debt Services</u>	Certificates of Participation	\$ 205,000
<u>Total Capital Improvements</u>		<u>\$ 512,000</u>

2017 CAPITAL IMPROVEMENTS

<u>Sidewalks</u>	<i>Concrete Slab Replacements</i>	
	Thomas Ave (North Ave to Engler)	\$10,000
<u>Vehicles</u>	Three (3) Police Vehicles	\$90,000
<u>Machinery & Equipment</u>	Computer Equipment/Updates	\$100,000
<u>Street Improvements</u>	<i>Mill and Overlay Asphalt:</i>	
	North Ave. (Edmundson to Calvert)	\$35,610
	Lindscott (Rock Road to cul-de-sac)	\$38,750
	<i>Micro surface:</i>	
	Chaney/Thomas/Kitchell Ct.	\$9,531
	Rosemore	<u>\$5,667</u>
Total Street Improvements		\$99,558
<u>Debt Service</u>	Certificates of Participation	\$206,411
<u>Total Capital Improvements</u>		<u>\$495,969</u>

DEBT SERVICE



IN THIS SECTION:

- Certificates of Participation
- Tax Increment Financing Districts
- Principal Payment Projections
- Debt Service Program



CERTIFICATES OF PARTICIPATION

In 2000, the City issued Certificates of Participation Series 1999 in the amount of \$2,250,000 to provide funds to be used to refund all of the outstanding Certificates of Participation, Series 1998, which were originally issued to fund the lease of the new City Hall in the amount of \$1,250,000. The additional \$1,000,000 was issued in 1999 for the construction costs of three major street improvement projects in the City. As a result, the 1998 bonds are considered to be defeased and the liability has been removed from the general long-term debt account group and replaced with 2011 Certificates of Participation. This is within the established limits on indebtedness of the City which is regulated by State Statutes.

In connection with the Certificates of participation, the City leased the building from the bond holder with UMB Bank as Trustee. The lease terms are renewable annually at the option of the City with the final renewal term not to extend beyond September 15, 2014.

All matters incident to the authorization and issuance of the Certificates were subject to the approval of Armstrong Teasdale LLP, St. Louis, Special Bond Counsel.

The property consists of a 151,631 sq. foot site that has been improved with a three story building with paved parking lots. The rentable area has been estimated at 55,500 sq. ft. The building was reportedly constructed in 1933 with several subsequent additions to complete the building as it is today. The purchase price negotiated with Nations Bank was \$795,000 in January 1998. The building was appraised by an independent appraiser in compliance with the standards of the Uniform Standards of Professional Appraisal Practice in October 1998 and it was determined that the market value of the property was \$1,800,000. Subsequent and significant improvements to the building were funded with proceeds of the 1998 Certificates.

In 2011, the City incurred an additional debt of 1.4 million dollars for Capital Improvements throughout the City by using the original Certificates of Participation and defeasing the original Certificates and having the final renewal term to be no later than September 15, 2041. The following pages depict the payment schedule.

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City of St. John, Missouri Certificate of Participation Series 2011

Year	3/15 Int		9/15 Int		9/15 Prin		Annual Payment	COP Balance
								\$ 2,905,000.00
2013	\$ 78,483.75	\$ 78,483.75	\$ 50,000.00	\$ 206,967.50	\$ 2,855,000.00			
2014	\$ 77,983.75	\$ 77,983.75	\$ 50,000.00	\$ 205,967.50	\$ 2,805,000.00			
2015	\$ 77,390.00	\$ 77,390.00	\$ 55,000.00	\$ 209,780.00	\$ 2,750,000.00			
2016	\$ 76,599.37	\$ 76,599.37	\$ 55,000.00	\$ 208,198.74	\$ 2,695,000.00			
2017	\$ 75,705.62	\$ 75,705.62	\$ 55,000.00	\$ 206,411.24	\$ 2,640,000.00			
2018	\$ 74,708.74	\$ 74,708.74	\$ 60,000.00	\$ 209,417.48	\$ 2,580,000.00			
2019	\$ 73,508.74	\$ 73,508.74	\$ 60,000.00	\$ 207,017.48	\$ 2,520,000.00			
2020	\$ 72,233.74	\$ 72,233.74	\$ 65,000.00	\$ 209,467.48	\$ 2,455,000.00			
2021	\$ 70,803.74	\$ 70,803.74	\$ 65,000.00	\$ 206,607.48	\$ 2,390,000.00			
2022	\$ 69,341.24	\$ 69,341.24	\$ 70,000.00	\$ 208,682.48	\$ 2,320,000.00			
2023	\$ 67,661.24	\$ 67,661.24	\$ 70,000.00	\$ 205,322.48	\$ 2,250,000.00			
2024	\$ 65,981.24	\$ 65,981.24	\$ 75,000.00	\$ 206,962.48	\$ 2,175,000.00			
2025	\$ 64,106.24	\$ 64,106.24	\$ 80,000.00	\$ 208,212.48	\$ 2,095,000.00			
2026	\$ 62,106.24	\$ 62,106.24	\$ 85,000.00	\$ 209,212.48	\$ 2,010,000.00			
2027	\$ 59,928.13	\$ 59,928.13	\$ 90,000.00	\$ 209,856.26	\$ 1,920,000.00			
2028	\$ 57,396.88	\$ 57,396.88	\$ 90,000.00	\$ 204,793.76	\$ 1,830,000.00			
2029	\$ 54,865.63	\$ 54,865.63	\$ 95,000.00	\$ 204,731.26	\$ 1,735,000.00			
2030	\$ 52,193.75	\$ 52,193.75	\$ 105,000.00	\$ 209,387.50	\$ 1,630,000.00			
2031	\$ 49,240.63	\$ 49,240.63	\$ 110,000.00	\$ 208,481.26	\$ 1,520,000.00			
2032	\$ 46,146.88	\$ 46,146.88	\$ 115,000.00	\$ 207,293.76	\$ 1,405,000.00			
2033	\$ 42,696.88	\$ 42,696.88	\$ 120,000.00	\$ 205,393.76	\$ 1,285,000.00			
2034	\$ 39,096.88	\$ 39,096.88	\$ 130,000.00	\$ 208,193.76	\$ 1,155,000.00			
2035	\$ 35,196.88	\$ 35,196.88	\$ 135,000.00	\$ 205,393.76	\$ 1,020,000.00			
2036	\$ 31,146.88	\$ 31,146.88	\$ 145,000.00	\$ 207,293.76	\$ 875,000.00			
2037	\$ 26,796.88	\$ 26,796.88	\$ 155,000.00	\$ 208,593.75	\$ 720,000.00			
2038	\$ 22,050.00	\$ 22,050.00	\$ 165,000.00	\$ 209,100.00	\$ 555,000.00			
2039	\$ 16,996.88	\$ 16,996.88	\$ 175,000.00	\$ 208,993.75	\$ 380,000.00			
2040	\$ 11,637.50	\$ 11,637.50	\$ 185,000.00	\$ 208,275.00	\$ 195,000.00			
2041	\$ 5,971.88	\$ 5,971.88	\$ 195,000.00	\$ 206,943.75	\$ -			

TIF DISTRICTS

The City currently has one (1) Tax Increment Financing District created in September, 2001 for St. John Crossings, a shopping center project anchored by a 65,000 sq. foot Shop n' Save grocery store. The initial TIF District created within the City of St. John retired after twenty-three (23) years in December 2012. Bonds have been issued and a debt service amount with amortization schedule is listed below.

PRINCIPAL PAYMENT PROJECTIONS

<u>As of Interest Payment Date</u>	<u>Principal Payment Projections</u>
November 1, 2002	\$0
May 1, 2003	
November 1, 2003	60,000
May 1, 2004	60,000
November 1, 2004	80,000
May 1, 2005	80,000
November 1, 2005	210,000
May 1, 2006	210,000
November 1, 2006	365,000
May 1, 2007	365,000
November 1, 2007	530,000
May 1, 2008	530,000
November 1, 2008	730,000
May 1, 2009	730,000
November 1, 2009	945,000
May 1, 2010	945,000
November 1, 2010	1,195,000
May 1, 2011	1,195,000
November 1, 2011	1,465,000
May 1, 2012	1,465,000
November 1, 2012	1,770,000
May 1, 2013	1,775,000
November 1, 2013	2,095,000
May 1, 2014	2,115,000
November 1, 2014	2,465,000
May 1, 2015	2,500,000
November 1, 2015	2,860,000
May 1, 2016	2,910,000
November 1, 2016	3,300,000
May 1, 2017	3,370,000
November 1, 2017	3,795,000

May 1, 2018	3,880,000
November 1, 2018	4,315,000
May 1, 2019	4,420,000
November 1, 2019	4,895,000
May 1, 2020	5,020,000
November 1, 2020	5,505,000
May 1, 2021	5,860,000
November 1, 2021	6,180,000
May 1, 2022	6,355,000
November 1, 2022	6,740,000

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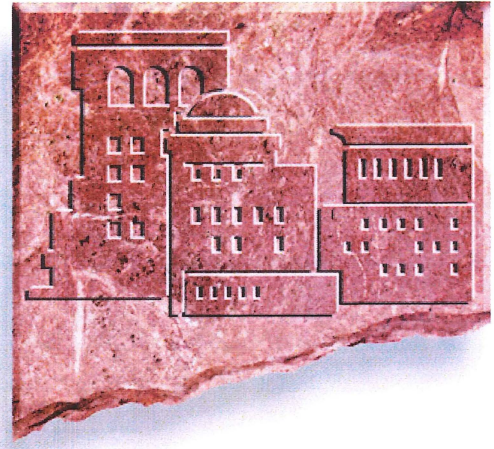
**CITY OF ST. JOHN
2015 ANNUAL BUDGET**

FUND 201 Debt Service	DEPARTMENT Administration	DIVISION Debt Service						PROGRAM 60
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 BUDGETED	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
OTHER								
50-50	Debt Service	\$829,657	\$848,000	\$809,605	\$805,967	\$805,967	\$805,967	\$0
	Total	\$829,657	\$848,000	\$809,605	\$805,967	\$805,967	\$805,967	\$0
TOTAL	DEBT SERVICE	\$829,657	\$848,000	\$809,605	\$805,967	\$805,967	\$805,967	\$0

DEBT SERVICE IS ELIMINATED The Certificate of Participation is now located in Capital Improvement Fund

ST. JOHN CROSSINGS P.I.L.O.T.S. & E.A.T.S. will now be located in Special Fund 450- Tax Increment Financing

SPECIAL FUNDS



IN THIS SECTION:

- Special Fund Programs
- Combined Statement of Revenues & Expenditures
- Fund Balance Information
- Special Fund Appropriations



SPECIAL FUNDS

TAX INCREMENT FINANCING

THIS FUND WAS ESTABLISHED BY THE CITY COUNCIL IN 1988 TO ADMINISTER FUNDS RELATED TO THE TAX INCREMENT FINANCING REDEVELOPMENT DISTRICTS.

C.O.P.P.S. FUND

THIS FUND IS SUSTAINED BY AN ANNUAL GOLF TOURNAMENT. EXPENDITURES ARE MADE TO SUPPLEMENT GENERAL FUNDS FOR SUPPLIES AND TEACHING MATERIALS FOR THE DARE PROGRAM.

POLICE TRAINING FUND

THIS PROGRAM ENCOMPASSES ALL THE TRAINING ACTIVITIES OF THE POLICE DEPARTMENT. FUNDING FOR THESE TRAINING ACTIVITIES IS PROVIDED THROUGH THE POLICE TRAINING FUND. REVENUE FOR THIS FUND IS ACQUIRED THROUGH A \$3.00 COLLECTION FEE ON COURT VIOLATIONS. \$2.00 REMAINS WITH THE CITY OF ST. JOHN AND \$1.00 IS SENT TO THE MO DEPT. OF PUBLIC SAFETY, OF WHICH A PERCENTAGE IS RETURNED ANNUALLY.

SEWER/WATER LATERAL FUND

THIS FUND WAS ESTABLISHED BY A VOTE OF THE PEOPLE IN APRIL 1999 WHERE A FUND IS ESTABLISHED BY AN ANNUAL ASSESSMENT OF \$28 PER HOUSEHOLD TO BE DEDICATED FOR SEWER LATERAL REPAIRS ONLY. AT THE PRESENT TIME, THE FUND ONLY COVERS SEWER LATERAL REPAIRS. HOWEVER, PENDING APPROVAL BY THE STATE LEGISLATURE, WATER LATERAL REPAIRS COULD BE FORTHCOMING.

CONFISCATION FUND

THIS FUND IS COMPRISED OF MONEY SEIZED THROUGH THE ASSET FORFEITURE STATUTES USUALLY ASSOCIATED WITH ILLICIT DRUG ACTIVITIES, TO BE USED FOR LAW ENFORCEMENT PURPOSES ONLY.

STORMWATER/PARKS & RECREATION TAX FUND

THIS FUND WAS ESTABLISHED BY A VOTE OF THE PEOPLE IN APRIL 2005 BY ADDING A ½ CENT TO THE CITY'S SALES TAX RATE. REVENUES FROM THIS TAX BEGAN COMING IN AROUND OCTOBER 2005 AND WILL BE USED FOR STORMWATER, PARKS AND RECREATION PROGRAMS/PROJECTS.

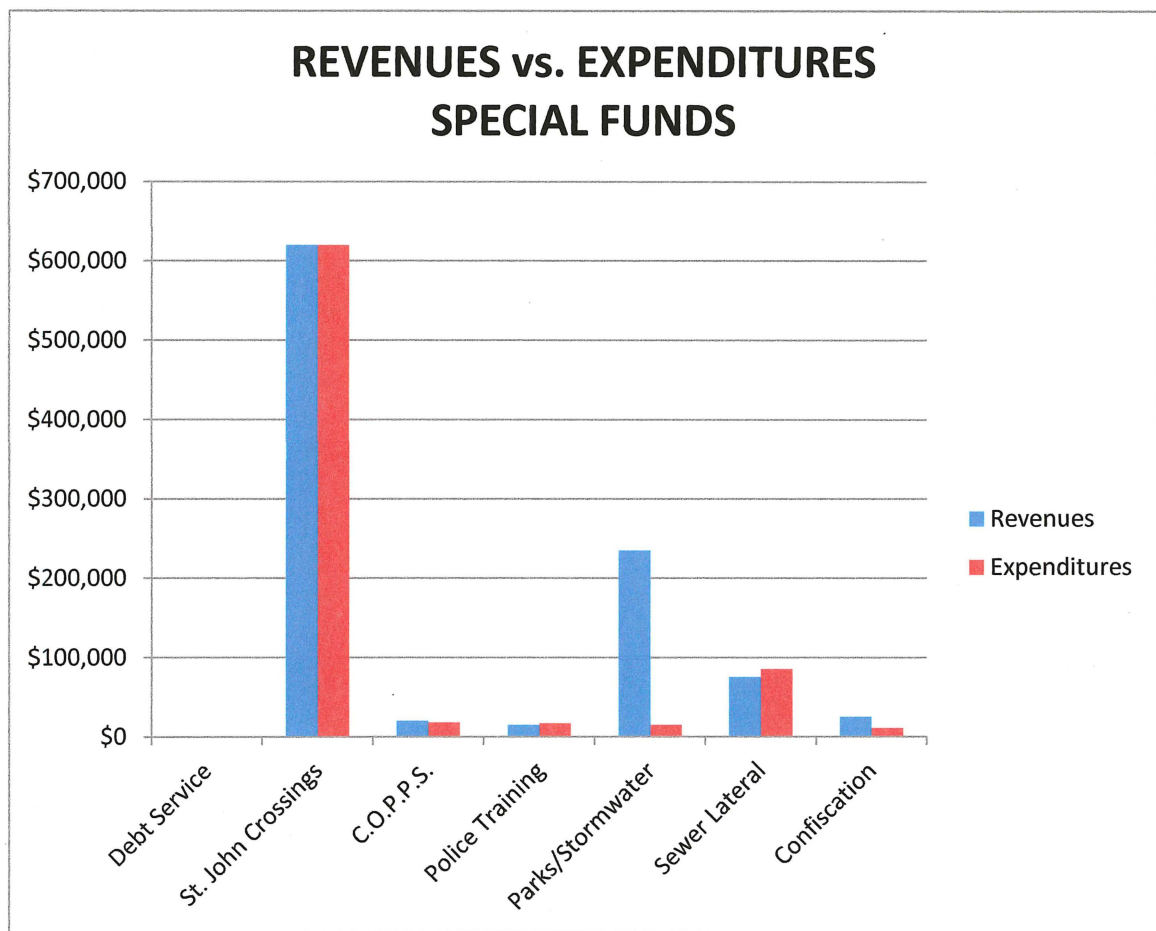
**CITY OF ST. JOHN
SPECIAL FUND BALANCE
2014 AMENDED BUDGET**

FUND	2014 BEGINNING FUND BALANCE	2014 PROJECTED REVENUES	2014 PROJECTED EXPENSES	TRANSFERS	2014 ENDING FUND BALANCE
60 DEBT SERVICE	\$0	\$0	\$0	\$0	\$0
88 T.I.F.	480,388	0	358,466	-121,922	0
89 C.O.P.P.S.	37,446	18,000	17,650	-10,000	27,796
90 POLICE TRAINING	-5,648	11,000	16,000	0	-10,648
92 ST. JOHN CROSSINGS	394,727	570,000	570,000	0	394,727
94 PARKS/STORMWATER	442,673	240,000	14,100	-325,600	342,973
96 SEWER LATERAL	293,280	73,000	82,000	-15,000	269,280
97 CONFISCATION	83,288	26,000	34,500	0	74,788
TOTAL	\$1,726,154	\$938,000	\$1,092,716	-\$472,522	\$1,098,916

**SPECIAL FUND BALANCE
2015 BUDGET**

FUND	2015 BEGINNING FUND BALANCE	2015 PROJECTED REVENUES	2015 PROJECTED EXPENSES	TRANSFERS	2015 ENDING FUND BALANCE
60 DEBT SERVICE	\$0	\$0	\$0	\$0	\$0
88 T.I.F.	0	0	0	0	0
89 C.O.P.P.S.	27,796	20,000	18,000	-10,000	19,796
90 POLICE TRAINING	-10,648	15,000	17,075	0	-12,723
92 ST. JOHN CROSSINGS	394,727	620,000	620,000	0	394,727
94 PARKS/STORMWATER	342,973	235,000	14,900	-199,550	363,523
96 SEWER LATERAL	269,280	75,000	85,000	-15,000	244,280
97 CONFISCATION	74,788	25,000	10,950	0	88,838
TOTAL	\$1,098,916.00	\$990,000.00	\$765,925.00	-\$224,550.00	\$1,098,441.00

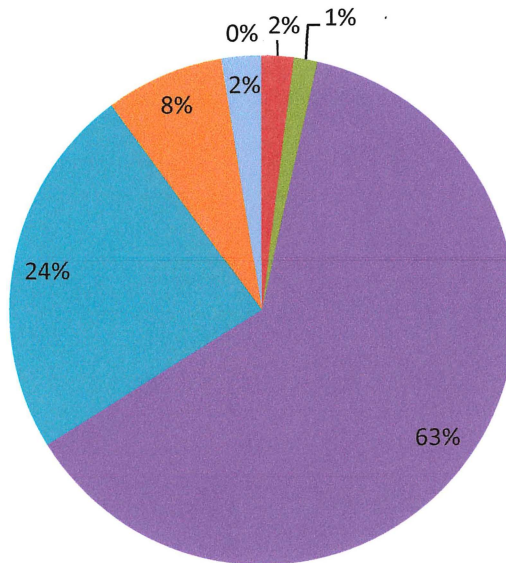
	Revenues	Expenditures
Debt Service	\$0	\$0
St. John Crossings	\$620,000	\$620,000
C.O.P.P.S.	\$20,000	\$18,000
Police Training	\$15,000	\$17,075
Parks/Stormwater	\$235,000	\$14,900
Sewer Lateral	\$75,000	\$85,000
Confiscation	\$25,000	\$10,950



Debt Service	\$0
C.O.P.P.S.	\$20,000
Police Training	\$15,000
St. John Crossings	\$620,000
Parks/Stormwater	\$235,000
Sewer Lateral	\$75,000
Confiscation	\$25,000

SPECIAL FUNDS REVENUES

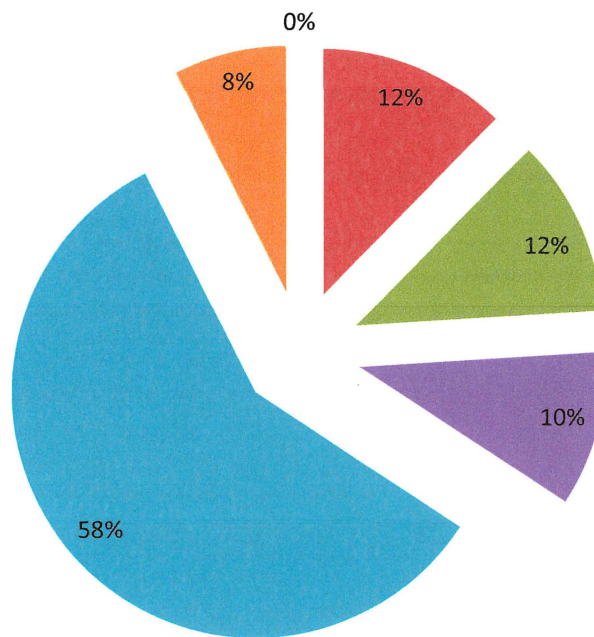
■ Debt Service ■ C.O.P.P.S. ■ Police Training ■ St. John Crossings
■ Parks/Stormwater ■ Sewer Lateral ■ Confiscation



Debt Service	\$0
C.O.P.P.S.	\$18,000
Police Training	\$17,075
Parks/Stormwater	\$14,900
Sewer Lateral	\$85,000
Confiscation	\$10,950

SPECIAL FUNDS APPROPRIATIONS

■ Debt Service ■ C.O.P.P.S. ■ Police Training
■ Parks/Stormwater ■ Sewer Lateral ■ Confiscation



CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 450 Special	DEPARTMENT Tax Increment Financing	DIVISION Administration						PROGRAM 88
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGET	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
CONTRACTUAL SERVICES								
20-04	Electricity	\$3,245	\$7,291	\$0	\$0	\$0	\$0	\$0
20-09	Equipment Repair & Maint.	0	0	0	0	0	0	0
20-12	Postage	0	34	0	0	0	0	0
20-13	Printing & Publishing	2,313	1,868	0	0	0	0	0
20-14	Travel & Expenses	1,987	7,381	0	0	0	0	0
20-37	Memberships	0	0	0	0	0	0	0
20-40	Expert & Consultant	317,832	2,378,897	44,614	0	0	0	0
20-43	Administrative Costs	66,672	110,000	6,721	0	0	0	0
Total		\$392,049	\$2,505,471	\$51,335	\$0	\$0	\$0	\$0
COMMODITIES								
30-23	Operational Supplies	5,382	13,509	0	0	0	0	0
30-29	Operational Equipment	0	492	0	0	0	0	0
Total		\$5,382	\$13,509	\$0	\$0	\$0	\$0	\$0
CAPITAL OUTLAY								
40-41	Buildings & Grounds	9,990	31,821	0	0	0	0	0
40-45	Machinery & Equipment	0	22,834	-7,732	0	0	0	0
40-46	Street Repairs	0	73,351	117,732	0	0	0	0
Total		\$9,990	\$128,006	\$110,000	\$0	\$0	\$0	\$0
OTHER					\$0	\$0	\$0	\$0
50-50	Debt Service	0	\$0	\$0	\$0	\$0	\$0	\$620,000
TOTAL TIF		\$407,421	\$2,646,986	\$161,335	\$0	\$0	\$0	\$620,000

**CITY OF ST. JOHN
2015 ANNUAL BUDGET**

FUND 450 Debt Service	DEPARTMENT Tax Increment Financing	DIVISION Administration		PROGRAM 88
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION	
OTHER				
50-50	Debt Service	\$620,000	T.I.F. Bond Payments for St. John Crossing	

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 600 Special		DEPARTMENT Community Oriented Policing Problem Solving (C.O.P.P.S)		DIVISION Police				PROGRAM 89
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGET	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
CONTRACTUAL SERVICES								
20-09	Equipment Repair & Maint.	\$278	\$238	\$63	\$1,000	\$1,000	\$1,000	\$1,000
20-13	Printing & Publishing	0	0	0	0	0	0	0
20-14	Travel & Expenses	61	0	358	500	150	150	500
20-40	Expert & Consultant	0	0	5	0	0	0	0
Total		\$339	\$238	\$426	\$1,500	\$1,150	\$1,150	\$1,500
COMMODITIES								
30-23	Operational Supplies	10,385	11295	11440	16,500	16,500	16,500	16,500
30-29	Operational Equipment	199	0	521	0	0	0	0
Total		\$10,584	\$11,295	\$11,961	\$16,500	\$16,500	\$16,500	\$16,500
CAPITAL OUTLAY								
40-44	Vehicles	0	0	0	0	0	0	0
Total		\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL C.O.P.P.S		\$10,923	\$11,533	\$12,387	\$18,000	\$17,650	\$17,650	\$18,000

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 600 Special	DEPARTMENT Community Oriented Policing Problem Solving (C.O.P.P.S)	DIVISION Police		PROGRAM 89
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION	
CONTRACTUAL SERVICES				
20-09	Equipment Repair & Maint.	\$1,000	Repairs to DARE/SRO Vehicles	
20-14	Travel & Expenses	\$500	School Events	
COMMODITIES				
30-23	Operational Supplies:			
30-23.0	Golf Tournament	\$11,000	Expenses for Fund Raising Event	
30-23.1	DARE	\$3,500	Operational Supplies for Teaching Aids and DARE Graduation	
30-23.2	Miscellaneous	\$2,000	Neighborhood Watch Bicycle Helmet Program "The Club" Purchases Special Olympics Child Car Seats	

**CITY OF ST. JOHN
2015 ANNUAL BUDGET**

FUND 700 Special	DEPARTMENT Police Training	DIVISION Police						PROGRAM 90
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGET	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
CONTRACTUAL SERVICES								
20-19	Training	\$23,363	\$21,366	\$12,655	\$14,300	\$11,000	\$11,000	\$11,700
	Total	\$23,363	\$21,366	\$12,655	\$14,300	\$11,000	\$11,000	\$11,700
COMMODITIES								
30-23	Operational Supplies	1,919	6,175	10,750	6,650	5,000	5,000	5,375
	Total	\$1,919	\$6,175	\$10,750	\$6,650	\$5,000	\$5,000	\$5,375
TOTAL	POLICE TRAINING	\$25,282	\$27,541	\$23,405	\$20,950	\$16,000	\$16,000	\$17,075

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 700 Special	DEPARTMENT Police Training	DIVISION Police		PROGRAM 90
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION	
CONTRACTUAL SERVICES				
20-19	Training	\$11,700	Training for Police Officers:	
		\$4,200	In-service Training Programs at Police Academy	
		\$3,500	Legal Law Update Computerized Training	
		\$1,000	IACP Conference VSA Training MPCA Conference LETSAC Conference DARE & SRO Conference Canine Certification/Training	
		\$1,000	Miscellaneous Expenses-Taser costs	
		\$2,000	Misc. Training	
COMMODITIES				
30-23	Operational Supplies	\$4,600	Training Ammunition	
		\$125	Training Targets	
		\$650	Replacement Supplies-Hearing/Eye Protection and Cleaning Supplies Taser Training - Recertification	

CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 320 Special	DEPARTMENT Stormwater/Parks And Recreation	DIVISION Administration, Public Works						PROGRAM 94
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGET	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
CONTRACTUAL SERVICES								
20-40	Expert & Consultant	\$7,267	\$275	\$1,668	\$0	\$0	\$0	\$0
Total		\$7,267	\$275	\$1,668	\$0	\$0	\$0	\$0
COMMODITIES								
30-23	Operational Supplies	0	0	0	0	0	0	0
30-29	Operational Equipment	0	0	0	4,500	3,600	3,600	0
Total		\$0	\$0	\$0	\$4,500	\$3,600	\$3,600	\$0
CAPITAL OUTLAY								
40-46.5	Stormwater Construction	0	316	0	0	0	0	0
40-49	Park Improvements	0	42,489	0	7,000	7,900	7,900	10,000
Total		\$0	\$42,805	\$0	\$7,000	\$7,900	\$7,900	\$10,000
OTHER								
50-10	Community Event	0	0	3,567	0	0	0	4,900
50-12	Children's Christmas Party	899	940	724	900	900	900	0
50-13	Children's Easter Egg Hunt	682	338	798	800	800	800	0
50-15	Children's Halloween Party	901	1,162	1,599	900	900	900	0
Total		\$2,482	\$2,440	\$6,687	\$2,600	\$2,600	\$2,600	\$4,900
TOTAL STORMWATER/PARKS & RECREATION		\$9,749	\$45,520	\$8,355	\$14,100	\$14,100	\$14,100	\$14,900

**CITY OF ST. JOHN
2015 ANNUAL BUDGET**

FUND 320 Special	DEPARTMENT Stormwater /Parks And Recreation	DIVISION Administration, Public Works		PROGRAM 94
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION	
CAPITAL OUTLAY				
40-49	Park Improvement	\$10,000	Restroom sewer line connection 10% Match	
OTHER				
50-10	Community Event	\$4,900	Childrens Parties: Easter, Halloween, Christmas - \$ 3,400 Snow Cones/Hot Dogs In The Park - \$ 1,500	

**CITY OF ST. JOHN
2015 ANNUAL BUDGET**

FUND 310 Special	DEPARTMENT Sewer Lateral Fund	DIVISION Public Works						PROGRAM 96
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGET	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
CONTRACTUAL SERVICES								
20-40	Expert & Consultant	\$74,671	\$52,730	\$95,817	\$85,000	\$82,000	\$82,000	\$85,000
	Total	\$74,671	\$52,730	\$95,817	\$85,000	\$82,000	\$82,000	\$85,000
TOTAL	SEWER LATERAL FUND	\$74,671	\$52,730	\$95,817	\$85,000	\$82,000	\$82,000	\$85,000

**CITY OF ST. JOHN
2015 ANNUAL BUDGET**

FUND 310 Special	DEPARTMENT Sewer Lateral Fund	DIVISION Public Works		PROGRAM 96
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION	
CONTRACTUAL SERVICES				
20-40	Expert & Consultant	\$85,000	Repairs To Sewer Lateral Lines In Accordance With The Established Program Guidelines	

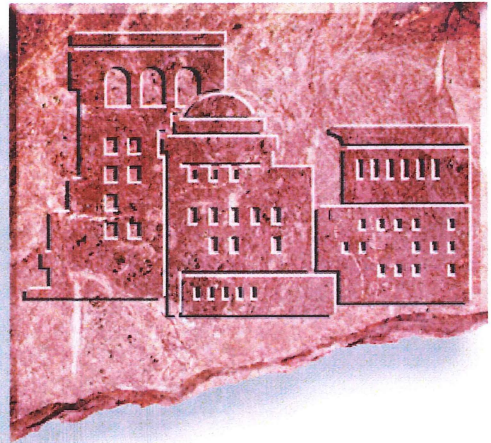
CITY OF ST. JOHN
2015 ANNUAL BUDGET

FUND 900 Special	DEPARTMENT Confiscation Funds	DIVISION Police						PROGRAM 97
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ADOPTED BUDGET	2014 YEAR END ESTIMATE	2014 AMENDED BUDGET	2015 BUDGETED
CONTRACTUAL SERVICES								
20-40	Expert & Consultant	\$0	\$0	\$640	\$0	\$0	\$0	\$0
	Total	\$0	\$0	\$640	\$0	\$0	\$0	\$0
COMMODITIES								
30-29	Operational Equipment	7,705	7,173	7,137	14,395	7,500	7,500	6,100
	Total	\$7,705	\$7,173	\$7,137	\$14,395	\$7,500	\$7,500	\$6,100
CAPITAL OUTLAY								
40-43	Machinery & Equipment	34,710	22,195	23,528	9,550	27,000	27,000	4,850
	Total	\$34,710	\$22,195	\$23,528	\$9,550	\$27,000	\$27,000	\$4,850
TOTAL CONFISCATION FUNDS		\$42,415	\$29,368	\$31,305	\$23,945	\$34,500	\$34,500	\$10,950

**CITY OF ST. JOHN
2015 ANNUAL BUDGET**

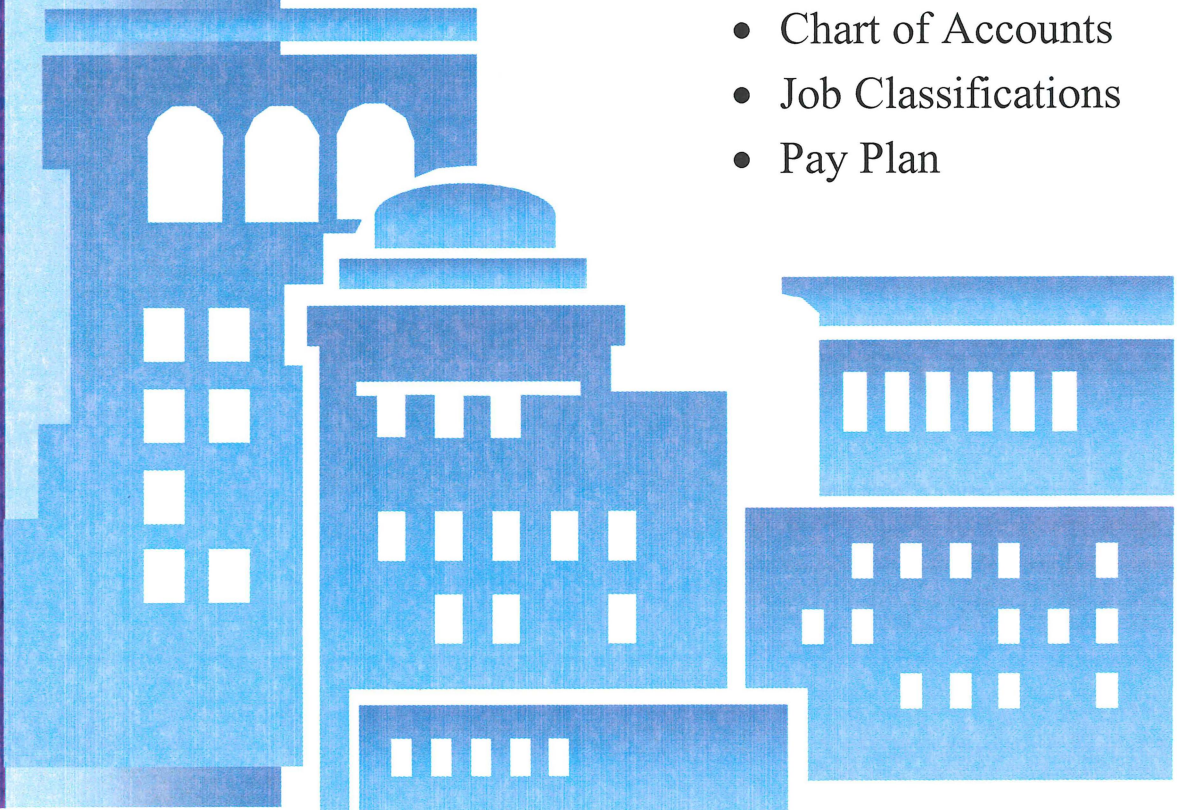
FUND 900 Special	DEPARTMENT Confiscation Fund	DIVISION Police		PROGRAM 97
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 REQUEST	DETAIL DESCRIPTION	
COMMODITIES				
30-29	Operational Equipment	\$1,000	External vest carriers	
		\$1,500	Footwear Allowance	
		\$1,500	Duty Ammunition	
		\$1,000	Firearm Upgrade Equipment	
		\$100	First Aid Bags	
		\$1,000	Buy money	
CAPITAL OUTLAY				
40-43	Machinery & Equipment	\$2,500	Replacement vests	
		\$2,350	2 New Tasers	

APPENDIX



IN THIS SECTION:

- Appendix Listing
- Public Hearing
Advertisement
- Public Hearing Minutes
- Adopting Ordinance
- Chart of Accounts
- Job Classifications
- Pay Plan





CITY OF ST. JOHN

8944 St. Charles Rock Road, St John, MO 63114
314-427-8700 Fax: 314-427-6818 www.cityofstjohn.org

City of St. John Public Hearing Notice

The St. John City Council will hold a public hearing at 7 p.m. on Monday, December 15, 2014 during their regular Council meeting at the St. John Municipal Center, second floor, regarding the proposed FY2015 City Budget. A copy of the Budget is available for inspection by the public on regular business days, Monday Thru Friday, 8 am to 5 pm, at the St. John Municipal Center.

Anticipated Beginning Balance as of 1/1/2015 \$ 333,597

Total Anticipated General Revenues

For Year Ending 12/31/2015 \$ 3,682,583

Transfers To/From Other Funds..... \$ 305,350

Total Anticipated General Fund

Expenditures For the Year Ending 12/31/2015..... \$ 4,068,835

Anticipated Fund Balance As of 12/31/2015 \$ 252,695

Donna Davis
City Clerk

**CITY OF ST, JOHN
REGULAR COUNCIL MEETING
OF DECEMBER 15, 2014**

CALL TO ORDER

Mayor Halaska called the meeting in order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Mr. Saffell – Present
Mrs. Hollenberg – Present
Mrs. Halaska – Present
Mr. Bales – Present

Mr. Stief – Excused
Mayor Halaska – Present
Mr. Pierce – Present

MINUTES

Mrs. Hollenberg made a motion, seconded by Mrs. Halaska to approve the December 1, 2014 Regular Council meeting minutes. A vote was taken. All were in favor. The motion carried.

PUBLIC HEARING

Appropriations for FY2015 City Budget

General Fund

Anticipated fund balance as of 01-01-2015 is \$333,597

Revenues are projected at \$3,682,583

Expenditures are projected at \$4,068,835

Fund Transfers are \$305,350

Anticipated Fund Balance as of 12/31/2015 - \$252,695

Special Funds

The Anticipated fund balance for all special funds as of 01-01-2015 is \$1,098,916

St. John TIF Revenues are anticipated at \$620,000

Parks & Storm Water Revenue is anticipated at \$235,000

Non Major Funds (COPPS, Confiscation, Training, and Sewer Lateral) anticipated at \$135,000 in Revenues and \$131,025 in Expenditures.

Fund Balance for all Special Funds as of 12/31/2015 is \$ 1,098,441

Capital Improvement Fund

Beginning Fund Balance \$940,687

Anticipated Revenue \$425,000

Capital Expenditures to include two (2) Police Department Vehicles, Back Hoe lease of \$15,000 for sidewalk repairs, \$100,000 in street improvements, \$59,000 for computers & software support and \$205,000 in Certificates of Participation

Ending Fund Balance of \$760,295

Employees will receive their first 3% raise in 2 years.

Health Care Benefits will remain unchanged

The total number of employees will be one (1) less than in FY014

Mayor Halaska opened the floor for comments. Being none the Public Hearing was closed.

CITIZEN COMMENTS

NONE

CITY MANAGER'S REPORT

Chief Morris requested the November 2014 Bill List in the amount of \$186,357.23 be ratified. Mrs. Hollenberg made a motion, seconded by Mr. Pierce to ratify the November 2014 Bill List. Some Bills to note are \$2,375 to Bax Engineering for street improvements on Pallardy, \$58,448 to Ford Asphalt and Fred Weber, Inc. for street improvements on Ramona and Marshall and \$2,261 for sewer lateral repairs. A roll call vote was taken.

Mr. Bales – Yes
Mrs. Halaska – Yes
Mrs. Hollenberg – Yes

Mr. Pierce – Yes
Mayor Halaska – Yes
Mr. Saffell – Yes

The motion carried.

ASST. CITY MANAGER'S REPORT

Mrs. Poteet was on vacation.

POLICE DEPARTMENT'S REPORT

Captain Rackers reported that the Crusade Against Crime of America luncheon honoring Officer Orlando scheduled in November had been postponed and has been rescheduled for Thursday, February 12, 2015 at 12:00 p.m. at the Sheraton Westport Lakeside Chalet. Any Council member interested in attending, please let Captain know.

Captain Rackers also encouraged everyone to access The Police and City's Facebook pages. He is very pleased with the information and comments that are currently on facebook.

PUBLIC WORK'S REPORT

Mr. Phillips reported that he was informed by MO-Dot that the sidewalk in front of Ritenour High School is the City of St John's and Ritenour School District's responsibility. MO-Dot sent in an agreement signed by the City dated in 1989. The sidewalk in front of Ritenour High School needs to be replaced. Mr. Phillips showed the Council a map of the property that the City of St. John is responsible for.

CITY ATTORNEY'S REPORT

Mr. Menees commented on the following:

- New requirements with the election law regarding Canadate for Council not owing any real estate taxes, personal property, income, etc.
- Sunshine law regarding the Post Dispatch paying the City a monetary amount for City information.

COMMITTEE REPORTS

NONE

OLD BUSINESS

Bill 1155 – An Ordinance Establishing The Appropriations For Expenses For FY2015 – Mr. Menees gave the third reading of Bill 1155 in long form. Mrs. Hollenberg made a motion, seconded by Mr. Bales to approve the third reading. A roll call vote was taken.

Mr. Saffell – No
Mayor Halaska – Yes
Mr. Pierce – Yes

Mrs. Hollenberg – Yes
Mrs. Halaska – Yes
Mr. Bales – Yes

The motion carried. Bill 1155 becomes Ordinance 1052.

Bill 1157 – An Ordinance Adding “Proposition S” On The April 2015 General Election Ballot To Submit To The Voters An Additional ½ Cent Local Sales Tax – Mrs. Hollenberg made a motion, seconded by Mrs. Halaska to leave Bill 1157 tabled. All were in favor. The motion carried.

Bill 1159 – An Ordinance Amending Chapter 410 – Flood Hazard Regulations – Mr. Menees gave the second reading of Bill 1159 in short form. Mr. Menees stated that he and Mr. Phillips will be looking into the Flood Hazard Regulations and will have the third reading at the next City Council meeting. Mrs. Hollenberg made a motion, seconded by Mr. Pierce to approve the second reading. A roll call vote was taken.

Mr. Bales – Yes
Mrs. Halaska – Yes
Mrs. Hollenberg – Yes

Mr. Pierce – Yes
Mayor Halaska – Yes
Mr. Saffell – Yes

The motion carried.

NEW BUSINESS

NONE

MISCELLANEOUS

Mayor Halaska asked the Council’s pleasure to close City Hall on Friday, December 26, 2014. A motion was made by Mrs. Hollenberg, seconded by Mrs. Halaska to close City Hall on December 26th. All were in favor. The motion carried.

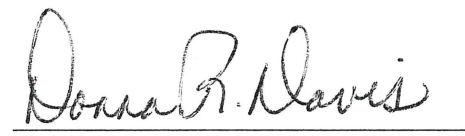
ADJOURN

With no further business to come before the Council, a motion was made by Mrs. Hollenberg, seconded by Mrs. Halaska to adjourn the meeting. A vote was taken. All were in favor. The motion carried. The meeting adjourned at 7:29 p.m.

Respectfully submitted,


Denise D. Tucker, Secretary

Review & Filed:


Donna Davis, City Clerk

BILL NO. 1155

ORDINANCE NO. 1052

INTRODUCED BY COUNCIL AS A WHOLE

AN ORDINANCE MAKING APPROPRIATIONS FOR CURRENT EXPENSES OF THE CITY OF ST. JOHN, MISSOURI FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2015 AND ENDING DECEMBER 31, 2015.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ST. JOHN, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

SECTION 1: There is hereby appropriated and set apart for the current expenses for the City of St. John, the sums set out for the purpose as hereinafter set forth in this section.

GENERAL FUND

Estimated Beginning Fund Balance (1-1-15) \$ 333,597

Revenues:

Taxes	\$2,141,750	
Licenses/Permits	215,600	
Services	25,500	
Fines/Forfeitures	839,000	
Grants	91,333	
Other Revenue	<u>369,400</u>	
		\$ 3,682,583

Expenditures:

Administration	\$1,449,884	
Police	\$1,577,428	
Public Works	\$1,041,523	
Capital Outlay	<u>0</u>	
		\$ 4,068,835

Transfer In \$ 305,350

Estimated Ending General Fund Balance (12-31-15) \$ 252,695

CAPITAL IMPROVEMENT FUND

Estimated Beginning Fund Balance (01-01-15)	\$ 940,687
Revenue	\$ 425,000
Total Available for Appropriations	\$1,365,587
Expenditures	\$ 525,392
Transfer In	\$ 0
Transfer Out	\$ 80,000
Estimated Ending Capital Improvement Fund Balance (12-31-15)	\$ 760,295
Estimated Ending General Fund Balance	\$ 252,695
Total General & Capital Improvement Fund Balance	\$ 1,012,990

SPECIAL FUNDS

TIF DISTRICT II - ST. JOHN CROSSINGS

Estimated Beginning Fund Balance (1-1-15)	\$ 394,727
Revenue	\$ 620,000
Total Available for Appropriations	\$ 1,014,727
Expenditures	\$ 620,000
Transfers Out	0
Estimated Ending TIF II Fund Balance (12-31-15)	\$ 394,727

PARK & SEWER FUND

Estimated. Beginning Fund Balance (1-1-15)	\$ 342,973
Revenue	\$ 235,000
Total Available for Appropriation	\$ 677,973
Expenditures	\$ 14,900
Transfer-Out	\$ (200,350)
Estimated Ending Park & Sewer Fund Balance (12-31-15)	\$ 362,723

POLICE TRAINING FUND

Estimated Beginning Fund Balance (1-1-15)	\$ (10,648)
Revenue	\$ 15,000
Total Available for Appropriation	\$ 4,352
Expenditures	\$ (17,075)
Transfer Out	\$ 0
Estimated Ending Police Training Fund Balance (12-31-15)	\$ (12,723)

CONFISCATION FUND

Estimated Beginning Fund Balance (1-1-15)	\$ 74,788
Revenue	<u>\$ 25,000</u>
Total Available for Appropriation	\$ 99,788
Expenditures	<u>\$ 10,950</u>
Estimated Ending Confiscation Fund Balance (12-31-15)	\$ 88,838

C.O.P.P.S. FUND

Estimated Beginning Fund Balance (1-1-15)	\$ 27,796
Revenue	<u>\$ 20,000</u>
Total Available for Appropriations	\$ 47,796
Expenditures	\$ 18,000
Transfer Out	<u>\$ (10,000)</u>
Estimated Ending C.O.P.P.S. Fund Balance (12-31-15)	\$ 19,796

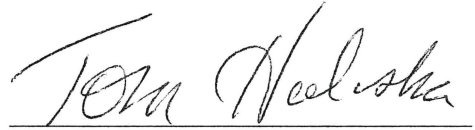
SEWER LATERAL FUND

Estimated Beginning Fund Balance (1-1-15)	\$269,280
Revenue	<u>\$ 75,000</u>
Total Available for Appropriation	\$344,280
Expenditures	\$ 85,000
Transfers Out	<u>\$ (15,000)</u>
Estimated Ending Fund Balance (12-31-15)	\$244,280
Estimated Ending Fund Balance (12-31-15) All Special Funds	\$1,098,441
Estimated Total Funds Ending Balance (12-31-15)	<u>\$2,110,631</u>

SECTION 2: Appendix " (Budget) and Appendix B (Three Year Capital Improvement Program) are hereby adopted as part of the Ordinance for reference as if fully set out herein.

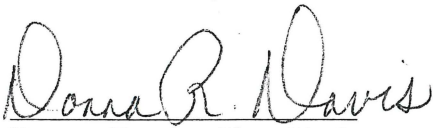
SECTION 3: This Ordinance shall be in full force and effect immediately upon its passage and adoption into law.

PASSED AND ADOPTED THIS 15th DAY OF DECEMBER, 2015



Tom Halaska, Mayor

ATTEST:



Donna Davis, City Clerk

1st Reading: 11-17-14 S

2nd Reading: 12-01-14 S

3rd Reading: 12-15-14 L

CITY OF ST. JOHN CHART OF ACCOUNTS

FUNDS

100.....	GENERAL FUND
200.....	FIXED ASSETS
201.....	DEBT SERVICE
300.....	SHIP SHAPE/PAINT PROGRAM
310.....	SEWER LATERAL FUND
320.....	STORM WATER, PARKS AND RECREATION
400.....	T.I.F. (Tax Increment Financing)
	401 - BENTLEY-WOODARD DEVELOPMENT
	402 - BARRON REALTY I DEVELOPMENT
	450 - ST. JOHN CROSSINGS DEVELOPMENT
500.....	CAPITAL IMPROVEMENT
600.....	C.O.P.S. (Community Oriented Police Services)
	610 – SRO (School Resource Officers-Scholarship Fund)
700.....	TRAINING FUND
800.....	DEFERRED COMPENSATION FUND
900.....	CONFISCATION FUND

CITY OF ST. JOHN

CHART OF ACCOUNTS

REVENUE ACCOUNTS

410-100	Real Property
410-150	Surcharges
410-200	Personal Property
410-300	Railroad & Utilities
415-100	Gross Receipts Taxes
416-100	Sales Taxes
416-110	HB 618 Sales Tax
416-120	HB 618 Sales Tax - Local
416-130	Transportation Tax
416-200	Motor Vehicle Sales
416-300	Motor Vehicle Fee Increase
416-400	Use Tax
417-000	Capital Improvement Sales Tax
418-000	TDD Sales Tax (Transportation Development District)
419-000	Storm Water/Parks and Recreation Sales Tax
420-100	Motor Vehicle License - (City Stickers)
420-200	Alcoholic Beverage License
420-400	Business License
420-800	Vending Machine License
421-500	Animal License
422-500	Penalties & Delinquencies
425-100	Building Permits
425-300	Inspection & Occupancy Permits
427-200	Cable Franchise Fee
430-100	Court Fines
430-130	Red Light Camera Fines
430-200	CVC Fund - City
430-300	Police Training - St. John

CITY OF ST. JOHN

CHART OF ACCOUNTS

REVENUES - (cont'd)

430-400.....	D.W.I. Recoupment of Costs
430-500.....	Recoupment of Other Incarceration Costs
431-000.....	Forfeiture of Bonds
431-900.....	Forfeiture of Confiscations
433-000.....	Court Fines - Village of Sycamore Hills
433-100.....	CVC Fund - Village of Sycamore Hills
433-200	Forfeiture of Bonds - Village of Sycamore Hills
433-300	Contractual Fees - Village of Sycamore Hills
433-400	Court Costs - Village of Sycamore Hills
433-500	Police Training - Village of Sycamore Hills
433-600.....	Recoupment of Other Incarceration Costs - Village of Sycamore
433-700	D.W.I. Recoupment of Costs – Village of Sycamore Hills
440-200.....	Interest
440-300.....	Interest - Cigarette Taxes
440-400.....	Interest - Sales Taxes
440-500.....	Interest - Property Taxes
440-600.....	Interest - Road Fund
440-700.....	Interest on Railroad & Utilities Taxes
440-800.....	Interest on Capital Improvement Sales Taxes
450-100.....	Gasoline Tax
450-250.....	MSD Grants
450-300.....	Cigarette Taxes
451-000.....	Grants from State Government
451-020.....	Grants - Community Development Block Grant
451-050.....	Grants - ISTEA Projects
451-100	Grants - Emergency Management
451-200.....	Grants - Post Commission
451-250.....	MSD Grant - Eminence Project

CITY OF ST. JOHN

CHART OF ACCOUNTS

REVENUES - (cont'd)

451-300	Grants - Federal Community Oriented Policing Services
451-350	Grants - Federal OCDEF
451-400	Grants - State Highway Safety
451-450	Grants - M.P.C.A. STEP
451-470	Grants - MO State Safety Center
451-500	Grants - St. Louis Co. Task Force
451-600	Grants - St. Louis Co. D.O.H. Recycling
451-650	Grants - St. Louis Co. Parks
451-700	Grants - Division Of Aging
451-800	Grants - Federal Vest Grant – Department of Justice
452-000	County Road & Bridge Fund
452-200	Financial Institutions Tax
460-100	General Government
461-000	Public Safety
462-000	Public Works
462-100	Park Fees
470-000	Bond (COPS) Proceeds
471-000	Sale of Fixed Assets
472-000	Newsletter
473-000	St. John Family Day
475-000	Rental Income
476-160	Senior Center Activities
478-100	Other Revenue
478-120	Ritenour SRO Agreement
478-150	Gain/Loss Sale of Investments
478-160	Unrealized Gain/Loss on Investments
478-200	Cash Drawers - Over/Short
479-000	Revenue - Short Term Loan

CITY OF ST. JOHN

CHART OF ACCOUNTS

REVENUES - (cont'd)

480-000	Donations - COPS
480-100	Application Fee - Non-refundable
481-200	Misc. Revenue
485-000	Donations - Ship Shape
495-000	Donations - K-9
497-000	Donations - Private
497-050	Donations- SRO
499-900	TDD Revenue (Transportation Development District)
499-999	Other Financing Sources

EXPENDITURES

710-010.....	Salaries
710-020.....	Overtime
710-030.....	Sick Leave Incentive
710-040.....	Merit Bonus
710-070.....	Longevity
710-110.....	Social Security & Medicare
710-120.....	LAGERS
710-130.....	Unemployment Insurance
710-140.....	Deferred Compensation Benefit
710-200.....	Uniforms
710-210.....	Clothing Allowance
720-030.....	Telephone
720-040.....	Electricity
720-050.....	Natural Gas
720-060.....	Water

CITY OF ST. JOHN

CHART OF ACCOUNTS

EXPENDITURES (cont'd)

720-070.....	Sewer
720-080.....	Building Repair & Maintenance
720-090.....	Equipment Repair & Maintenance
720-120.....	Postage
720-130.....	Printing & Publishing
720-140.....	Travel & Expenses
720-160.....	Street Lighting
720-190.....	Training
720-230.....	Rental of Equipment
720-240.....	Rental of Property
720-370.....	Memberships
720-400.....	Expert & Consultant
720-410.....	Legal Fees
720-420.....	Data Processing Materials
720-430.....	Administration Costs
720-440.....	Debt Service
720-450.....	COPS - Lease Back Agreement
720-460.....	Construction Cost and/or COI
720-470.....	Miscellaneous Charges and/or Trustee Charges
720-480.....	Uninsured Losses
730-110.....	First Aid Supplies
730-120.....	Cleaning Supplies
730-140.....	Office Supplies
730-210.....	Gasoline
730-220.....	Lubricants
730-230.....	Operational Supplies
730-240.....	Small Tools
730-250.....	Construction

CITY OF ST. JOHN

CHART OF ACCOUNTS

EXPENDITURES (cont'd)

730-260.....	Books & Publications
730-290.....	Operational Equipment
730-300.....	Snow Removal/Salt
730-320.....	Signs & Signals
730-340.....	Dumping Fees
730-350.....	Tree Removal
740-400.....	Land
740-410.....	Buildings
740-420.....	Sidewalks
740-430.....	Machinery & Equipment
740-440.....	Automobiles & Trucks
740-450.....	Furniture and Fixtures
740-460.....	Construction Costs/General Street Repairs
740-470.....	Curb Repairs
740-480.....	Driveway Aprons
740-490.....	Park Improvements
750-090.....	Employee Recognition Dinner/Awards
750-110.....	St. John Family Day
750-120.....	Children's Christmas Party
750-130.....	Children's Easter Egg Hunt
750-140.....	Boards & Commissions Dinner
750-150.....	Children's Halloween Party
750-160.....	Newsletter
750-500.....	TIF PILOTS & EATS
750-590.....	Senior Citizen Tax Rebate
750-700.....	Repayment of Grant to State

EMPLOYEE JOB CLASSIFICATIONS

GRADE	JOB DESCRIPTION	SALARY RANGE*	# OF EMPLOYEES
1*	P/T P.W. Laborers	\$18,501 - \$21,031	1
	P/T School Crossing Guard		1
	P/T Custodian		0
2*	P/T Maintenance Person	\$19,126 - \$22,000	0
	P/T Clerk Typist		0
3*	P/T Court Clerk	\$20,078 - \$23,095	1
	Custodian		0
5*	Clerk Typist	\$22,590 - \$28,303	0
	P/T Senior Activity Coordinator		1
6	Court Clerk	\$23,066 - \$29,473	2
	P/t Park Ranger		2
7	Administrative Clerk	\$24,781 - \$35,934	1
	Police Clerk		1
8	Secretary	\$27,443 - \$37,654	1
9	Administrative Secretary	\$30,075 - \$39,357	1
	Assistant Court Clerk Supervisor		0
12	Public Works Laborer	\$ 32,289- \$41,797	4
	Code Enforcement Officer		1
	Health/Animal Control Officer		1
	Court Clerk Supervisor		0
13	Assistant Street Superintendant	\$35,345 - \$46,598	1
	Building Maintenance Person		1
14	Street Superintendant	\$39,344 - \$55,756	1
	Court Administrator		1
15	Patrolman I (Academy & 1-5 Exp. training)	\$42,877 - \$54,764	8
	Building Inspector I		1
16	Patrolman II (5-10 yrs. Exp. + degree)	\$45,251 - \$58,854	4
	Building Inspector II		0
	Police Corporal		2

GRADE	JOB DESCRIPTION	SALARY RANGE*	# OF EMPLOYEES
17	Patrolman III (10 yrs. Exp. & Special Train.)	\$46,553 - \$61,739	0 1
18	Detective	\$47,292 - \$63,359	2
20	Sergeant Administrative Sergeant	\$50,041 - \$65,324	3 1

Salaried Classifications:	City Manager/Police Chief	1
	Asst. City Manager	1
	City Clerk.	1**
	Finance Officer	1
	Police Captain.	1
	Public Works Director	1
	Municipal Judge (P/T)	1
		<u>52</u>

Contractual Classifications: City Attorney/Prosecuting Attorney

* Since number of hours may vary for part time employees, the salaries delineated in the salary ranges denote full time salaries, even though part time employees are assigned to specific pay grades.

** Adm. Clerk and current City Clerk duties have been combined. No additional employees have been added to this department.

City of St. John Pay Plan

POLICY: The pay plan for the City of St. John is based upon a system of salary grades together with job descriptions for all positions. The system is coupled with a program of semi-annual performance reviews for the police employees and annual reviews for all employees to be used in determining promotions, employee development & job retention. This policy does not apply to seasonal employees.

OBJECTIVES: The objectives of the Pay Plan are as follows:

- 1) To facilitate the employment & retention of the best qualified personnel available to fill job vacancies at all levels within the City;
- 2) To obtain the highest possible degree of employee performance, morale and loyalty through fair & equitable salary administration;
- 3) To ensure internal equity & consistency for all City employees;
- 4) To provide an effective means of controlling payroll costs & salary expenditures;
- 5) To provide uniform methods for establishing & applying salary rates, and to facilitate the classification & promotion of hourly employees.

SALARY GRADES: A system of salary grades will be maintained which permits the placement of each position into one appropriate salary grade. The purpose of salary grades is to:

- 1) Recognize the relationships of each position to other City positions;
- 2) Consider the worth of each City position to similar positions in other Cities within the St. Louis area;
- 3) Define a specific range for salaries associated with a job description.

Subject to budgetary restrictions, when salary grades are revised by the City Council, employees will remain in their relative positions in the new ranges.

Some job titles may be classified as I or II. A I job classification will be the starting grade for an employee meeting the basic requirements for the job and a II classification is an advanced employee because of significant job experience, education or a college degree or a combination of the aforementioned.

CHANGES IN JOB CLASSIFICATION

A position may be reclassified to a higher or lower salary grade by the City Manager with the approval of the City Council in accordance with the annual budget whenever a significant change is made in job content.

If, as a result of promotion or job reclassification, an employee is below the minimum of the new salary grade, the employee will be moved to at least the new range minimum but not less than five percent (5%) above the old salary.

If, as a result of performance, an employee request, or employee is placed in a position with lower salary grade, the employee=s salary will be reduced proportionately within the new range. Further salary increases will then be governed by the employee=s performance in the new position when range limits change due to inflation.

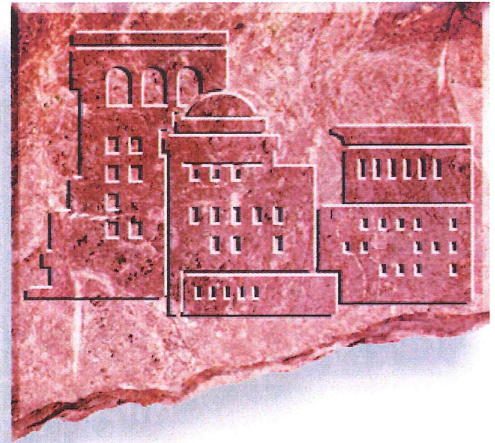
SALARY PROGRESSION

Progression within a salary grade will be governed by performance as measured in the performance evaluation process, if a merit increase is provided for within the annual budget, as adopted by the City Council. An employee may progress within the grade until the maximum salary is acquired. At that point, the salary is frozen at the maximum salary level and the any further increases are determined by the City Council during the budget adoption process.

LONGEVITY

An employee is eligible for longevity pay after they have served the City for ten (10) years. After that milestone, the employee receives compensation equal to \$50 for each year of service on a separate check prior to the end of the year.

GLOSSARY



IN THIS SECTION:

- Glossary of Terms Used Throughout This Document



GLOSSARY OF FREQUENTLY USED TERMS

Account Number - A numerical code identifying Revenues and Expenditures by Fund, Department, Activity, Type and Object.

Accrual Method of Accounting - The recording of financial effects on a government of transactions and other receipts and circumstances that have case consequences for the government in the periods in which those transactions, receipts and circumstances occur, rather than in the periods in which cash is received or paid by the government.

Activity - One of the tasks, goals, etc., of a departmental program.

Ad Valorem Tax – A tax based on value.

Amended Budget – A budget approved by the City Council, as most recently amended towards the end of the fiscal year to adjust to anticipated revenues and expenditures.

Amortization - Process of spreading a large expenditure, such as a debt or loan, over a fixed period of years.

Appropriation - An authorization granted by the City Council to make expenditures and to incur obligations for purposes specified in the budget.

Assessed Valuation – A value set on real estate or other property as a basis for levying taxes. The assessed valuation is set by the St. Louis County Assessor, who is charged with determining the taxable value of property according to a formula set by the State of Missouri.

Asset - A sum of money or physical piece of property for which a value of \$1,000 or more is assessed.

Audit - A service contracted out to a private company to inspect and certify the use and receipt of funds by issuing a comprehensive report on an annual basis.

Balanced Budget - A document where Revenues plus Reserve Funds meet or exceed Expenditures.

Basis of Accounting – A term used to refer to when revenues, expenditures, expenses, transfers and the related assets and liabilities are recognized in the accounts and reported in the financial statements.

Bond - A bond is a funding instrument whereby the purchaser of a bond is actually lending money to a government or corporation. In return, the purchaser is to receive a specified rate of interest during the life of the bond with a repayment of the face value of

the bond, known as the principal, when it “matures”, or comes due. The collateral for a bond can be various kinds of taxes or property that the government or corporation wishes to pledge. The more secure or sure the collateral, the higher the rating of bond.

Budget - A comprehensive plane of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

Budget Message – A written policy and financial overview document of the City composed by the City Manager.

Capital Improvement - An expenditure for the improvement of the City’s Building(s) or infrastructure (streets, sidewalks, etc.) or for Capital equipment as defined as Capital Outlay.

Capital Outlay - An expenditure for a good that has an expected life of more than one (1) year and the cost of which is in excess of \$1,000. Capital items include real property, office equipment, furnishings, principal on note/loan payments and vehicles.

CDGB - Community Development Block Grant is a grant administered by St. Louis County from funds received from the federal fund from the Housing & Urban Development Agency. It is designed to provide resources to be used for a wide range of unique community development needs allocated to the City on a per capita basis.

Certificates of Participation (C.O.P’s) - A funding method under the financial guidelines of the I.R.S. and consistent with State Statutes which allows tax-exempt financing of capital improvements.

City Council - The governing body of the City comprised of an elected Mayor and six (6) elected Council members. Each elected position serves for a three year term within the respective ward they reside (except the Mayor who may live in either ward) for a maximum of four (4) consecutive terms, which, due to term limits, must sit out at least one year before being eligible to run for elected office again.

Commodity - An expenditure for a good that has an expected life of less than one (1) year and the cost of which is less than \$1,000. Commodities will typically be consumed during the budget year. Examples would be gasoline, office supplies, etc.

Community Oriented Policing & Problem Solving (C.O.P.P.S.) - A philosophy in policing to utilize all available resources to solve problems within the respective neighborhood. C.O.P.P.S. used within this document includes D.A.R.E., Bicycle Patrol, Neighborhood Watch, National Night Out, Citizen’s Police Academy and Police Community Relations.

Comprehensive Plan – The long range plan which guides the City of St. John in future and current development, land use/zoning, citizen input and general municipal information.

Contingency - An appropriation of funds to cover unforeseen events that occur during the Fiscal Year, such as flood emergencies, extraordinary snowstorms, etc. Also used to meet revenue shortfalls. Funds are transferred to other budgetary accounts as authorized by the City Council.

Contractual Service - An expenditure for services performed by a non-employee. For example: Legal services, utilities, insurance.

Council-Manager Government - The form of government authorized by State Statute. The City Council, as a whole, supervises the City Manager who manages the operations of the City. This type of government is also referred to as a Home Rule or Charter form of government because the voters approved an original charter, and must approve any amendments to that charter, which sets forth rules and regulations for the operations of the City.

D.A.R.E. - An acronym for Drug Abuse Resistance Education. This is a program within the Police Department which is taught in the 5th grade to students in order to build self esteem to make good decisions in life, especially not to use drugs.

Debt Service Fund - A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest payments of TIF notes.

Department - The Department is the primary administrative unit in city operations. Each is directed by a Department Head. Departments are generally composed of divisions and programs which share a common purpose.

Department Head - An individual appointed by the City Manager to manage one of the three delineated departments within the City; Administration, Police or Public Works.

Depreciation - The allocation of the cost of a physical asset to the period in which services are received from the asset. This cost is then recorded as an expense for the term of periods appointed to the asset.

Encumbrance - Budgeted funds not expended within the year budgeted carried forward to be expended the following year.

Expenditure - An expenditure is a decrease in net financial resources. This included current operating expensed requiring the present or future use of current assets.

FEMA - An acronym for the Federal Emergency Management Agency, a division of the U.S. Department of Homeland Security.

Fiscal Year - The twelve month period on which the city operates its financial affairs. The City of St. John's fiscal year is January 1 through December 31.

Fixed Assets - Equipment and other capital items used in governmental fund operations and are accounted for within the Fixed Assets schedule rather than in regular funds.

FTE - An acronym meaning Full Time Equivalency relating to the number of employees, on a full time basis, independent of the number of employees it takes to fulfill the compliment.

Fund - a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Accounting – The accounts of the City are organized on the basis of funds and account groups for financial reporting. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

Fund Balance - The equity of a fund. Oftentimes incorrectly referred to as “surplus”. Each fund begins each year with a positive or negative fund balance.

GAAP – An acronym for Generally Accepted Accounting Principles. These are minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of the City.

G.A.S.B. - An acronym for the Governmental Accounting Standards Board. The national Board that sets financial accounting standards for governments. The Board issues statements periodically which are to be followed by governments for proper financial reporting. Statement 34 is referred to within this document which changes the budget standards for municipalities' financial report to make the budget more like a business plan in the private sector to include, among other reporting, depreciation of assets.

GFOA - Government Finance Officers Association – An association to enhance and promote the professional management of governments for the public benefit by identifying and developing financial policies and practices and promoting them through education, training and leadership.

General Fund - The General Fund is the operating fund of the City. It is used to account for all financial resources except those required to be accounted in another fund (Special Funds), the General Fund is the only fund for which the City adopts a budget.

Gross Receipts Tax - Tax revenues received from utilities taxes from Electric, Natural Gas, Telephone and Sewer.

Liability – A loan, expense, or any other form of claim on the assets of an entity that must be paid or otherwise honored by that entity.

Line Item - An individual expenditure category listing in the budget(salary, supplies, etc.).

Major Fund – A fund that has at least 10% of the Revenues.

Modified Accrual Method - An integration of accounting methods which blend the Cash Accounting Method with the Accrual Method. All taxes are reported as incurred within the year incurred. All fees are reported as received.

Net Assets - A term used synonymously with Fund Balance.

Non-Major Fund – A fund that holds less than 10% of the revenues.

Operating Budget - The authorized revenues and expenditures for ongoing municipal services and is the primary means by which the government is operated or controlled. The period of time is for one year

Ordinance – A formal legislative enactment by the City Council of the City of St. John.

Per Capita – By or for each person.

Performance Indicator – A measurement of how a program is accomplishing its goals and objectives through the delivery of products or service.

Personnel Services - All costs associated with employee compensation. For example: Salaries, pension, social security, etc.

P.O.S.T – An Acronym for Police Officer's Standards and Training. A division of the Missouri Department of Public Safety which monitors training and licensing of police officers to insure ethical, physically and psychologically competent, educated, professionally trained, career oriented, motivated police officers.

Program - A budgetary unit which encompasses specific and distinguishable lines of work performed by an organizational entity. For example: Police Administration, Street Maintenance, Municipal Court, etc.

Proposed Budget - The recommended City Budget, as submitted by the City Manager, to the City Council.

Resolution – An informal establishment of policy by the City Council in document form.

Revenue - An increase in fund balance caused by an inflow of assets, usually cash.

Special Assessment – A tax or levy imposed against specific parcels of real estate that will benefit from a proposed public improvement like a street, sidewalk, sewer, etc.

Special Fund - Funds designated by City Ordinance or State Statutes for specific qualifying purposes.

SRO - An acronym that means School Resource Officer - A police officer assigned on a full time basis to the Ritenour High School and/or Middle School.

Statute – A written law enacted by the State Legislature.

Surplus - An excess of the assets of a fund over its liabilities and reserves.

Tax Increment Financing (TIF) - A funding mechanism set up and governed by State Statute designed to promote redevelopment of commercial property.

Transfer - A transfer is a movement of monies from one fund, activity, department, or account to another. This includes budgetary funds and/or movement of assets.

Transportation Development District (TDD) - A funding mechanism associated with a redevelopment project, to enhance street construction and repairs, signaling, sidewalks in and around a redevelopment project.

User Charges - The payment of a fee for direct receipt of a public service by the party benefiting from the service.